

Federal Board of Revenue  
Chief Commissioner Inland Revenue  
Regional Tax Office-II, Karachi

CCIR/PTO-II/Khi/2025-26/2128

Dated: 01/10/2025

Additional Commissioner (HQs),  
Regional Tax Office-II,

**Supply of Following Stationary Items for Admin and Inward  
Dispatch Branch.**

It is requested to kindly provide the following stationary items for use in  
Admin & Inward Dispatch Branch for smooth processing of official work.

S. No	ITEMS	QTY
1	Pen (Blue)	05 Nos X
2	Marker (Blue)	02 Nos 1
3	File Cover	50 Nos ✓
4	Stapler Pin	05 Nos 2
5	Pin Opener	02 Nos 1
6	Hole Punch	02 Nos 1
7	Highlighter	02 Nos 1
8	Paper Rim (A4)	03 Rim 2
9	Paper Flag	01 Bundle
10	Envelop (Small)	200 Nos X
11	Envelop (A4)	100 Nos 20
12	Inward Outward register	02 Nos
13	Dak Cover	02 Nos X

CCIR  
AC (HQs)

SO-I

SO-II

SO-III

SO-IV

SO-V

SO-VI

SO-VII

SO

SA

Agree  
14/10/25

21/10/25

Reviewed on  
14.10.2025  
W. A. R. S. B.

(Laequddin)

Staff Officer-II,  
Chief Commissioner Secretariat,  
Regional Tax Office-II, Karachi

