

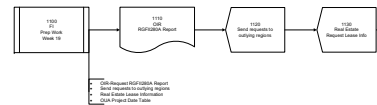
## FMD FI Square Footage Report Workflow

## 1.0 May

## 2.0 June

### 3.0 July

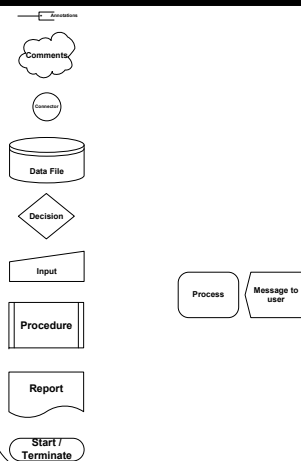
### 1.1000 Inputs



## Overview

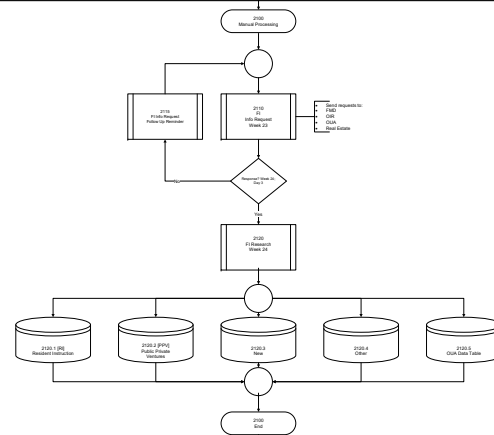
- Synopsis:
  - Each year a square footage report is submitted to the Board of Regents Budget Office. This is an opportunity for UGA to amend the reported square footage used for Resident Instruction, or RI. This report is typically due at the end of June
- Goal:
  - The goal is to find all added buildings (addition), omitted buildings (deletion), or differences in gross sqft (either addition or deletion) that will alter net RI space. It also includes any new buildings that will come on line within the next two years.
- Data:
  - Sources:
    - FIDB: Compare the FRPT 60A report with the current facilities data.
    - Lease Data: Compare the current list of leases obtained from the Real Properties Office with last years lease data.
  - New Developments (or information not yet forwarded to this office) Send an email to all UGA employees , i.e. "The Players" who may have further information on planned projects.
- Players:
  - FMD Execs
  - FMD Dept. Heads.
  - FMD Budget
  - OUA
  - OIR
  - Resident Office and Space Mgt
  - BOR
- Usage:
  - The BOR uses the Square Footage Report to project future Residential Instruction expenditures to help formulate USG's capital budgeting decisions

## Legenda

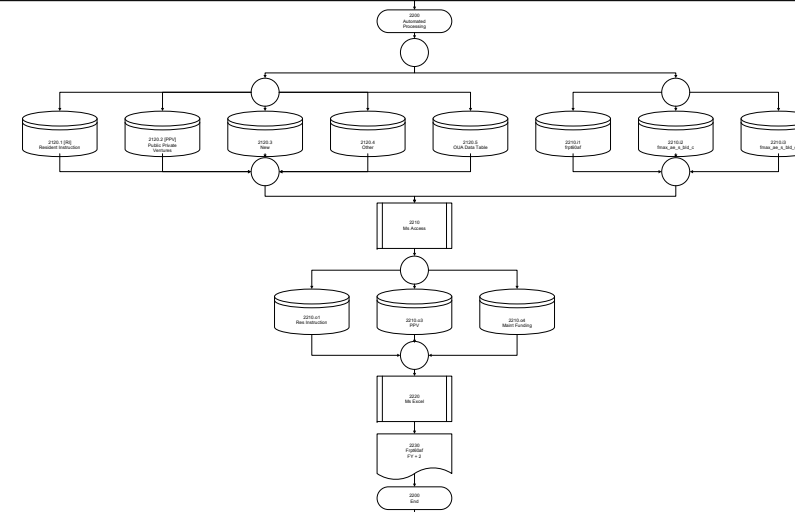


## 2.2000 Processing

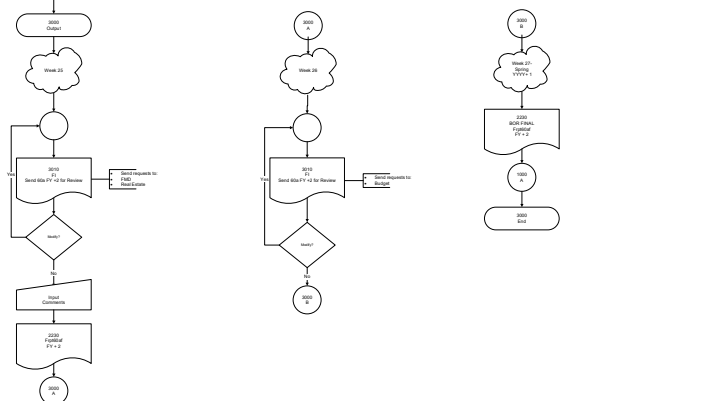
2.2100 Manual:



