



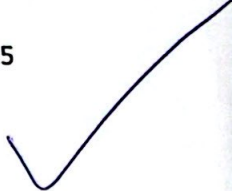
**Federal Board of Revenue**  
Chief Commissioner Inland Revenue  
Regional Tax Office-II, Karachi

C.No. SO-II/CCIR/RTO-II/Khi/2025-26/918

Dated: 06.08.2025

The Additional Commissioner (HQs),  
Regional Tax Office-II,  
Karachi.

*CCIR  
Admin*



**Subject: Supply of Following Stationary Items for Admin and Inward  
Dispatch Branch.**

It is requested to kindly provide the following stationary items for use in  
Admin & Inward Dispatch Branch for smooth processing of official work.

S. No	ITEMS	QTY
1	Pen (Blue)	05 Nos 03
2	Marker (Blue)	02 Nos
3	File Cover	50 Nos
4	Stapler Pin	05 Nos
5	Pin Opener	02 Nos
6	Hole Punch	02 Nos 01
7	Stappler Machine	01 Nos
8	Highlighter	02 Nos
9	Paper Rim (A4)	03 Rim
10	Paper Flag	01 Bundle
11	Glue Stick UHU	02 Piece
12	Envelop (Small)	100 Nos
13	Envelop (A4)	100 Nos

*18/08/2025*

*2*

CCIR  
AC (Hqs)  
SO-I  
SO-II  
SO-III  
SO-IV  
SO-V  
SO-VI  
SO-VII  
DDO  
DBA

*7/8/2025*

**(Laequddin)**  
Staff Officer-II,  
Chief Commissioner Secretariat,  
Regional Tax Office-II, Karachi



# STATIONARY ACKNOWLEDGEMENT SLIP

DATED: 07/08/2025 ISSUED TO: Zone - I (I)  
Duo - I.

S.NO.	ITEM DESCRIPTION	QUANTITY ISSUED	REMARKS
01	A4- Paper Rins	10	
02	Legal Paper Rins	01	
03	Writing Pad	02	
04	Ball Pen	04	
05	Signature Pen	02	
06	Parker	01	
07	File Cover	100	
08	Tags	01	
09	Inward Reg.	01	
10	Outward Reg.	01	

11. Stamp Pad 02  
 12. Highlighter 02

SIGNATURE: \_\_\_\_\_

RECEIVED BY: S. Sankar A. J. D.

DATE: 07/08/2025