A: Hello, how’s it going?

T: um, it's, good. Uh, i'm doing well, i just, uh, i wanted to talk to you about our group project. I don't think we’re at where we want to be, and maybe we can talk about how to fix that.

A: What would you like me to do?

T: Um, yeah, it just feels like the group and i have a lot to do, and it would really help out. A lot of you contributed some work, too.

A: I am kind of busy, so I can’t take anymore writing jobs, so I hope you can understand.

T: Yeah, we've, uh, we've noticed that you have been pretty busy and that you haven’t been able to do some of the writing. I think we really need some help and that you would be able to help us out a lot since you’re a senior and probably know more about this than we do.

A: Maybe I can share notes with you? We could also create a schedule.

T: Uh, yeah, i think, uh, you're inside notes would help a lot. Way should stay, keep communication, but, like, so far, you've been missing some of the meetings So i just want to make sure you come to that So we're all on the same page.

A: I haven’t been able to show up, the last few weeks, if I can’t show up an I work on it on Google Docs

T: That would help us a lot.

A: Great.