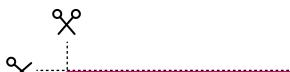
Bloom Taxonomy LLM Capabilities Card Deck

Cards are modified to be applicable to different professional domains

Instruction

Print on letter size (8.5 X 11 inches) papers, portrait mode, and single-sided. Cut out the cards using the crop marks provided.







Remember

Understand

□ Identify

AKA Find, Look Up

Retrieve the relevant information from a source

Prompt Examples

"Find John Smith's emergency contact information from this list."

"Identify how many times the word 'Resilience' was used in this transcript."

"Look through these notes and find any upcoming appointments."

☼ Interpret

AKA Paraphrase, Clarify, Represent, Translate

Take information and represent it in another form

Prompt Examples

"Paraphrase this meeting transcript as a bulleted list."

"Translate this text from Spanish to English"

"Look at my calendar and rewrite my day as a to-do list."



Understand

Understand

企 Exemplify

AKA Example

Use a specific example to describe a concept or principle

Prompt Examples

"Illustrate with a brief scenario of how to negotiate pay with confidence"

"Create an example of a successful onboarding experience."

"Provide examples of email campaign best practices"

Classify

AKA Categorize, Sort

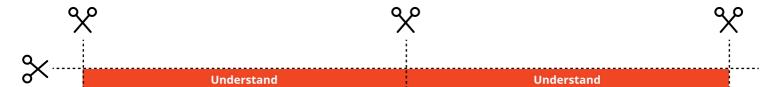
Determine something belongs to a category or class

Prompt Examples

"Label each to-do items from this list as 'urgent,' 'not urgent,' or 'no deadline.' "

"Put non-profits from this list into groups based on their IRS status."

"Assign a time commitment level (low, medium, high) to each task in this list."



Summarize

AKA Condense, Outline, Recap

Abstract a general theme or major points

Prompt Examples

"Write a three-sentence summary of this email thread."

"Condense the meeting minutes into a bullet list of key decisions."

"Give a brief abstract of the challenges noted in last quarter's performance review."



AKA Think Step by Step, Commonsense, Logic

Draw a logical conclusion from presented information

Prompt Examples

"Based on these notes, infer the primary drivers of success in this campaign."

"Given the pattern of meeting topics, predict the agenda for the next meeting."

"Read my calendar and conclude whether I have enough capacity to prepare for a competitor benchmark by May."

Understand

%

Understand

<mark>ኒე Compare</mark>

AKA Contrast

Note what is similar and dissimilar of something(s)

Prompt Examples

"Compare my weekly goals with my progress reports from the past two weeks."

"Map overlapping services offered by platform X and platform Y."

"Highlight differences between these two marketing proposals."



AKA Cause and Effect, Describe

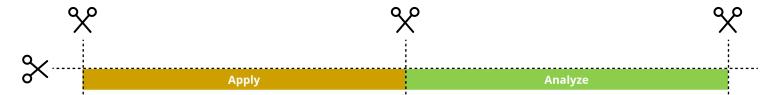
Describe how or why a phenomena exists

Prompt Examples

"Describe the restrictions in political activity that 501c3 organizations face."

"Explain this legal contract in plain words."

"Explain the B2B business model."



•→Execute

AKA Carry Out, Perform, Use

Carry out a known or new process

Prompt Examples

"Walk through the steps to apply for this grant."

"Apply the agency's safety-planning protocol to the scenario described."

"Carry out the following procedure..."

AD Differentiate

AKA Distinct, Distinguish, Different

Distinguish relevant from irrelevant parts or important from unimportant parts

Prompt Examples

"Identify the three most critical details in this annual report and ignore the rest."

"Mark the sentences that pertain to feedback" on our product, leave out the commenter's identity."

"Distinguish urgent action items from long-term goals in this plan."

Analyze Analyze

☼ Organize

AKA Arrange, Order

Determine how elements fit or function within a structure

Prompt Examples

"Structure the available resources into a toolkit for new managers."

"Create a table linking our team's goals to tasks, owners, and deadlines."

"Parse this multi-page note into sections: introduction, key insights, and implications."

Attribute

AKA Bias, Assign

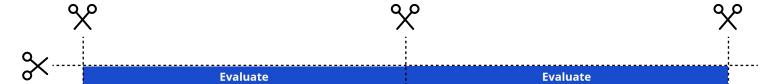
Determine point of view, bias, values or intent underlying presented material

Prompt Examples

"Identify any unclear language in this bylaw draft."

"Assess whether this email reflects a client-centered perspective."

"Determine the customer's intentions in this focus group transcript."



⊘ Check

AKA Review, Inspect

Detect inconsistencies or fallacies, detect the effectiveness of a procedure

Prompt Examples

"Check if there is any missing fields in this form 1090."

"Review this product launch plan to detect potential risks."

"Verify that all stakeholders signed off on this proposal."



AKA Judge, Comment, Gauge

Assess quality and areas for improvement

Prompt Examples

"Assess if this report align with professional standards."

"Review this draft policy for alignment with the Code of Ethics."

"Judge the compliance of this plan against state guidelines."

Create



Create

AKA Brainstorm

Produce ideas or hypotheses

Generate

Prompt Examples

"Brainstorm five influencer collaboration ideas for this summer."

"Generate hypotheses about why customer satisfaction was down last quarter."

"Ideate new skill-sharing topics for new members on the HR team."



AKA Proposal, Program

Make a procedure to follow in advance to produce something

Prompt Examples

"Design a 30-day action plan to transition a new manager to the IT support team."

"Propose a rollout schedule for training staff on the new case-management system."

"Program a weekly check-in routine to monitor intern tasks."