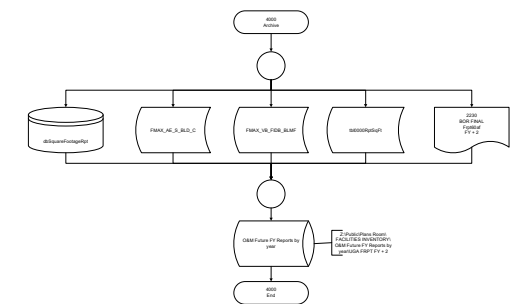
2.2200 Automate



### 2.3000 Output



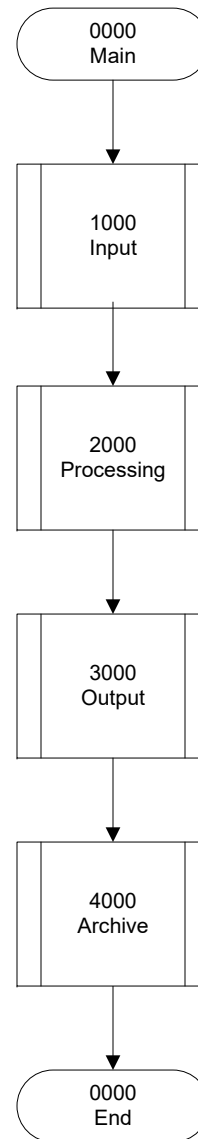
### 3.4000 Archive



## Time

