



# Urszula Handzlik

*Project Manager*

## Contact Details

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📍 Kraków

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🌐 <https://ulszka.com>

## Skills

Organizational skills

MySQL

Creativity

Logical thinking

Quick learner

Python

Power-BI

Tech-savvy

Timeliness

Responsibility

Scrum

MS Project

Microsoft Office

Waterfall

## Languages

Polish

English

German

Italian

## Summary

I am a results-driven Project Manager with a track record of leading technical and cross-functional teams in fast-paced digital environments. Proficient in Agile and Waterfall methodologies, I manage complex projects with clarity, structure, and a strong focus on delivery. I leverage tools like Excel and Power BI for performance tracking, and support development teams with a working knowledge of modern technologies. With a background in engineering and a people-first leadership style, I help teams stay aligned, motivated, and successful.

## Work experience

### Freelancing

Kraków  
04.2022 – now

### Project Manager

- Managing small-scale game build with agile timelines
- Overseeing AI-driven visual book production
- Directing NDA localization algorithm development, eliminating agency fees
- Orchestrating cross-functional teams using lean methodologies
- Applying innovative problem-solving and stakeholder communication

### Colliers

Kraków  
07.2022 – now

### Project Coordinator

- Coordinating project teams and task execution
- Tracking budgets and managing scope changes
- Overseeing deliverables and validating ongoing work
- Monitoring invoicing, contracts, and payments
- Defining project requirements based on customer input
- Supporting contract negotiations

### Twój developer

Jaworzno  
07.2020 – 08.2021

### Project Manager Assistant

- Early planning and implementation of several investments
- Leadership and management of collaborative teams
- Coordination of project workflows
- Performance tracking
- Oversight of project deliverables

## Hobbies

- Psychology
- Hiking
- Asian cuisine
- Fantasy books
- Board games
- Powerlifting
- Languages

## References

**Krystian Gołuch**  
CERN Software Engineer  
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## Education

### AGH University of Science and Technology

Kraków  
2021 – 2023

Kraków  
2018 – 2021

### Master’s degree

- Project Management
- Managing projects and process optimization
  - Analysis using a variety of software
  - Solving complex tasks with a range of programs

### Bachelor of engineering

- Civil Engineering
- Structural design
  - Construction site organisation
  - Work schedule

### 5th High School

Bielsko-Biała  
2015 – 2018

### Profile: Mathematical, Physics and IT

## Certificates

### Training Empire

- Certificate of completion of MS Excel, MS Word and MS PowerPoint training - advanced level

### AGH University of Science and Technology

- Team management
- Negotiations in the construction industry

### Cambridge Assessment

- First Certificate in English