

# **Status: Mai 15, 2025**

## **I. General**

### **Art. 1 - Name, Affiliation, Location**

1. The University Surf Club Lausanne is an association within the meaning of Article 60 et seq. of the Swiss Civil Code.
2. Its seat is at l'Ecole Polytechnique Fédérale de Lausanne (EPFL), Ecublens (VD).

### **Art. 2 - Purpose**

1. The University Surf Club Lausanne's goal is to enliven the campus and facilitate student integration by offering them activities and events related to surfing and its alternatives.
2. It must primarily address the student community on campus.
3. It must comply with the EPFL Ethical Charter. It must respect the Directive on the recognition of student associations by EPFL.
4. It should promote networking among surfers and people interested in the sport. It also promotes contact, cooperation, and understanding with similar associations, organizations, and companies operating within the sport.

### **Art. 3 - Neutrality requirement**

1. The University Surf Club Lausanne is politically and confessionally neutral and does not participate in political/confessional events or discourses. Politically motivated ideologies have no place in the University Surf Club Lausanne.
2. It is strictly forbidden for members to make political or confessional statements in the name of the club, either in word, writing, or sign and with respect to any form of communication.

### **Art. 4 - Tasks**

1. The University Surf Club Lausanne primarily pursues the goals formulated in the Purpose.
2. Organizes weekly sports events during the semesters from April to June and from September to November. In addition, it may organize major events, either independently or in collaboration with other clubs and entities in Lausanne.
3. Activities outside of the semester are optional.

### **Art. 5 - Liability**

1. The club's assets are solely liable for the club's debts. Personal liability of members is excluded.

### **Art. 6 - Club logo**

1. The University Surf Club Lausanne must only use the logo voted on during the General Assembly.

### **Art. 7 - Accreditation and Affiliation**

1. The University Surf Club Lausanne must do everything in its power to be accredited/recognized at EPFL and UNIL.

## **II. Membership, Contributions & Finances**

### **Art. 1 - Membership**

Membership in the University Surf Club Lausanne can be acquired by natural persons. They must be enrolled students or alumni of the following [university/universities]:

- a. École Polytechnique Fédérale (EPFL)
- b. University of Lausanne (UNIL)
- c. HEC Lausanne (HEC)
- d. Hospitality Business School Lausanne (EHL)

The University Surf Club Lausanne operates exclusively in the listed universities. In exceptional cases, students or alumni of applied sciences universities in the region where the University Surf Club Lausanne is active are also eligible for membership. The University Surf Club is a university club. That is how it should be. However, students from universities of applied sciences are generally eligible for membership. The "exceptional case" mentioned in the text is intended to grammatically emphasize the focus on universities.

### **Art. 2 - Committee Membership application**

1. A membership application can be made using the designated forms or by email to the board.
2. The board reviews the application and decides on admission. The decision must be confirmed at the ordinary general assembly by a simple majority.
3. The board is entitled to reject an application directly if it obviously violates the statutes. If no obvious violation exists and the application is rejected, this must be justified in writing, and the rejection also confirms the rejection at the next general assembly by a simple majority.

### **Art. 3 – Termination of Committee Membership**

1. Committee membership ends upon expiration of the mandate, resignation, exclusion, dissolution of the association, or death.
2. Resignation from the committee is possible at any time. The board must be notified in writing. The date of receipt of the written notice shall be considered the official resignation date.
3. A member may be excluded by decision of the General Assembly upon the board's request, requiring a four-fifths majority vote.
4. If resignation or exclusion occurs after the beginning of the club year, the full annual contribution remains due.

### **Art. 4 - Contributions**

1. The membership fee is either CHF 29.- per semester and is payable at the beginning of the fall semester and the spring semester or CHF 50.
2. For board and committee members, the contribution is voluntary.
3. For individuals who are actively involved in the club but do not hold a board position, such as trainers, the contribution is voluntary. The board must determine the "special status" for the individual by resolution. The resolution is valid for two semesters.

## **Art. 5 - General Financial Resources**

The University Surf Club Lausanne derives its financial resources in addition to membership contributions from various club activities, as well as sponsor and patron contributions and others.

## **Art. 6 - Reserves**

1. The University Surf Club Lausanne must allocate at least 15% of any net profit per year to reserves.
2. The use of reserves must be authorized at the general assembly with a qualified majority.

