



PERSONAL DATA PROTECTION NOTICE FOR LGM CUSTOMERS

INTRODUCTION

The Malaysian Rubber Board is concerned about the protection of your personal data. This notice explains how the MRB will process your personal data from the collection, usage, sharing and destruction as well as the security measures to ensure your personal data is best protected.

COLLECTION

The MRB collects personal data from customers including but not limited to data such as names, identity card numbers, home addresses, email addresses, phone numbers, photographs, year of birth, marital status, genders, ethnicities, income, education, bank information and information related to land titles for the purpose of all services offered by the MRB from time to time.

SOURCE OF COLLECTION

We obtain your personal data from:

1. Account registration form, new application, renewal, amendment and cancellation of PAT-G in the PAT-G system
2. New application form, renewal, amendment and cancellation of PAT-G manually
3. Forms and Declarations used in the MRB procurement processes
4. Permit to Work Form
5. Online Member registration form for RiOS Portal (Rubber Information Online System)
6. All financial matters or payments made by customers to the MRB
7. Rental booking forms for facilities and properties owned by the MRB
8. Public Complaint Management System (SISPAA) or
9. All services offered by the MRB from time to time
10. MRE App User Registration

PURPOSE OF COLLECTION

We collect your personal data for the purposes of all services offered by the MRB including but not limited to the list as follows:

1. Processing PAT-G registration
2. Processing government aids channelled by the MRB
3. Establishing rubber smallholders database
4. Developing programmes in accordance to the Government's policies and aspirations





HOW THE DATA ARE PROCESSED

We process your personal data only for the MRB usage within Malaysia only. No personal data is transferred outside of Malaysia.

DISCLOSURE

We will disclose your personal data for MRB's internal usage and to other public agencies to assist in the provision of a more efficient and effective services, subject to the laws in force in Malaysia. For example, in resolving complaints which require feedback from other agencies.

SECURITY MEASURES

The MRB takes the following steps to protect your personal data:

1. To ensure that your personal data is stored in the best way in accordance with the requirements of the Personal Data Protection Act (Act 709).
2. To prevent any misuse of the personal data by the MRB staff
3. To have a personal data protection contract with the appointed system provider; and
4. To have a declaration of confidentiality compliance with the party to which your personal data is disclosed

However, you are responsible to protect your own username (user name) and password and not revealing them to third parties to avoid the risk of personal data intrusion.

YOUR RIGHT

You have the right to:

1. To correct or update your personal data
2. To access your stored personal data; and
3. To withdraw consent to process your personal data.

CONTACT US

You can contact us regarding your personal data via:

The Administration Unit
Lembaga Getah Malaysia
Bangunan Getah Asli
148, Jalan Ampang
50450 Kuala Lumpur
Phone No: 03-9206 2000





NOTIS PERLINDUNGAN DATA PERIBADI BAGI PELANGGAN LGM

PENGENALAN

LGM mengambil berat mengenai perlindungan data peribadi anda. Notis ini menjelaskan bagaimana LGM memproses data peribadi anda bermula daripada pengumpulan, penggunaan, perkongsian dan pemusnahan serta langkah keselamatan yang kami ambil untuk memastikan data peribadi anda dilindungi sebaiknya.

PENGUMPULAN

LGM mengumpul data peribadi daripada pelanggan termasuk tetapi tidak terhad kepada data seperti nama, nombor kad pengenalan, alamat rumah, alamat e-mel, nombor telefon, gambar, tahun lahir, status perkahwinan, jantina, etnik, pendapatan, pendidikan, maklumat bank dan maklumat tanah anda bagi tujuan semua perkhidmatan yang ditawarkan oleh pihak LGM dari semasa ke semasa.

SUMBER PENGUMPULAN

Kami mendapatkan data peribadi anda daripada:

1. Borang pendaftaran akaun aplikasi, permohonan baharu, pembaharuan, pindaan dan pembatalan PAT-G pada Sistem PAT-G;
2. Borang permohonan baharu, pembaharuan, pindaan dan pembatalan PAT-G secara manual;
3. Borang dan Surat Akaun yang digunakan di dalam urusan perolehan LGM;
4. Borang Sijil Kebenaran Menjalankan Kerja (Permit To Work);
5. Pendaftaran ahli secara dalam talian bagi Portal RiOS (RubberInformation Online System);
6. Segala urusan kewangan atau pembayaran oleh pelanggan kepada pihak LGM;
7. Borang Tempahan Sewaan Fasiliti dan Kemudahan bagi hartanah milik LGM;
8. Sistem Pengurusan Aduan Awam (SISPAA); atau
9. Segala perkhidmatan yang ditawarkan oleh pihak LGM dari semasa ke semasa.
10. Daftar Pengguna MRE App





TUJUAN PENGUMPULAN

Kami mengumpul data peribadi anda bagi tujuan semua perkhidmatan yang ditawarkan oleh LGM termasuk tetapi tidak terhad kepada senarai di bawah:

- Memproses permohonan bagi pendaftaran PAT-G;
- Memproses bantuan Kerajaan yang disalurkan oleh LGM;
- Mewujudkan pangkalan data pekebun kecil getah; dan
- Membangunkan program yang selari dengan dasar dan aspirasi Kerajaan.

BAGAIMANA DATA DIPROSES

Kami memproses data peribadi anda hanya untuk kegunaan LGM dan di dalam Malaysia sahaja. Tiada data peribadi yang dipindahkan ke luar Malaysia.

HAK ANDA

Anda berhak untuk:

1. Membetulkan/mengemaskini data peribadi anda;
2. Mengakses data peribadi anda yang disimpan; dan
3. Menarik balik kebenaran memproses peribadi anda.

HUBUNGI KAMI

Anda boleh hubungi kami berkaitan data peribadi anda melalui:

Unit Pentadbiran
Lembaga Getah Malaysia
Bangunan Getah Asli
148 Jalan Ampang
50450 Kuala Lumpur
Tel: 03-9206 2000

