## **Elevator Access Code Information**

In order to provide residents with an additional measure of security during the late evening/early morning hours, an elevator coding system is activated for the East, South, and North Tower elevators between the hours of 11:00 pm and approximately 5:00 am (when the newspaper deliveries begin). This system allows residents to enter or exit the elevators only at certain programmed floors.

In order to access your floor during those hours, you will need a three-digit access code. This code can be obtained from the front desk staff.

When entering the elevator:

- press your floor number (the number will not light up)
- enter the code (the floor number will light up at this point).

If you do not have your access code, the elevator will either remain at the main lobby level or C-level, depending on your point of entry.

