

Dated 27th June, 2025

To,

The Additional Commissioner (HQs)
Chief Commissioner's Secretariat
Regional Tax Office-II,
Karachi.

SUB: **REQUEST FOR SUPPLY OF STATIONERY FOR OFFICE USE**
FOR THE MONTH OF JUNE, 2025

Kindly refer to the above.

It is respectfully requested to please provide following stationery items for office use &

Oblige.

S.NO.	STATIONERY ITEM	QUANTITY REQUESTED
1.	PAPER A4 SIZE	05 Rims

Thanking you,

A. Muhammad Raza
Receiver.

(QAZI MUHAMMAD ASHFAQ)
SO-I
O/O. CCIR, RTO-II, KARACHI.

GADAP FLOOR



Federal Board of Revenue
Chief Commissioner Inland Revenue
Regional Tax Office-II, Karachi

C.No.SO-I/Stationary/CCIR/RTO-II/Khl/2024-25/

26th June, 2025

The Assistant Commissioner-IR
Incharge Office Stationary
RTO-II, Karachi

Subject: Stationary Items required for office use of Branch Staff

Respected Sir

Following stationary items for Branch Staff are requested at the earliest, please.

S.No.	Item	Quantity
1.	Paper Ream (A4)	01 Packet
2.	Printer Cartridge (79A)	01 Piece

01
Recd 18/6/25
on 26/06/2025
[Signature]

(Qazi Muhammad Ashfaq)
Staff Officer-I