

Motion to Adjust Exec Responsibilities

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This Society Notes:

- A number of exec roles have responsibilities under the constitution that are vague, underdefined, or unrepresentative of their roles at present.
- A prime example of this is Gaming:

4.4.4 Gaming Coordinator

4.4.4.a The Gaming Coordinator should organise all gaming-related events.

This Society Believes:

- That better specifying the roles of executive members will provide better guidance on what they're supposed to do
- It also makes it easier to hold executive members to account for failing to meet the requirements of their roles

This Society Resolves:

- To replace the section of executive responsibilities to the below

4.3 Core Officers

10.8.1 The Core Officer Duties shall include:

10.8.1.a To attend the Society's Annual General Meeting.

10.8.1.b To attend Societies Council and complete mandatory training sessions/courses.

The core officers shall be:

10.8.1.a President / Chair / Club Captain / Lord/Lady/Liege/etc Chancellor of the Computers

A. The President will organise and oversee the running of The Society. in line with goals outlined within this Constitution.

B. The President will seek to guide the direction of the Society as a whole - with considerations made to the "Bigger Picture" and future of the Society.

C. The President will work alongside the Executive Committee to produce written documentation to aid future Executive Committee members where appropriate.

D. The President will chair committee meetings.

E. The President will produce an annual report.

G. The President will work with the Welfare Officers to ensure member wellbeing both at society events and within society run channels. With such issues, the President is bound by confidentiality.

H. The President will aim to promote strong Executive Committee cohesion, individual agency and where appropriate, accountability.

10.8.1.b Treasurer

A. The Treasurer is responsible for the finances of the Society.

B. The Treasurer will maintain an up-to-date record of their group account in addition to the record kept by the SU finance office.

C. All funds will be held and processed through the groups Students' Union bank account. No money should be held in personal bank accounts.

D. The Treasurer will submit grant funding applications.

E. The Treasurer will build and maintain relationships with organisations that sponsor the Society.

F. The Treasurer will maintain an up-to-date annual budget for all relevant areas of the Society, which must include, but is not limited to, Welfare, Gender Inclusivity, Gaming, Socials, Academics, Ball, Tech and Sports.

10.8.1.c Welfare Officer

- A. The Welfare Officer will work confidentially with both society members and exec both exec and non-exec society members to prioritise their wellbeing and safety, be available as the first point of contact, and where appropriate, signpost to external services such as Wellbeing Services and Report & Support.
- B. The Welfare Officer is not professionally trained, and will not act in a professional capacity, including, but not limited to, a therapist.
- C. The Welfare Officer will, as appropriate, inform event organiser(s), the President, or sources of authority within the university/SU, where issues require greater intervention (for example, where members' safety is at direct risk), or where there are issues such as a conflict of interest. The Welfare Officer will also not seek to override official processes, such as those by Report & Support.
- D. The Welfare Officer will engage with learning materials such as those provided by (but not strictly limited to) the Active Bystander course and Report & Support.
- E. For non-sober events, the Welfare Officer will liaise with the Social Secretaries to ensure the presence of a minimum of two (2) "sober exec". At least one (1) Welfare Officer is expected to be in attendance as "sober exec".

10.8.2 Additional Officers

10.8.2.a Academic Coordinator

- A. The Academic Coordinator will organise the academic events, such as external guest speakers, presentations on areas relating to Computer Science and workshops.
- B. The Academic Coordinator should act as the point of contact for organisation of events with external speakers, university departments, or other students.

10.8.2.b Ball Officer

- B. The Ball Officer should be responsible for co-ordinating the Computing Ball.

10.8.2.c Freshers' Representative

- A. The Freshers' Representative will facilitate first year undergraduate engagement and events within the society.
- B. The Freshers' Representative will act as a point of contact between the Executive Committee and for 1st first year undergraduate students.
- C. The Fresher's Representative will hold their position until the reset of Society Memberships at the start of September, such that they act as a continuing point of contact in the interim between the AGM and the next Fresher Representative elections in Term 1.

- D. Up to one (1) Freshers' Representative will be selected for each category of events the society runs, currently each of the following roles: Academic, Social, Gender Inclusivity, and Treasurer. Up to two (2) for Gaming and Technical.
- E. The Fresher's Representative for each category will assist with and be supported by their relevant executive members in the planning and running of events they perceive as relevant to their year, along with the general activities of the society.
- F. This office will be elected in a EGM run between weeks one to five of term one.
- G. Freshers' Representative positions are recognised as protected positions, restricted to only first year-undergraduate standard members. Voting for Freshers' Representative positions shall be exempt from quorum. Moved to 6. Eligibility to Vote & Nominate

10.8.2.d Gaming Coordinator

- A. The Gaming Coordinator should organise all gaming-related events.
- B. The Gaming Coordinators will organise weekly gaming events, termed "Friday Night Gaming".
- C. The Gaming Coordinators will, exceptions notwithstanding, organise other gaming related events, such as LANs.
- D. The Gaming Coordinators should lead the organisation of the annual charity event, Warwick's Awesome Speedruns and Demos (WASD).

10.8.2.e Gender Inclusivity Officer

- A. The Gender Inclusivity Officers will help create and maintain a welcoming atmosphere for marginalised genders in the society.
- B. The Gender Inclusivity Officer will act as a point of contact for organizing events aimed to promote initiatives beneficial towards underrepresented gender demographics in Computer Science and liaise with the department in this capacity.
- C. Gender Inclusivity Officer positions are recognised as protected positions, restricted to only members who self-identify as a gender minority. Voting for these positions shall be exempt from quorum.

10.8.2.f Publicity Officer

- A. The Publicity Officer will review and post announcements to secondary social media platforms.
- C. The Publicity Officer is responsible for creating graphics for Society announcements and operations.