

FBR
PAKISTAN

OFFICE OF THE
COMMISSIONER INLAND REVENUE
REFUND ZONE,
REGIONAL TAX OFFICE II, KARACHI



NO. Admn-I/AO/REFUND ZONE/RTO-II/2024-25/338

Dated: 26.06.2025

To,

The Staff Officer VII
Office of the Chief Commissioner,
Regional Tax Office-II,
Karachi.

Stationary delivery of
on 31.7.2025 (Mesaan
Abbey)
31/7.

SUB: PROVISION OF STATIONERY

Reference this office letter of even number dated 14.06.2025 on the subject above.

It is to remind that the requisite stationary items mentioned in the reference letter have not been provided. It is, therefore, requested that the same may be provided for smooth functioning of official business. Details are as under:-

S.No.	Remarks	Quantity
31.	Fresh Cartridge for Printers of model No. 151A	14 01 ✓
32.	Fresh Cartridge for Printer of model No. 75A	01 X
33.	Fresh Cartridge for Printer of model No. 85A	01 X
34.	Computer Paper A4	50 (Rim) 05 ✓
35.	Computer Paper Legal	20 (Rim) 01 ✓
36.	File Covers	1000 50 ✓
37.	Envelope (Small) & A-4	1000 20 ✓
38.	Ball Point (Blue & Black) (10 Nos in One Packet)	30 09 ✓
39.	Signature Pen (Blue & Black) (10 Nos in One Packet)	10 01 ✓
40.	Stapler Pen	24 (Packet) 02 ✓
41.	Inward / Disptach Register	(14) 12 02 ✓

(ALI HASSAN LASHARI)
Deputy Commissioner (HQ)



Wagdar
S.
issue as per
available stock
position