**UTEC Council Meeting Minutes #5**

Wednesday March 22nd, 2017

**CALL TO ORDER**

**Introduction—** *Erin Gauthier*

**Presentation from Terry Hartman of Libbey Glass about Teamwork and Leadership in Engineering.**

**REPORTS**

* Advisers
  + Dean Steven LeBlanc- Not Present
  + Mr. Jon Pawlecki- Not Present
  + Jared Enoch
    - Engineering Town Hall with UTSG; March 27th 1:00pm-3:00pm
      * Brady Center
      * Volunteers Needed
        + Sign-up for when you’re available
        + Need Volunteers from 12:30pm-3:30pm
    - Jared is running for Student Body President
      * Contact Jared or reference his social media pages for more information on his platform!
* Executive Board
  + **Vice President of Communications-** *Lisa Young*
    - Social Media Presence
      * RockeTHON
      * Basketball Tournament
      * Other Organizations
  + **Vice President of Event Programming** *– Jacob Beakas*
    - Role:
      * Contacting Faculty, Staff, and Students about different events and planning event details.
    - Pi Day
    - Engineaster; April 9th 12:00pm-2:00pm
      * Location: TBD
      * New Flyer will be sent out soon
      * Easter Egg packing the week before hand, information will be given out then
    - Fun Event:
      * Q-Zar; March 24th 7:00pm
        + Meet by Freshens at 6:40pm to Carpool
        + $12 for two games
  + **Vice President of Campus Outreach** *– Matt Tack*
    - Role:
      * Goal of position and committee is to reach out to all aspects of Main campus to promote involvement will other organizations.
    - Girl Scout Cookie Handout
      * Used to promote Basketball Tournament, successful
      * Extended a Thank you!
    - Basketball Tournament; March 30th 7:00pm-9:00pm
      * The REC
      * Advertisement
      * Sign up through Eventbrite
        + Can sign-up at the door
      * Need Volunteers
        + Google form to sign-up
    - RockeTHON: April 8th- *Christina Onyskiw*
    - Please continue to promote UTEC’s presence on campus!
  + **Vice President of Community Outreach** *– Megan Goedde*
    - Role:
      * To work with the community to provide help to those that we can and to help support events going on in the community.
    - Ronald McDonald; April 30th 4:00pm
      * Leave Engineering at 3:45pm
      * Making Spaghetti and Meatballs
      * Want as many volunteers as possible
    - Tie Blanket Making Cancellation
  + **Vice President of Corporate Relations** *– Jason Gonring*
    - Role:
      * Helping to produce ties between corporations and UTEC. Also, to promote professional development of UTEC members and other College of Engineering members.
    - Libbey Factory Tour and Meeting; March 22nd
    - Corporate Speakers
      * Engineers in Business
    - UTEC Fundraiser
      * Chipotle
      * Buffalo Wild Wings
    - Professional Development events outside of UTEC:
      * ELI LinkedIn workshop; March 29th 5:30pm-6:30pm
        + Palmer 2030
        + Sign-up as soon as possible
      * EWB Project Management presentation with Marathon; 7:00pm in SSOE March 23rd
  + **Executive Vice President –** *Karl Zacharias*
    - Role:
      * Keep track of all funds, attendance, and membership appreciation awards. Also, to help with all other positions.
    - Attendance
      * Q-Zar provides attendance points
    - Budget
      * Will be sent out soon
      * More organizations will be coming looking for financial support
    - MOM and Dad Awards
      * MOM: Katherine Roach
      * Dad: Jacob Beakas
    - Quarter-zips are in!
      * Pay Karl so that you can receive them; $31
      * Checks are made out to the University of Toledo
  + **President** *– Erin Gauthier*
    - Role:
      * Keep the Executive board and members organized, oversee all events, and promote attendance.
    - Nagi Naganathan Conference Room Dedication; March 31st 11:00am
      * SSOE Room
      * RSVP to [RSVP@eng.utoledo.edu](mailto:RSVP@eng.utoledo.edu) by March 27th
    - LinkedIn Workshop; March 29th 5:30-6:30pm
      * Palmer Hall 2030
      * Sign up link in email
    - Attendance
    - Elections
      * Start at the April 5th Meeting
      * Two-round nominations, Elections April 19th
      * Contact a current officer for more information on positions
    - Thank you Libbey!
  + **Chair Positions**
    - Engineaster Chair- *Ikshita Gupta*
      * Waiting for venue confirmation
    - Member Appreciation Chair- *Stephen Barnes*
      * Congratulated Rachel, Melissa, and Katherine on recently accepting Co-Op positions and full time jobs
    - Alumni Relations Chair- *Julia Button*
      * Would like a paragraph from each committee about upcoming events
        + By the next meeting
      * Potentially posting the newsletter and additional information to the website
    - FYRE Liason- *Brandon Payeff*
      * Car Wash;April 20th
    - Webmaster- *Tyler Barton* 
      * Working to finish updating the web page
      * Working with Julia to keep Alumni updated
      * Submit a photo to Tyler of you in your UTEC photo (specifically for new members)

**BUSINESS**

* Old Business
  + Moving forward ASCE sponsorship
* New Business
  + EWB and AIChE sponsorship pitches at the upcoming meetings

**DISCUSSIONS**

* TBD

**ANNOUNCEMENTS**

* Rucking Club; 10:00am Sunday March 26th
  + At Wildwood
  + Contact Stephen for more information

**UPCOMING EVENTS**

* Q-Zar; March 24th 7:00pm
  + Carpool meets at 6:40pm
* Rucking Club; 10:00am Sunday March 26th
  + At Wildwood
* Engineering Townhall with UTSG; March 27th 1:00pm-3:00pm
  + Brady Center
* Basketball Tournament; March 30th 7:00pm-9:00pm
  + The REC
* Nagi Naganathan Conference Room Dedication; March 31st 11:00am
  + SSOE Room
* Council Meeting; April 5th 7:30pm
  + The Dean’s Conference Room
* RockeTHON; April 8th
* Engineaster; April 9th 12:00pm-2:00pm
* FYRE Car Wash; April 20th
* Ronald McDonald House; April 30th 4:00pm
  + Carpool Meets at 3:45pm

**MEETING CLOSED**