# **NECHE Compliance Test Case Document**

**Document Name: NECHE Compliance Test Cases** 

**Version:** V7.5 **Date:** 04/12/25

**Tested By:** Brandon Contreras

## PDF/DOCXBeing Tested:

ENGL401SciencesS25Syllabus copy 2.pdf

## **Checklist for NECHE Compliance Items**

NECHE Compliance Item	Present? (Yes/No)	Notes	
Instructor Name	[ x] Yes / [ ] No		
Title or Rank	[ x] Yes / [ ] No		
Department or Program ALiliation	[ x] Yes / [ ] No		
Preferred Contact Method	[ x] Yes / [ ] No		
Email Address	[ x] Yes / [ ] No		
Phone Number	[ x] Yes / [ ] No		
Office Address	[ x] Yes / [ ] No		
Office Hours	[x ] Yes / [ ] No		
Location (Physical or Remote)	[x ] Yes / [ ] No		
Course Learning Outcomes	[x ] Yes / [ ] No		
Credit Hour Workload	[x ] Yes / [ ] No		
Coursework Types & Submission methods	[ x] Yes / [ ] No		
Grading Procedures & Final Grade Scale	[ x] Yes / [ ] No		
Assignment Deadlines & Policies	[ x] Yes / [ ] No		
Course Number and Title	[ x] Yes / [ ] No		
Number of Credits/Units (include a	[ x] Yes / [ ] No		
link to the federal definition of a			
credit hour)			
Modality/Meeting Time and Place	[ x] Yes / [ ] No		
Semester/Term (and start/end dates)	[ x] Yes / [ ] No		

Department/Program	[x ] Yes / [ ] No	
Format (e.g., lecture plus	[x ] Yes / [ ] No	
lab/discussion etc.)		
Course Description (minimum	[x ] Yes / [ ] No	
course catalog description)		
Sequence of Course Topics and	[ ] Yes / [x ] No	Missing on purpose
Important Dates		
Required/Recommended	[] Yes / [x ] No	Missing on purpose
Textbook (or other source for		
course reference information)		
Other Required/Recommended	[ ] Yes / [x ] No	Missing on purpose
Materials (e.g., software, clicker		
remote, etc.)		
Technical Requirements	[ ] Yes / [x ] No	Missing on purpose
Attendance	[ x] Yes / [ ] No	
Attendance Academic	[ x] Yes / [ ] No	
Integrity/Plagiarism/AI		
Academic Integrity/Plagiarism/AI	[ x] Yes / [ ] No	
Course Prerequisites	[ x] Yes / [ ] No	
University Requirements	[ x] Yes / [ ] No	