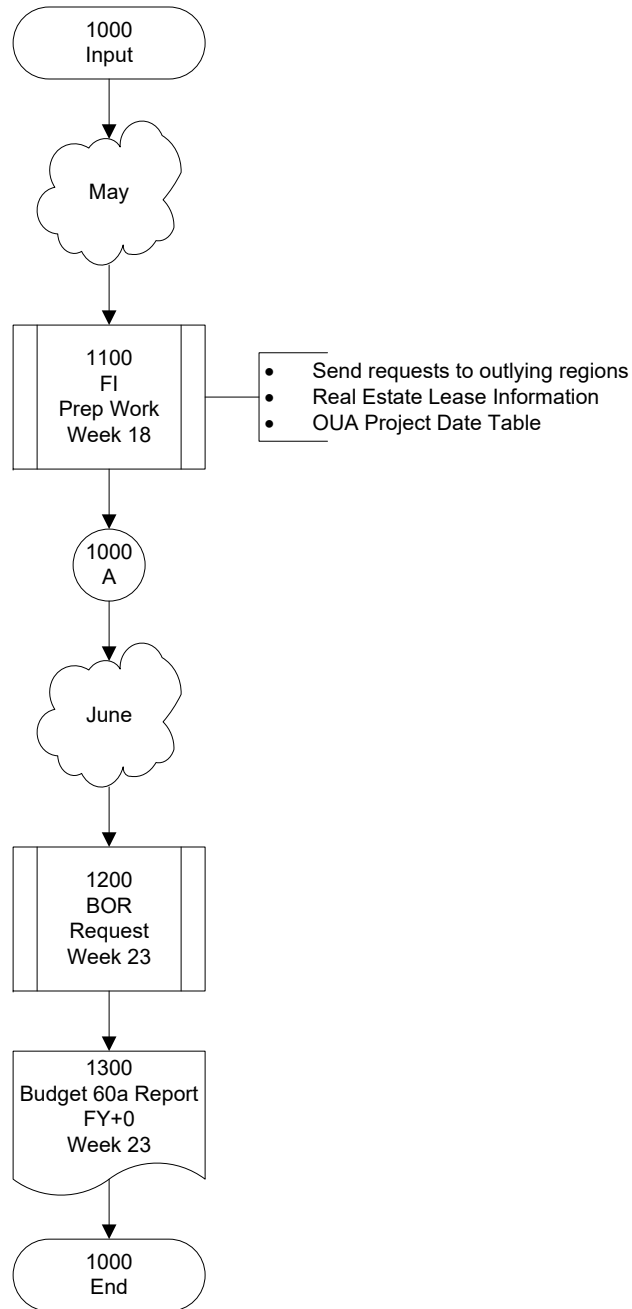
# FMD Sq. Ft. Report

0000Main



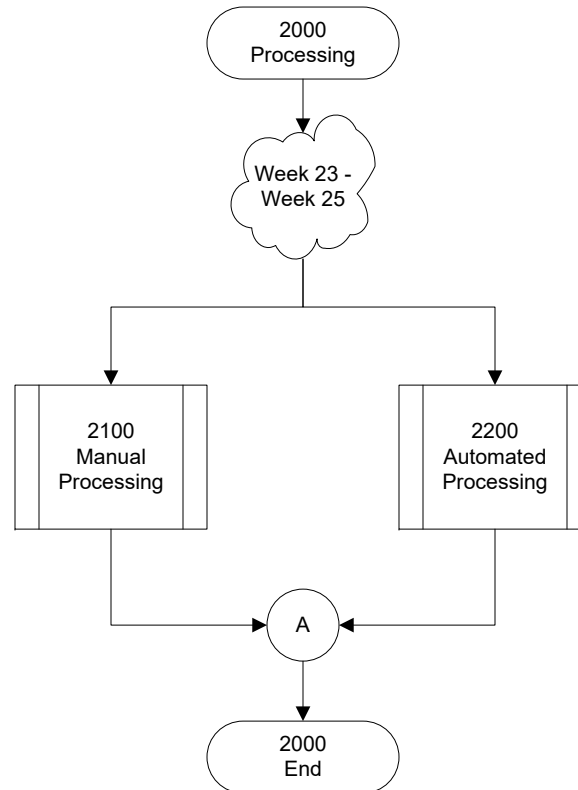
# FMD Sq. Ft. Report

1000Input



