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Charity and Development Association

CDA

Ref: C28/014/24

Date: 08/01/2024

**To :- Whom It May Concern**

**Subject: - Work Experience**

This is to certify that **Mr. Ukasha Girma Terfa** has been working in Charity and Development Association (CDA) as a social worker I under orphan department from 03/06/2022 till 31, October 2023. His monthly basic salary is Birr 8,361.00 (Eight thousand three hundred sixty one Birr only) and transportation allowance of 836.10 (Eight hundred thirty six & 10/100). And all his income taxes have been deducted and paid to concerned government body.

His tasks included supervising the implementation of Orphan project operations, organizing and collating data at the project site, and submitting reports for his direct supervisor.

In his role, he can work independently and effectively multitask to ensure that all projects are done on time because he displayed important talents that make him an excellent employee in our firm.

He would be an asset to any company, and we have no doubt that he will successfully carry out any responsibility handed to him by your organization.

Finally, we wish him the best of luck in his professional development.

*Best Regards,*

*Siraj Jemal Ali*  
*Admin. Assistant*