# **Test Case Details**

Test	Test Scenario	Test Steps	Expected Result	Actual	Pass/Fail
Case				Result	
ID					
TC-	Instructor Name	Check for Instructor Name	Instructor Name details	Present,	[ <mark>Pass</mark> /Fail]
001			are there correctly.	not	
				missing	
TC-	Title or Rank	Check for Title or Rank	Title or Rank details are	Present,	[ <mark>Pass</mark> /Fail]
002			there correctly.	not	
				missing	
TC-	Department or Program	Check for Department or	Department or Program	Present,	[ <mark>Pass</mark> /Fail]
003	ALiliation	Program ALiliation	ALiliation details are there	not	
			correctly.	missing	
TC-	Preferred Contact Method	Check for Preferred	Preferred Contact Method	Present,	[ <mark>Pass</mark> /Fail]
004		Contact Method	details are there correctly.	not	
				missing	
TC-	Email Address	Check for Email Address	Email Address details are	Present,	[ <mark>Pass</mark> /Fail]
005			there correctly.	not	
				missing	
TC-	Phone Number	Check for Phone Number	Phone Number details are	Present,	[ <mark>Pass</mark> /Fail]
006			there correctly.	not	
				missing	
TC-	Office Address	Check for Office Address	Office Address details are	Present,	[ <mark>Pass/</mark> Fail]
007			there correctly.	not	
				missing	
TC-	Office Hours	Check for Office Hours	Office Hours details are	Present,	[Pass/Fail]
800			there correctly.	not	
			,	missing	
TC-	Location (Physical or	Check for Location	Location (Physical or	Present,	[P <mark>ass</mark> /Fail]
009	Remote)	(Physical or Remote)	Remote) details are there	not	
	,		correctly.	missing	
TC-	Course Learning	Check for Course Learning	Course Learning	Present,	[Pass/Fail]
010	Outcomes	Outcomes	Outcomes details are	not	
			there correctly.	missing	
TC-	Credit Hour Workload	Check for Credit Hour	Credit Hour Workload	Present,	[Pass/Fail]
011		Workload	details are there correctly.	not	
			,	missing	
TC-	Coursework Types &	Check for Coursework	Coursework Types &	Present,	[Pass/Fail]
012	Submission methods	Types & Submission	Submission methods	not	
		methods	details are there correctly.	missing	
TC-	Grading Procedures &	Check for Grading	Grading Procedures &	Present,	[Pass/Fail]
013	Final Grade Scale	Procedures & Final Grade	Final Grade Scale details	not	
		Scale	are there correctly.	missing	
TC-	Assignment Deadlines &	Check for Assignment	Assignment Deadlines &	Present,	[Pass/Fail]
014	Policies	Deadlines & Policies	Policies details are there	not	
			correctly.	missing	
TC-	Course Number and Title	Check for Course Number	Course Number and Title	Present,	[ <mark>Pass</mark> /Fail]
015		and Title	details are there correctly.	not	[
010				missing	
TC-	Number of Credits/Units	Check for Number of	Number of Credits/Units	Present,	[ <mark>Pass</mark> /Fail]
016	(include a link to the	Credits/Units (include a	(include a link to the	not	L <mark>i uss</mark> , i uni
010	federal definition of a	link to the federal	federal definition of a	missing	
	credit hour)	definition of a credit hour)	reactal actilition of a	1111331118	
	or care riour j	actification of a create floury		<u> </u>	

			credit hour) details are there correctly.		
TC- 017	Modality/Meeting Time and Place	Check for Modality/Meeting Time	Modality/Meeting Time and Place details are there	Present,	[ <mark>Pass</mark> /Fail]
		and Place	correctly.	missing	
TC-	Semester/Term (and	Check for Semester/Term	Semester/Term (and	Present,	[ <mark>Pass</mark> /Fail]
018	start/end dates)	(and start/end dates)	start/end dates) details are there correctly.	not missing	
TC- 019	Department/Program	Check for Department/Program	Department/Program details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 020	Format (e.g., lecture plus lab/discussion etc.)	Check for Format (e.g., lecture plus lab/discussion etc.)	Format (e.g., lecture plus lab/discussion etc.) details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 021	Course Description (minimum course catalog description)	Check for Course Description (minimum course catalog description)	Course Description (minimum course catalog description) details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 022	Sequence of Course Topics and Important Dates	Check for Sequence of Course Topics and Important Dates	Sequence of Course Topics and Important Dates details are there correctly.	Missing on purpose	[Pass/Fail]
TC- 023	Required/Recommended Textbook (or other source for course reference information)	Check for Required/Recommended Textbook (or other source for course reference information)	Required/Recommended Textbook (or other source for course reference information) details are there correctly.	Missing on purpose	[ <mark>Pass</mark> /Fail]
TC- 024	Other Required/Recommended Materials (e.g., software, clicker remote, etc.)	Check for Other Required/Recommended Materials (e.g., software, clicker remote, etc.)	Other Required/Recommended Materials (e.g., software, clicker remote, etc.) details are there correctly.	Missing on purpose	[ <mark>Pass</mark> /Fail]
TC- 025	Technical Requirements	Check for Technical Requirements	Technical Requirements details are there correctly.	Missing on purpose	[ <mark>Pass</mark> /Fail]
TC- 026	Attendance	Check for Attendance	Attendance details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 027	Attendance Academic Integrity/Plagiarism/AI	Check for Attendance Academic Integrity/Plagiarism/AI	Attendance Academic Integrity/Plagiarism/AI details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 028	Academic Integrity/Plagiarism/Al	Check for Academic Integrity/Plagiarism/Al	Academic Integrity/Plagiarism/AI details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 029	Course Prerequisites	Check for Course Prerequisites	Course Prerequisites details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]
TC- 030	University Requirements	Check for University Requirements	University Requirements details are there correctly.	Present, not missing	[ <mark>Pass</mark> /Fail]

# **Additional Notes**

• Nothing out of the ordinary.