



UNIVERSITY OF
TORONTO
SCARBOROUGH

CSCC01: INTRO TO SOFTWARE ENGINEERING
BYTE PEEPS

SUMMER 2022

Team Contract

Mohamed Tayeh

Bassel Ashi

Connie Lin

Mohammad Qadir

Karandeep Lubana

Jiaming Yang

Juan Corral

1 Communication

1.1 Methods of Communication

Communication will mainly be done through our discord server. If someone is unresponsive then they will be contacted through private messages and if the unresponsiveness persists, they will be contacted through their phone.

1.2 Response Times

We will make an effort to respond within 8 hours.

2 Meeting Logistics

2.1 Time and Place

All meetings will be held on Discord.

We have two weekly meeting times:

- Thursdays 5:30pm - 6:30pm
- Saturdays 2:00pm - 3:00pm

Impromptu/On-demand meetings will also be held if needed but not all members are required to attend.

2.2 Meeting Preparation

1. What did you do since the last meeting?
2. What will you do until the next meeting?
3. Is there anything you need help with?
4. Is there any work you need someone else to finish before you can do your work?

3 Version Control

1. Always test code before pushing any new code to ensure nothing breaks.
2. Detailed description of what was changed and why. For example:
 - `git commit -m "Fixed X to allow Y to use Z"`
3. Use git flow
4. Get at least 2 people to review a pull request

4 Work Load Planning

- We will distribute work evenly and discuss who would be best suited for each task based on willingness and strengths.
- At the beginning of every sprint the group will choose which user stories to implement.
- Members will decide which tasks they want to work on.

5 Contingencies

5.1 Team Member Drops Out

Tasks previously assigned to the member that dropped out will be redistributed evenly to those that have completed their tasks already. If no such person exists or is unavailable, tasks will be evenly divided among other members while evaluating their existing workload.

5.2 Consistently Missing Meetings

We will discuss a better meeting time for the member that is consistently missing meetings without reason. If they continue to miss meetings without reason then we will talk with a TA.

5.3 Academic Dishonesty

Seek help from the instructor and TA (as suggested by the sample contract).

6 Signatures

We accept these guidelines and intend to fulfill them (sign below):

Mohammad Qadir

Juan Camilo Corral

Bassel Ashi

Mohamed Tayeh

Jiaming Yang

Karandeep Lubana

Connie Lin

⁰This contract is a modified template which can be found [HERE](#)

⁰Commit message guidelines from: [HERE](#)