

USAJOBS Agency Talent Portal



What is an Event?

A recruitment event, such as a job fair, career expo, career fair, or hiring event, is held by employers, schools or recruiters and offers on-the-spot interviews and information about the employer or job to interested job seekers. You can use the event feature in the Agency Talent Portal (ATP) to advertise recruitment and other career-related events on USAJOBS.

Why Should I Use Events?

You can use the ATP events feature to enhance your recruitment efforts and connect with job seekers by posting recruitment events, such as job fairs and hiring workshops on USAJOBS. Approved events appear on the [USAJOBS events page](#).

What Types of Events Can I Create and Post on USAJOBS?

You can create in-person or virtual events that support federal hiring, including:

- Hiring workshops
- Information sessions
- Job fairs
- Training events
- Agency branded events
- Hard-to-fill position information sessions: This might be a position you had to announce more than once to find qualified candidates because of the job location or duties
- Large-scale recruiting or hiring initiatives



All Events Must Be:

- Hosted by a federal agency.
- Support federal hiring.
- Be open to a broad and large group.

USAJOBS will not post any submitted event hosted by a recruiting private company or any submitted event that only links to a job announcement and doesn't include an actual live in-person or virtual event.

Who Can Create and Post Events on USAJOBS?

Federal agency HR professionals and hiring managers who serve as ATP Agency Admins, general users, and event users may create and post events on USAJOBS. You also need an Agency Talent Portal account. To get an ATP account, email_recruiter-help@usajobs.gov using your federal email address. You will receive an email reply with a link to create your account.