

FBR
PAKISTAN
CHIEF COMMISSIONER INLAND REVENUE
REGIONAL TAX OFFICE-II, KARACHI

SO-III/CCIR/RTO-II/KHI/2024-25/

Dated: 30 - 01 - 2025

To,

The Staff Officer-VII,
Regional Tax Office-II,
Karachi;

SUBJECT: INDENT FOR STATIONARIES.

Kindly refer to the above.

Following stationeries are required for official use, kindly consider my request and oblige.

S.No	Name of Items	Quantity
01	Paper (A4)	04 Rim
02	Paper (Legal)	02 Rim
03	Toner 85-A	01
04	Tag	02
05	Dak Book	01
06	Ball Pen	06
07	File Cover	50
08	Envelop (Small)	100
09	Envelop (Medium)	50
10	Marker	02
11	Paper Cutter	01
12	Highlighter	02
13	Gum Stick	02
14	Signature Pen	02
15	Stapler Machine	02
16	Stapler Pin	02
17	Writing Pad	02
18	Sticky Note	02

CCIR
AC (Hqs)
SO-I
SO-II
SO-III
SO-IV
SO-V
SO-VI
SO-VII
AO
DDO
DBA

(Syed Noorul Hamid)
Staff Officer-III



ACKNOWLEDGMENT OF STATIONARY

FOR THE MONTH OF February, 2025

M.A. Majeed, Staff of Officer-III, CCIR

S.NO	ITEMS	QUANTITY
1	A-4 Rim	1
2	Envelope Small	100
3	File Cover	25
4	Peon Book	1
5	Tags	01

Signature & Date

Name :

Designation:

Office Stamp: