

Elizabeth Jin

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EDUCATION

- 2014-present **TUCK SCHOOL OF BUSINESS AT DARTMOUTH** Hanover, NH
Candidate for Master of Business Administration degree, June 2016
Forte Financial Services Conference, JumpStart Finance and Consulting Forum and Private Equity Boot Camp
- 2014-present **KAUFFMAN FELLOWS ACADEMY** NovoEd
Venture Capital courses: Venture Deals, Mini-MBA, Raising Startup Capital, The Startup Pitch
- 2006-2011 **UNIVERSITY OF WATERLOO AND WILFRID LAURIER UNIVERSITY** Waterloo, Canada
BMath and BBA Double Degree, Statistics Major, Finance Concentration, Economics Minor
Rene Descartes and President's Scholarships, Capital Markets Group Cofounder, Student Horizons
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EXPERIENCE

- 2012-Present **MAPLE LEAF SQUARE RESIDENCES** Toronto, Canada
Director and Vice Treasurer
 - Made key decisions for a complex condominium corporation as a board member including approving annual budget of \$5.5million, choosing service vendors, and dealing with conflict among stakeholders
 - Directed complex legal actions with thorough consideration of various real estate and contract laws
 - Represented the interest of the condominium in the neighborhood association and in the municipal government
- 2011-2014 **HSBC BANK CANADA** Toronto, Canada
Credit Risk Analyst, BIR0, BRCM, Traded Credit and Market Risk
 - Took on the formal role of an information and operational risk manager for the team
 - Designed innovative risk control models for both market risk and counterparty credit risk
 - Identified a major operational risk in the bank's KYC process, escalated the issue, and cooperated closely with Compliance, Account Opening, and Treasury departments to resolve the problem and prevent reoccurrence
 - Created and implemented a comprehensive credit risk training program for all HSBC account managers such that counterparty credit risk can be controlled and monitored at the first point of contact
 - Implemented regulatory changes for Market Risk as per Pillar 1 requirements by OSFI
- 2010-2010 **SCOTIA CAPITAL** Toronto, Canada
Market and Credit Risk Analyst
 - Monitored market risks and design new methods to facilitate risk control
 - Gained exposure into risk implications of trading in various securities, and legislations affecting risk and capital management
- 2008-2009 **TD SECURITIES** Toronto, Canada
Financial Analyst, Structured Arbitrage Group (2009)
 - Analyzed profit and loss figures for the Structured Arbitrage Group and schedule trades on several platforms
 - Led the P&L Automation Process by using PivotTables and VBA to generate reports quickly while allowing time to the group for more value-added work
Business Analyst, CRM Technology Solutions (2009)
 - Acted as the liaison between technology teams, sales and trading, and external software vendors by conduct all problem-solving, trouble-shooting, and user training of CRM systems
 - Engaged in the TD Securities CRM Migration Project by undertaking tasks such as data gathering and analysis
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PERSONAL

- Fluent in Chinese and English, beginner knowledge of Japanese and French
- Completed CFA Level I Exam
- Strong love of learning via MOOCs: recently completed a Copyright Law course from Harvard Law School and a Gamification course from Wharton, among others.
- Certified Tea Sommelier from Tea Association of Canada and George Brown College, avid amateur chef and food blogger, with a wide spectrum of other interests such as drawing, music, and photography