

MEMORANDUM

TO: Campus Community

FROM: Student Union Advisory Council

DATE: December 18, 2003

RE: Outstanding University Achievements

The USS Arizona Bell is rung on the 3rd Wednesday of each month in honor of *significant* achievements THAT BRING RECOGNITION TO THE UNIVERSITY. This includes academic achievements and awards for which a University of Arizona student, faculty, staff or alumni has received IN THE PREVIOUS THIRTY DAYS. The USS Arizona Bell will be rung 7 times at 12:07pm in recognition of these outstanding achievements. The entire University campus is encouraged to submit nominations. This includes students, faculty, alumni and staff. Nominations must include the following information:

- ◆ Name of individual
- ◆ Classification (faculty, alumni, staff, student)
- ◆ Title
- ◆ Department / phone number
- ◆ Description of the achievement
- ◆ Description of why the achievement brings significant recognition to the University of Arizona
- ◆ Date of achievement

The list of “honorees” will be available at the Student Union Information Desk on the morning of Wednesday, **January 21, 2003** and will also be posted at the following web site <http://www.union.arizona.edu/about/bell/index.php>

Nominee information must be received by **January 12, 2003**.

Please forward requested nomination information to:

Student Union Advisory Council
c/o Maria Zepeda
Administrative Secretary, Arizona Student Unions
PO Box 210017
mariaz@email.arizona.edu
621-1417

