

THE UNIVERSITY OF ARIZONA ®
STUDENT ORGANIZATION RECOGNITION APPLICATION
2002-2003

Return to the Center for Student Involvement & Leadership, Student Union Memorial Center, Room 404.
Form must be typed or ***neatly*** printed.

NAME OF ORGANIZATION: _____

OFFICERS: Refer to the *Student Organization Policy Handbook* for enrollment and GPA requirements.

SS4 (Tax ID) Number: _____

President (Student ID(not catcard #): _____):

Name	Address	Zip	Phone	Email
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Treasurer (Student ID(not catcard #): _____):

Name	Address	Zip	Phone	Email
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ADVISOR: (Must be a full-time UA faculty/staff) ADDITIONAL ADVISORS: Please attach a sheet with the same information as below.

I would like to be added to a non-interactive advisor listserv which addresses only pertinent student organization issues. ☐ **Yes** ☐ **No**

Advisor	Title	Campus Address (Bldg name and Rm#)	Phone	Email
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The Family Education Rights and Privacy Act of 1974 requires that the University of Arizona obtain written consent before disclosing non-directory personally identifiable information from a student education record, except as authorized by law. The Center for Student Involvement & Leadership will release only the information listed as "contact information" to the public. All other information will be released only to the specified University Departments. The University shall release this information to the specified departments, whether the inquiry is made in person, by telephone, in writing or through computer database or email. Specified Departments include: ASUA, Dean of Students, Trademarks and Licensing, Room and Course Scheduling, Mall and Event Scheduling, Audio Visual Services, CCIT, UA Garage, Fast Copy, Daily Wildcat, Student Union Post Office, as well as University Officials with a legitimate educational interest.

We have received and read a copy of the *Student Organization Policy and Form Handbook for Student Leaders & Faculty/Staff Advisors* and, on behalf of the organization named above, we agree to comply with all policies and regulations therein and with all other University of Arizona policies and with local, state, and federal law. We agree that the University may edit, revise, or amend the Student Organization Policy and Form Handbook and other University policies at any time during the organization's period of recognition.

Organization President's Signature

Date

Faculty/Staff Advisor's Signature

Date

RESPONSIBILITY AGREEMENT FOR EXPENDITURES:

As a recognized Student Organization, you are allowed to use non-University funds with the following Departments: the UA Garage, Facilities Management, Audio-Visual, and the Arizona Student Unions. This allows you to pay these departments directly using a check or cash. The individuals who sign below are the only one(s) authorized to order goods or services from the Departments. Your student organization will pay the appropriate Department directly with a check or cash from your off-campus bank account; your organization must work with the Department to determine when payment will be made.

The signers of this application agree to be responsible for payment in full for all debts to the University of Arizona incurred by the organization named above. The signers also agree that their University records can be held prohibiting registration, release of grades, transcripts, or other University services, until such debt has been paid or resolved. In the event that collection activity is initiated to enforce payment, the signers further agree to pay all collection expenses, attorney's fees and penalties. Failure of the University to exercise any collection option available at the time of any default shall not constitute a waiver to exercise its rights at a subsequent date.

President's Signature Date Name(print)
Married ☐ Yes ☐ No If yes, spouse must sign below.

Treasurer's Signature Date Name (print)
Married ☐ Yes ☐ No If yes, spouse must sign below.

Spouse's Signature Date Name (print)

Spouse's Signature Date Name (print)

STATUS: New Organization []

Renewal []

Fall Deadline September 27th, 2002**Spring Deadline February 14th, 2003**

Applications are accepted throughout the year. If you miss the deadlines, benefits
(reserving rooms, funding, using UA logo, etc...) will begin the first day of the month following approval.

(This information will be released to the public and will be posted on the website. If you are renewing recognition and would like to view the information that was given to the Center for Student Involvement & Leadership on this form last year please visit <http://www.union.arizona.edu/csil/clubs/index.php>)

We would like to be contacted regarding fundraising opportunities: ____ Yes ____ No

CLASSIFICATION: (please see the *Student Organization Policy and Form Handbook* for definitions of each classification)

(CHECK ONLY ONE)

[] Academic Honorary

[] Departmental

[] Governing Body

[] International/Cultural

[] Leadership

[] Political

[] Professional

[] Religious

[] Service Organization

[] Social Greek Letter

[] Special Interest

[] Sports

MEMBERSHIP NUMBERS: UA Undergraduate Students: _____ UA Graduate Students: _____ Non-UA Students: _____

CONTACT INFORMATION: (This information can be different from your president.)

NAME _____ EMAIL ADDRESS _____

Web Address _____ Webmaster _____

ORGANIZATION MAILING ADDRESS:

(Street or Campus Building)

City

State

Zip

1). What are the objectives of your organization? (For new organizations and those who wish to make changes to last years information only.)

2). When do you meet? Give times and locations.

Day _____ Time _____ Location _____

3). List any dues or other financial obligations required of members.

4). Is an application required for membership? **If so, please attach a copy.** (Application will not be made available from website)

Yes ____ No ____ (check one)

Please list the following information for your Regional/National affiliation if applicable:

Title of Association _____

Contact Person _____ Address _____

Phone _____ Email _____

An updated copy of both our national (if applicable) and local constitutions are on file in the Center for Student Involvement & Leadership ____ Yes ____ No

For Office Use Only: Local Constitution _____ National Constitution _____ Database _____ WWW _____

Approval Date _____ Approved By _____ Leadua _____ Advisor _____