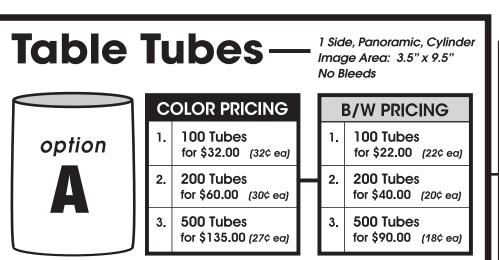
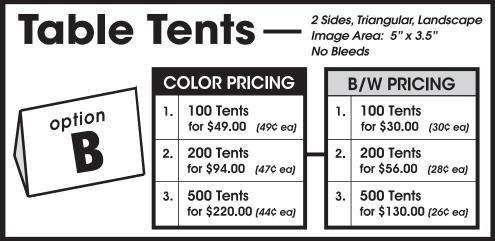
## Fast Copy Table Topper Packages

Official Table Topper Options for Arizona Student Unions



Prices shown are for printing and assembling. 48 hour turnaround. Call or stop by for more details.



### **Table Towers-**

option

1. 100 Towers for \$54.00 (54¢ ea)
2. 200 Towers for \$104.00 (52¢ ea)
3. 500 Towers for \$245.00 (49¢ ea)

3 Sides, Triangular, Portrait Image Area: 3.75" x 4.75" No Bleeds

	B/W PRICING		
	1.	100 Towers for \$34.00 (34¢ ea)	
-	2.	200 Towers for \$64.00 (32¢ ea)	
	3.	500 Towers for \$150.00 (30¢ ea)	

#### Specifications:

Please provide your Table Topper design in pdf format. Printed on White 60lb Cover Stock. Graphic design available at additional charge.

For Official Use Only: Student Union Dining Services 621-7038			
Event			
Contact	Phone		
Approved By Dining Services	Date		
Display Date	Remove Date		
Table Toppers are displayed for 1 week only.			

Please See Reverse side for important information & instructions





Located in the Student Union Memorial Center, next to the Post Office.

# Official Table Topper Information

#### **Options & Pricing**

The pricing for Table Toppers depends on B&W vs Color printing, the quantity ordered, and the style. *There are 3 styles: Tubes, Tents, and Towers. Please see the reverse side of this sheet for options & pricing.* Customers will need 450-500 Toppers to cover the Student Union, and another 75-100 for Park Student Union.

#### **Getting Approval**

You must obtain permission from Student Union Dining Services to distribute Table Toppers. Contact David Galbraith at 621-7038 for best results. Fast Copy will not accept orders for Toppers without Dining Services approval. Please see the reverse side of this sheet, it will serve as your approval form.

#### **Policy**

The use of Table Toppers to advertise in the Unions is reserved primarily for student organizations. They are intended to be used to increase awareness of campus events for students at the university. UA departments and other campus groups may also use Toppers to market an event if the event is intended for UA students. Some restrictions apply. Dining Services reserves the right to deny any Topper application. Organizations/Events are limited to one Topper per month. A maximum of three Toppers will be authorized at the same time.

#### **Artwork**

Customers must supply the artwork (the image(s) to appear on the Topper), and the file submitted needs to be a PDF. If you need someone to create the artwork for you, Fast Design offers custom design services by the hour. Please call Fast Design 520-621-5305. (Mon- Fri: 9 am - 4 pm)

#### **Submitting Your Order**

Once approval is granted, the next step is to submit your order to Fast Copy. Table Toppers are printed and fully assembled by Fast Copy. *Please allow 1-2 business days to complete your order.* Customers will be notified when the Toppers are ready for pick up.

#### **Putting Toppers on Display**

It is the customer's responsibility to distribute the Toppers, and the Toppers will be allowed to be on display for 1 week. Toppers that get damaged or will not stand on their own will be thrown away by the Union custodial staff. Any Toppers remaining on tables after the 1-week period will also be thrown away by the Union custodial staff.