## **Art. 7 - Financial Year**

The financial year runs from September 1 to August 31 of the following year and is thus aligned with the University year.

## **III. Organs**

### **Art. 1 - Organs**

The organs of the University Surf Club Lausanne are:

- a. the General Assembly
- b. the Board Members
- c. the Committee Members

### **A. General Assembly**

#### **Art. 2 – General Assembly**

1. The General Assembly is the supreme governing body of the University Surf Club Lausanne.
2. It holds the following inalienable responsibilities and powers:
  - a. Approval of the minutes from the previous General Assembly.
  - b. Approval of the board's annual report.
  - c. Review of the audit report, if an audit committee is in place, and approval of the annual accounts.
  - d. Election of the board members.
  - e. Election of the audit committee.
  - f. Acknowledgment of the annual budget.
  - g. Acknowledgment of the proposed activity program.
  - h. Decision-making on proposals submitted by the board and the members.
  - i. Amendments to the statutes.
  - j. Decisions on the exclusion of members.
  - k. Decisions regarding the dissolution of the association and the allocation of liquidation proceeds.

#### **Art. 3 – Timing and Location of Meetings**

1. There are two types of ordinary General Assemblies:
  - a. **Major Assemblies**, held in January and June, primarily for the election of board members and strategic decisions.
  - b. **Regular Assemblies**, held in March and September, focused on appointing other committee members, reviewing activities, and addressing operational matters.
2. The date and agenda of each Assembly are determined by the board and communicated in accordance with the procedures outlined in Article 4.
3. All General Assemblies must take place within the canton where the University Surf Club Lausanne is legally based. The President is responsible for designating the specific location.

## **Art. 4 – Invitations and Agendas**

1. The date of the General Assembly must be communicated to members at least three months in advance.
2. A formal written invitation including the agenda must be sent to members at least 20 days prior to the meeting.
3. The board is responsible for setting the agenda.
4. Members may request the addition of agenda items if supported by at least one-fifth (1/5) of the membership. Such requests must be submitted to the board at least one month prior to the Assembly.

## **Art. 5 – Proposals**

1. Proposals to be included in the agenda must be submitted in writing to the board at least 10 days before the General Assembly.
2. All members of the University Surf Club Lausanne have the right to submit proposals.

## **Art. 6 – Extraordinary General Assemblies**

1. An extraordinary General Assembly may be convened at any time by the board or upon written request by at least one-fifth (1/5) of the members, stating the reasons for the meeting.
2. The Assembly must take place within six weeks of receiving a valid request.

## **Art. 7 – Resolutions**

1. Resolutions are generally passed by an absolute majority of votes cast.
2. In the event of a tie, the President shall cast the deciding vote.
3. Exceptions apply:
  - a. Amendments to the statutes generally require a qualified majority.
  - b. Articles 2 and 3 may only be amended by unanimous vote, given their particular importance.
  - c. Article 1, paragraph 2, may only be amended by unanimous vote due to its importance for the broader network.
4. A written record (minutes) must be maintained for all resolutions passed.
5. Any properly convened General Assembly shall be deemed to have a quorum, regardless of the number of members present.

## **Art. 8 – Form of Execution**

1. The General Assembly is normally held in person.
2. If required by exceptional circumstances, a virtual (digital) format may be adopted as an alternative.

## **B. Board Members**

### **Art. 1 - Task**

The board has the following minimum tasks:

- a. Conducts the day-to-day business.
- b. It represents the association externally.
- c. It issues regulations and develops internal rules.
- d. It can hire or commission individuals for the achievement of the association's goals for reasonable compensation.

### **Art. 2 - Competence in the case of emergency and unforeseen cases**

The board has all competencies not legally or according to these statutes assigned to another body. It thus decides alone in all cases not provided for in these statutes and in cases of force majeure.

### **Art. 3 - Composition**

The board consists of at least three, maximum of five persons.

### **Art. 4 - Meeting**

1. The board meets as often as business requires.
2. During the semester, there must be at least one meeting per month.
3. Any board member can request the convocation of a meeting, stating the reasons.

