

## **Progress report**

Date: 28 October 2020

### **Meeting attendance**

Kane Matthews, UP900420 Daniel Gruca, UP941831 Kaloyan Haydutov, UP920915

### **Progress since last report**

- Created Project Plan, updated logistics and application domain.
- First team meeting
- Agreed to use Discord for it's superiority to Zoom.

### **Tasks for next meeting**

- Finish Project Plan with full team attendance (Hopefully)

### **Issues blocking progress**

- Not all team members showed up need all for the team discussion part of the Project Plan.

**On schedule: YES**

## **Progress report**

Date: 1 November 2020

### **Meeting attendance**

Kane Matthews, UP900420 Daniel Gruca, UP941831

### **Progress since last report**

- Finalise project plan altogether.
- Second team meeting

### **Tasks for next meeting**

- Full team attendance
- Assess the project together.

### **Issues blocking progress**

- Not all team members showed up need all for the team discussion part of the Project Plan.

**On schedule: YES**

## **Progress report**

Date: 13 November 2020

### **Meeting attendance**

UP900420 UP941831 UP920915 UP923658

## **Progress since last report**

- We have gone over the marking and feedback for CW1
- Evaluated the reasons for losing marks
- Raised any issues that we found with the marking and asked for help
- Discuss and plan when to meet again
- Communicate more clearly as a team

## **Tasks for next meeting**

- Full team attendance
- Go over the response on the issues we raised

## **Issues blocking progress**

- We are still missing the final member

**On schedule: YES**

## **Progress report**

Date: 20 November 2020

## **Meeting attendance**

UP900420 UP941831 UP920915 UP923658

## **Progress since last report**

- Gone over the issues responses and took notes of what to do next time
- Looked over CW2 that was just released
- Arranged when to meet next

## **Tasks for next meeting**

- Full team attendance
- Start CW2

## **Issues blocking progress**

- We are still missing the final member

**On schedule: YES**

## **Progress report**

Date: 27 November 2020

## **Meeting attendance**

UP900420 UP941831 UP920915 UP923658

### **Progress since last report**

- We decided to create a Google form and send it to people to elicit the user and system requirements
- Arranged when to meet next

### **Tasks for next meeting**

- Full team attendance
- Continue with CW2

### **Issues blocking progress**

- We are still missing the final member

**On schedule: YES**

### **Progress report**

Date: 4 November 2020

### **Meeting attendance**

Kane Matthews, UP900420 Daniel Gruca, UP941831 Kaloyan Haydutov, UP920915

### **Progress since last report:**

- Discuss next steps.
- Clarify things more clearly and communicate as a team.

### **Tasks for next meeting**

- Full team attendance
- Assess the project together.

### **Issues blocking progress**

- Not all team members showed up need all for the team discussion part of the Project Plan.

**On schedule: YES**

### **Progress report**

Date: 01 December 2020

### **Meeting attendance**

UP900420 UP941831 UP920915 UP923658

### **Progress since last report**

- Made a start with the write up
- Arranged when to meet next

### **Tasks for next meeting**

- Full team attendance
- Continue with CW2

### **Issues blocking progress**

- We are still missing the final member

**On schedule: YES**

### **Progress report**

Date: 08 December 2020

### **Meeting attendance**

UP900420 UP941831 UP920915 UP923658

### **Progress since last report**

- We are progressing with CW2
- Arranged when to meet next

### **Tasks for next meeting**

- Full team attendance
- Finish CW2

### **Issues blocking progress**

- We are still missing the final member

**On schedule: YES**