

## FOR ACTIVE EMPLOYEES

### PF TRANSFER

An active employee (PF member) can initiate PF transfer-in from any number of previous employers to the Present PF number.

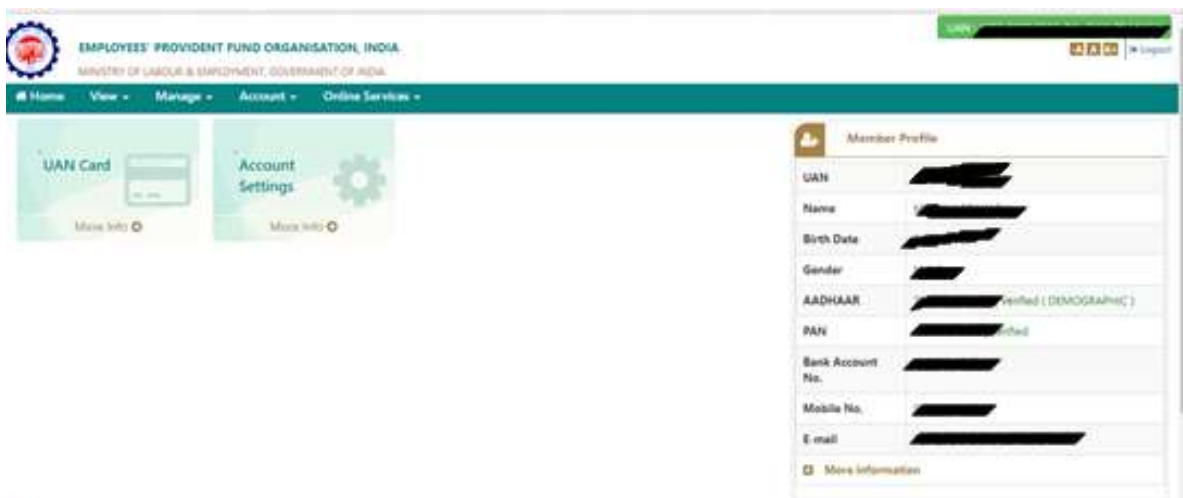
(a) If your previous employer is a PF TRUST, then pls write to [amazonpf@scgroup.in](mailto:amazonpf@scgroup.in) for the manual/offline transfer procedure from PF trust, since most PF trusts use only the offline method.

(b) If your previous employee is NOT a PF TRUST, then you have to initiate the PF transfer-in online through the PF portal.

### PF TRANSFER-IN ONLINE (Where previous employer is NOT a PF TRUST)

In order to be able to initiate the PF Transfer online, pls note the previous PF number in the PF portal has to be fully populated by the previous employer, including your date of exit. Hence, not all will be able to initiate the transfer-in online.

**Step 1:** Log on to <https://unifiedportal-mem.epfindia.gov.in/memberinterface/> using your UAN in your most Amazon payslip



**Step 2:** Ensure KYC and Contact details are up to date for initiating PF transfer. You can check KYC by clicking on the "Manage" tab



**Step 3:** Go to Online Services and select > ONE MEMBER – ONE EPF ACCOUNT (TRANSFER REQUEST)



**Step 4:** Read the Instructions and check the Personal Information for accuracy. This page will also show details of present PF account into which transfer will be effected



