

To,
Mr. Rao Sir
THE BAAP COMPANY

Subject: Permission to Organize a Tournament

Respected Sir,

We, the students of **BCA 2nd Year**, request your kind permission to organize a small tournament for students and employees of our company.

We have planned a tournament in which each team will play **3 matches** as per a fixed schedule. After completion of all league matches, the **top 2 teams** will be selected based on points, and if required, tie-break rules will be applied.

Note and IMP :

Saturday: BCA 1st Year, BCA 2nd Year, MCA 1st Year

Sunday: BCA 3rd Year and Employees

We assure you that:

Proper discipline and time management will be maintained

There will be no disturbance to regular lectures

All rules and safety measures will be strictly followed

Hence, we kindly request you to grant us permission to conduct this tournament.

Thank you.

Yours faithfully,
BCA 2nd Year Students