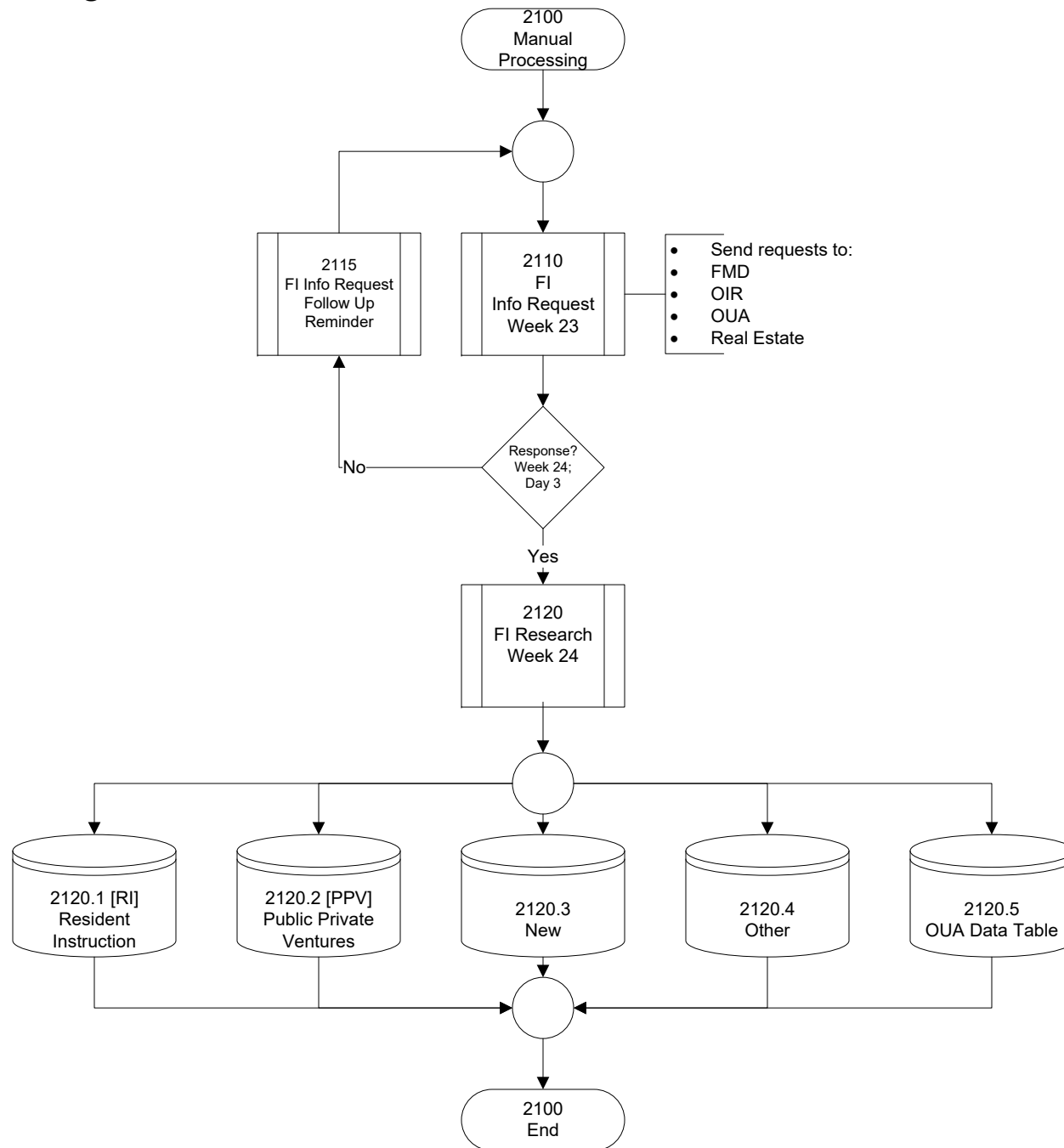
# FMD Sq. Ft. Report

## 2000Processing



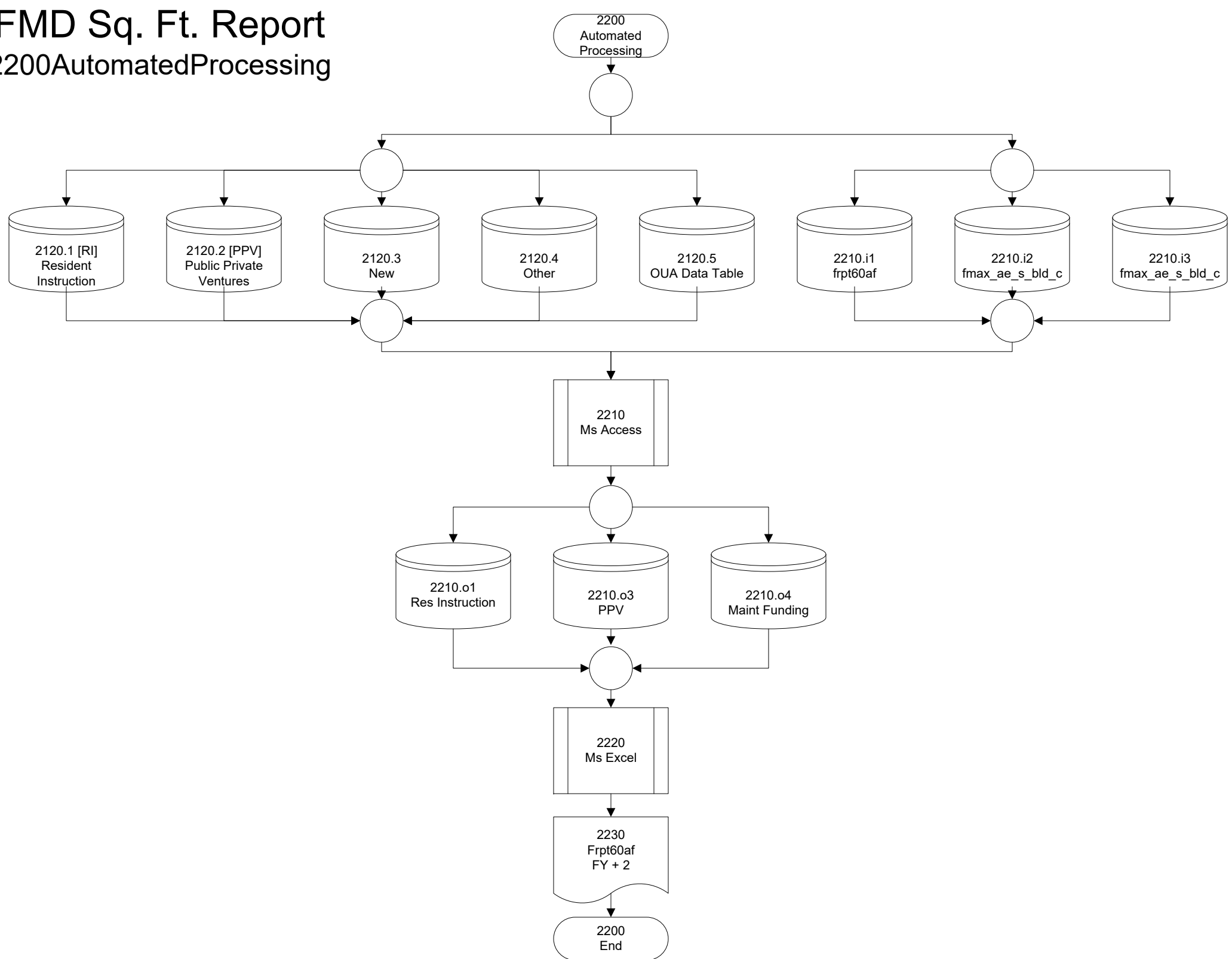
# FMD Sq. Ft. Report

## 2100ManualProcessing



