This Employee Data Protection Agreement (“Agreement”) is entered into between ABS Company (“Employer”) and Sophia Martinez (“Employee”) to define responsibilities and obligations regarding the protection and confidential handling of personal data.

**1. Employee Responsibilities**

Sophia Martinez agrees to:

* Handle all personal data, including employee, customer, and third-party information, in strict compliance with ABS Company’s data protection policies and applicable laws such as GDPR.
* Access personal data only as necessary for the performance of her job duties.
* Maintain confidentiality of all personal data entrusted to her and avoid unauthorized disclosure.
* Immediately report any suspected data breaches, privacy risks, or unauthorized access to the Data Protection Officer.

**2. Confidentiality Obligations**

* All personal data collected, processed, or stored during employment is confidential and proprietary to ABS Company.
* Sophia Martinez must not share or disclose any personal data to unauthorized persons inside or outside ABS without explicit written permission.
* These confidentiality obligations continue indefinitely, surviving the termination of employment.

**3. Data Security Measures**

Sophia Martinez agrees to strictly adhere to security protocols including but not limited to:

* Using strong, unique passwords and protecting access credentials.
* Locking or logging off devices when unattended.
* Complying with encryption and secure data storage procedures.
* Following ABS Company’s guidelines for data transmission and disposal to prevent unauthorized access or loss.

**4. Compliance and Consequences of Violations**

* Compliance with data protection laws and company policies is mandatory.
* Violations, whether intentional or accidental, may lead to disciplinary action including termination, legal liability, and claims for damages.
* Sophia Martinez acknowledges that protecting personal data is essential to ABS Company’s integrity and reputation.

*Signed this [Date]*

Sophia Martinez, Employee

Picture of signature

Olivia Wilson

Manager