## **Item Coupons**

## How to Use the Item Coupons

- 1. Choose the applicable item that will be couponed. You must select the item first before you can utilize the coupon.
- 2. Go to Make a Selection.
- 3. Go to Item Coupon.
  - a. Example of the \$1.00 off Chobani Coupon



- 4. The coupons that are linked to the location will appear. Select the desired Coupon.
- 5. Once the Coupon is select the discount will appear directly below the couponed item.
  - a. Example of the 50% off R&B coupon applied



6. Tender out the transaction like normal.

## **Trouble Shooting and Tips**

- Coupon can't be applied error message. If you receive this error message then one of two situations has occurred:
  - o An item that is not applicable for the coupon has been selected
  - o An item coupon has been attempted to be used more than once on the same item
- Only predetermined items can be used with a coupon. This is to prevent items from being couponed that shouldn't be discounted.
- You can only use a coupon once per item. If you try to use the same coupon more than once on the same item it will display the error message "Coupon Can't be Applied".
- Use the report "Item Coupon Report" from the web client to generate a report on coupons utilized.