### **Art. 5 - Presidential position**

1. The presidency has as a minimum area of responsibility:
  - a. Overall supervision of all club processes;
  - b. Presentation of an annual report at the General Assembly, informing about the most important activities of the club. This report consists of sub-reports from board members;
  - c. Overall supervision of strategic orientation and planning;

- d. Mediation in disputes;
  - e. Representation of the section;
  - f. Leading negotiations;
  - g. Monitoring and coordination of board activities;
  - h. Convocation and leadership of meetings.
2. The Vice-Presidency has, as a minimum area of responsibility:
- a. Direct support of the Presidency, as well as its direct representation in case of absence;
  - b. Preparation of meetings and assemblies;
  - c. Minute taking;
  - d. Member management;
  - e. Infrastructure management;
  - f. University communication.

## **Art. 6 - Head of Finance**

The Head of Finance has as a minimum area of responsibility:

- a. Collection of membership fees and outstanding claims;
- b. Handling payment transactions and management of the club's assets;
- c. Preparation of the annual financial statement for the General Assembly and the annual report;
- d. Tax declaration.

## **Art. 7 - Head of Communication**

The Head of Marketing has as a minimum area of responsibility:

- a. Development and implementation of advertising strategies;
- b. Management of social media accounts;
- c. Creation of an annual report of all marketing-relevant activities.

## **Art. 8 - Head of Sports**

The Head of Sports has, as a minimum area of responsibility:

- a. Management of the entire range of sports offered by the section;
- b. Direct contact for university sports and sports organizations at the local level;
- c. Main responsibility for implementing new sports offerings and associated infrastructures and regulations in the section;
- d. Creation of an annual report of sports & event activities.

## **Art. 9 - Head of Events**

The Head of Sports and Events has, as a minimum area of responsibility:

- a. Management of the entire range of events offered by the section;
- b. Direct contact for external at the local level;
- c. Main responsibility for implementing new sports offerings and associated infrastructures and regulations in the section;
- d. Creation of an annual report of sports & event activities.

## **Art. 10 - Office term, induction and resignation**

1. The term of office of board members is aligned with the club year.
2. Board members who have been removed from the General Assembly must adequately train their successors. Training must be done before the start of the new club year.
3. Should a board member resign outside the regular term of office, they must ensure a suitable replacement.

## **Art. 11 - Signatory Authority**

1. The Presidency and Vice-Presidency are each collectively authorized to sign. The Vice-Presidency may be represented by another board member in signing.
2. For authorization/obligation transactions valued at less than CHF 300, board members are generally authorized to sign alone.

## **C. Committee Members**

Committee Members are appointed to support the operational functioning of the association. Their responsibilities include, but are not limited to:

- a. Assisting the Head of Sports, Head of Events, and Head of Communication in carrying out their respective responsibilities;
- b. Participating in the planning, organization, and execution of regular activities and events;
- c. Contributing to the day-to-day management of the association's business;
- d. Representing the association in student and local community engagements as delegated;
- e. Attending meetings and providing input to improve the association's activities and operations.

## **IV. Dissolution and Liquidation**

### **Art. 1 - Dissolution**

1. The dissolution of the club can be decided by a resolution of the General Assembly with a four-fifths majority.
2. Once dissolution is decided, the new purpose of the club is its liquidation.

### **Art. 2 - Liquidation**

1. The liquidation process will be overseen and executed by the board of the University Surf Club.
2. Once the liquidation is complete and all debts have been settled, any residual liquid and tangible assets will be allocated to other University Surf Clubs. In the absence of such clubs, these assets will be redirected to university clubs that promote student connection through surfing or similar activities, aligning with the foundational intent of the club.
3. Should there be no successor clubs at the time of liquidation, Agepoly EPFL is tasked with safeguarding the funds designated for the University Surf Club Lausanne. In the event that no new clubs are established subsequently, the University Surf Club Switzerland has the discretion to utilize these funds as it sees fit.

## **3. Entry into force**

These statutes were adopted and confirmed by the founding assembly on 15.05.2025.

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Name: Louma Cerutti  
Date: 15.05.2025

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Name: Maxime Barre  
Date: 15.05.2025

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Name: Yona Farina  
Date: 15.05.2025

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Name: Léopold Popper  
Date: 15.05.2025

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Name: Jean-Sébastien D  
Date: 15.05.2025