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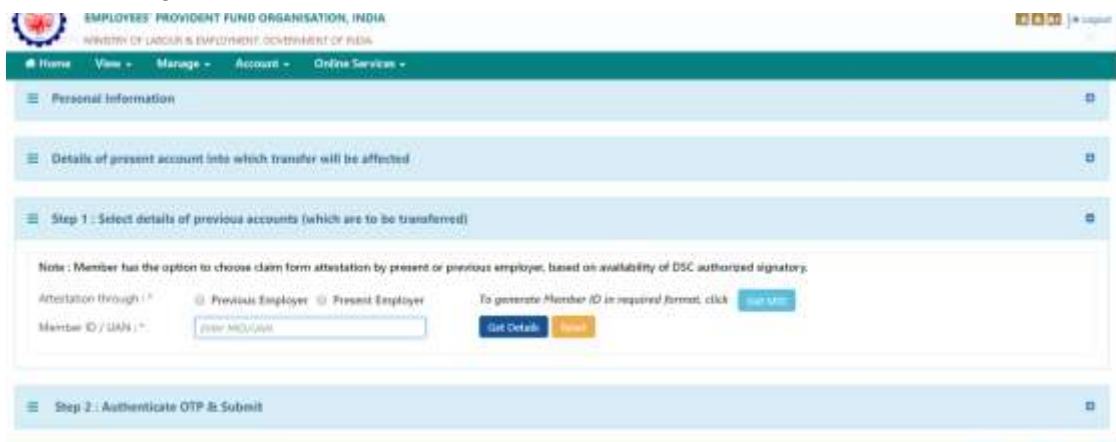
Home View Manage Account Online Services

Online Services > Transfer Request

- Instructions
- Personal Information
- Details of present account into which transfer will be effected
- Step 1 : Select details of previous accounts (which are to be transferred)
- Step 2 : Authenticate OTP & Submit

**Step 5:** Go to Step 1 and select details of previous PF account which are to be transferred.

- Select attestation through 'present employer'
- Provide your previous Member ID (PF account number of the account to be transferred)
- Click 'get details'



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Home View Manage Account Online Services

Personal Information

Details of present account into which transfer will be effected

Step 1 : Select details of previous accounts (which are to be transferred)

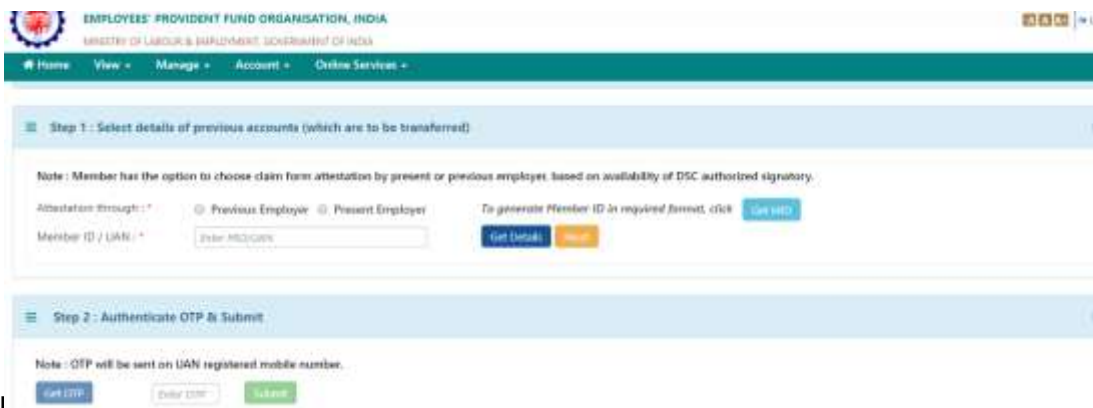
Note : Member has the option to choose claim form attestation by present or previous employer, based on availability of DSC authorized signatory.

Attestation through : \* ☐ Previous Employer ☒ Present Employer To generate Member ID in required format, click [Get Info](#)

Member ID / UAN : \*  [Get Details](#) [Submit](#)

Step 2 : Authenticate OTP & Submit

**Step 6:** Go to Step 2 and generate OTP which you will receive on the mobile number registered with UAN



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Home View Manage Account Online Services

Step 1 : Select details of previous accounts (which are to be transferred)

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Attestation through : \* ☐ Previous Employer ☒ Present Employer To generate Member ID in required format, click [Get Info](#)

Member ID / UAN : \*  [Get Details](#) [Submit](#)

Step 2 : Authenticate OTP & Submit

Note : OTP will be sent on UAN registered mobile number.

[Get OTP](#)  [Submit](#)

Step