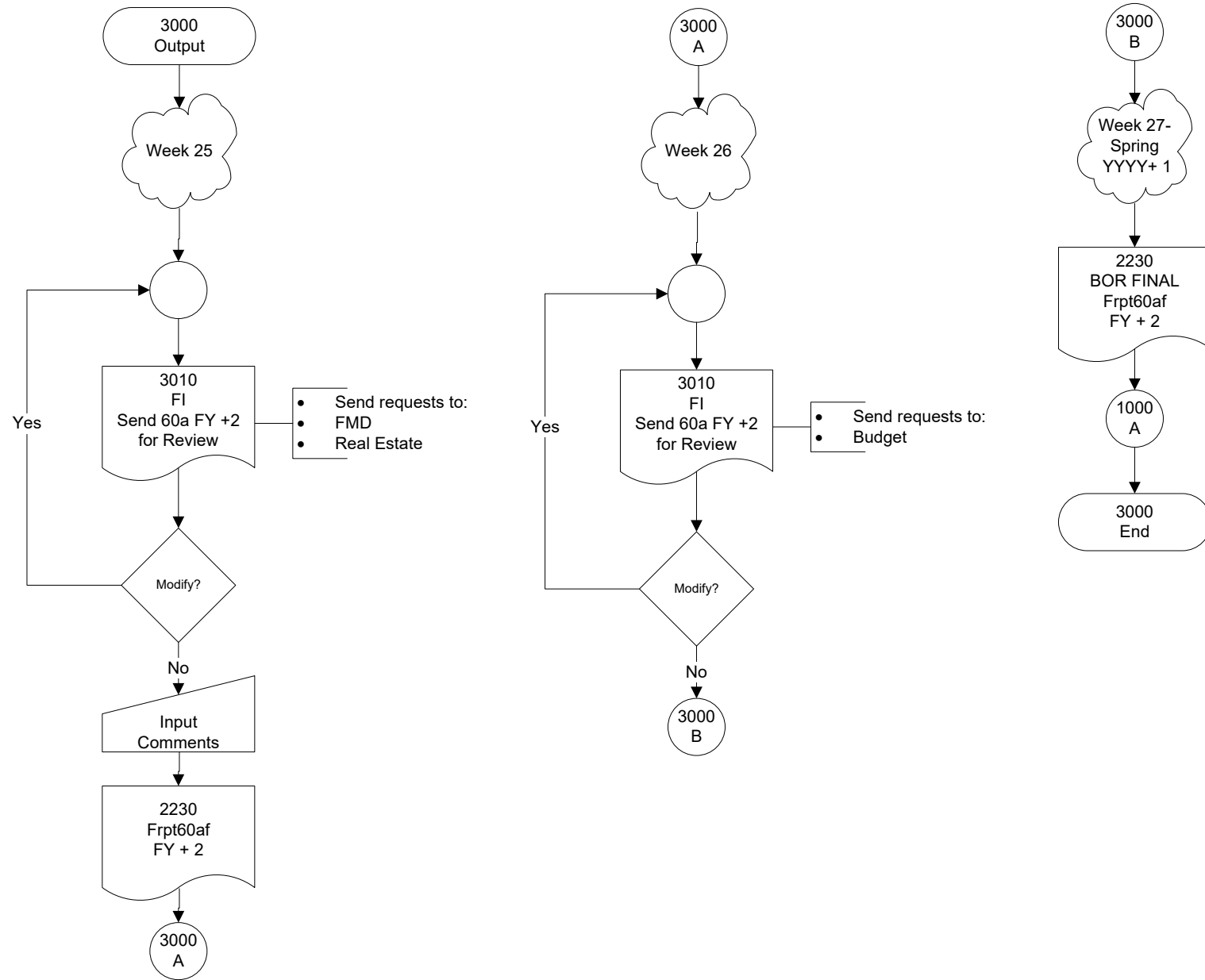
# FMD Sq. Ft. Report

## 2200AutomatedProcessing



# FMD Sq. Ft. Report

## 3000Output



# FMD Sq. Ft. Report

## 4000Archive

