

# Project Report Guidelines

**A Project Documentation must contain:**

**1. Title Page**

*Check Google Classroom (Coverpage for Project)*

**2. Certificate**

*Check Google Classroom.*

**3. Declaration**

*Check Google Classroom.*

**4. Acknowledgement**

**5. Preliminary Investigation -**

- Organizational Overview,
- Description of System,
- Limitations of present system,
- Proposed system and its adv. [For web project, URL can be mentioned],
- Feasibility Study,
- Stakeholders,
- Technologies used,
- Gantt Chart

**6. System Analysis -**

- Fact Finding Techniques (Questionnaire, Sample Reports, Forms...),
- Prototypes (if any), Event Table, Use Case Diagram, Scenarios & Use Case Description, ERD,
- Activity Diagram, Class diagram, Object Diagram, Sequence diagram/Collaboration Diagram,
- State diagram

**7. System Design –**

- Data design diagrams (example, please check <https://www.oracletutorial.com/getting-started/oracle-sample-database> ,
- DFDs,
- Converting ERD to Tables,
- Design Class diagram[with UI classes, Persistent classes etc...],
- Component Diagram,
- Package Diagram,
- Deployment Diagram

**8. System Coding-**

- Menu Tree / Sitemap,
- List of tables with attributes and constraints,
- Design Patterns used (if any),

- Program Description [Programs/Classes and their responsibilities in brief] with Naming Conventions,
  - Validations,
  - Test Cases,
  - Test Data and Test Results [Write test cases for all important programs]
- 9.** Screen Layouts & Report Layouts, Program Listing (in brief)
  - 10.** System Implementation / Uploading
  - 11.** Summary
  - 12.** Future Enhancements
  - 13.** References

### **Formatting Guidelines**

**Text:**

**Font: 12 pt, Times New Roman**

**Spacing: Single-spaced**

**Chapter Headings:**

**Font: 20 pt, Times New Roman, bold**

**Alignment: Centered**

**Style: All caps**

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### **Projects should have at least following:**

- Good content management, presentation & meaningful images
- Data Entry with Validations
- Suitable navigation scheme (menus/toolbars/tabs/links etc)
- Record Manipulation (add, update, delete, display, search, sort)
- Transactions / Sessions /Reports / Feedback/Registration whichever applicable
- Login accounts (Admin & User) with separate functionalities for administrators and users

## **Project Evaluation : [100 Marks]**

Project will be evaluated by external examiners during Practical examination as per following :

The evaluation of the project will include a viva voce, which will assess the project based on the following parameters:

- Documentation – 30 Marks: The completeness, accuracy, and professionalism of the project documentation, including the project report and supporting materials, will be considered.
- Quality of the Project – 15 Marks: The overall quality of the project, including its design, implementation, and user experience, will be evaluated.
- Working of the Project – 20 Marks: The functionality and performance of the project will be assessed to determine how well it meets the specified requirements and objectives.
- Project Presentation – 15 Marks: The clarity, organization, and effectiveness of the project presentation will be evaluated.
- Viva – 20 Marks: The viva voce session will provide an opportunity for the student to demonstrate their knowledge and understanding of the project, as well as to answer questions and engage in a discussion with the evaluators.