



GOVERNMENT OF PAKISTAN
OFFICE OF THE DEPUTY COMMISSIONER-IR (HQs),
ZONE-IV, REGIONAL TAX OFFICE-II, KARACHI



C.No.DCIR/Z-IV/RTO-II/2024-25/1938

Dated: 19.02.2025

To,

SO-VII
OFFICE OF THE CHIEF COMMISSIONER
REGIONAL TAX OFFICE- II
KARACHI

Subject: Request for New Personal Computer (PC).

I am directed to write that a new Personal Computer (PC) maybe provided for official use at the office of Commissioner-IR.

(FAISAL NABI)
Deputy Commissioner (HQs)
0331-262184;

CCIR
AC (HQs)
SO-I
SO-II
SO-III
SO-IV
SO-V
SO-VI
AO-
DDO
DBA

S. Javed
over 2/2/2025
1



GOVERNMENT OF PAKISTAN
 REVENUE DIVISION
 FEDERAL BOARD OF REVENUE
 (IT & DT WING)

ASSET DELIVERY FORM

Desktop Computers		Unit received	Units in working condition	Units not in working condition	Details
Specifications:					(Please mention serial numbers of units that are not in a proper working condition)
Preload Type	Standard Image (Preload)				
Preload	Windows 11 (Pro 64)				
Preload Language	Windows 11 Pro 64 English				
Platform	Tower, 260W 90% Power Supply				
Motherboard	RPL Q670				
Processor	14 th Generation Intel Core TM i5-14500 vPro Processor (12-cores up to 3.70 GHz P-cores up to 5.00 GHz)				
DIMM Memory	16GB DDR5-4800 MHz (UDIMM)				
Second Storage Selection	512GB SSD M.2 2280 PCIe Gen4 TLC Opal				
Graphics	Integrated Graphics				
Wireless LAN	Intel Wi-Fi 6 AX201 2x2 AX & Bluetooth 5.1 or above				
Ethernet	Integrated Ethernet (Permanent, cannot be removed)				
Internal Speakers	Internal Speakers				
Wireless Keyboard & Mouse	Wireless Keyboards & Optical Mouse Combos				
Default USB Port	1 x USB-C/4x USB-A Front, 4x USB-A Rear Ports				
Mouse Pad	Logitech G240				
Display	E24-30 (C23238I:0) 23.8 Monitor (HDMI), FHD with IPS, high adjustment and forward/backward tilt.				
Publication	Publication-French/Arabic/English				
Warranty	3 Year On-site				

Received by:

Field office:

Address:

Name of the officer:

Officer contact number:

Designation:

Signature & Stamp:

Date:

C.P. U- 12TYS1LS00

Monitor - VNA BYM HIC

Key Board - 4X3IN50708/1XH00DRF7

Saeed
Muftaba

FBR
PAKISTAN
OFFICE OF THE
COMMISSIONER INLAND REVENUE
ZONE-I, RTO-II, KARACHI

NO.CIR/ /ZONE-I/ RTO-II/2024-25/2402

Dated:-20.02.2025

To,

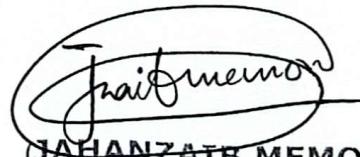
SO-VII,
Regional Tax Office-II,
Karachi.

SUB: REQUEST FOR COMPUTER

Please refer to subject cited above.

You are requested to provide Desktop PCs for the efficient and effective delivery of the tasks in this particular office as the undersigned has multiple charges, and no PC has been assigned.

Thank you for your continuous support.


JAHANZAIB MEMON
DEPUTY COMMISSIONER (HQs)
Zone-I, RTO-II

*Waqas
S. I.
Give computer
to me on 21.2.2025
H.M.*

Received by:

Field office:

Zone - I, RTO - II

Address:

R# 123, First Floor, Zone - I, RTO - II

Name of the officer:

Jahangir

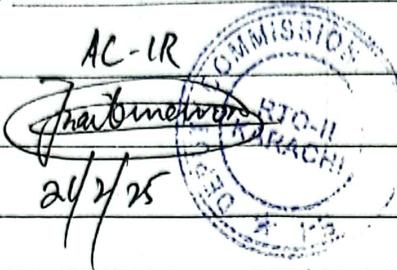
Officer contact number:

0333-7400085

Designation:

AC-IR

Signature & Stamp:



Date:

24/2/25

CU = GMOSQ7RM

Monitor = VNAB3FY4

Keyboard = 4X31950708/1CH00EESZ

GOVERNMENT OF PAKISTAN
 REVENUE DIVISION
 FEDERAL BOARD OF REVENUE
 (IT & DT WING)

ASSET DELIVERY FORM

Desktop Computers Specifications: LENOVO Desktop TC M70 Gen 5 Intel Q670]		Unit received	Units in working condition	Units not in working condition	Details
Preload Type	Standard Image (Preload)				(Please mention serial numbers of units that are not in a proper working condition)
Preload	Windows 11 (Pro 64)	11			
Preload Language	Windows 11 Pro 64 English				
Platform	Tower, 260W 90% Power Supply				
Motherboard	RPL Q670				
Processor	14 th Generation Intel Core TM i5-14500 vPro Processor (12-cores up to 3.70 GHz P-cores up to 5.00 GHz)				
DIMM Memory	16GB DDR5-4800 MHz (UDIMM)				
Second Storage Selection	512GB SSD M.2 2280 PCIe Gen4 TLC Opal				
Graphics	Integrated Graphics				
Wireless LAN	Intel Wi-Fi 6 AX201 2x2 AX & Bluetooth 5.1 or above				
Ethernet	Integrated Ethernet (Permanent, cannot be removed)				
Internal Speakers	Internal Speakers				
Wireless Keyboard & Mouse	Wireless Keyboards & Optical Mouse Combos				
Default USB Port	1 x USB-C/4x USB-A Front, 4x USB-A Rear Ports				
Mouse Pad	Logitech G240				
Display	E24-30 (C232381F0) 23.8 Monitor (HDMI), FHD with IPS, high adjustment and Foreword/backward tilt.				
Publication	Publication-French/Arabic/English				
Warranty	3 Year On-site				

FBR
PAKISTAN
OFFICE OF THE
ASSISTANT COMMISSIONER INLAND REVENUE
UNIT-06 & 09, ZONE-I, RTO-II, KARACHI

NO.ACIR/UNIT-06 & 09/ZONE-I/ RTO-II/2024-25/ 168

Dated:-20.02.2025

To,

SO-VII,
Regional Tax Office-II,
Karachi.

SUB:REQUEST FOR COMPUTER:

Please refer to subject cited above.

You are requested to provide desktop PC for the efficient and effective delivery of the tasks in this particular office as the undersigned has multiple charges, and no PC has been assigned.

The undersigned is confident that an immediate favorable response on this matter will be looked into.

Thank you for your continuous support.

Waqar
S.
RANA MUNEEB HUSSAIN
ASSISTANT COMMISSIONER-IR

Received by:

Field office: U-6, Zone-1, RTO-II, Karachi

Address: Gulistan-e-Jauhar, Karachi

Name of the officer: Ram Munir Hussain

Officer contact number: 99249899 / 0321 - 9240448

Designation: ACIR

Signature & Stamp:

Date: 24-2-25



C.P.CI - GMSQ7RH ✓

Monitor — VNA83CNS ✓

Keyboard — KH00E55

GOVERNMENT OF PAKISTAN
REVENUE DIVISION
FEDERAL BOARD OF REVENUE
(IT & DT WING)

ASSET DELIVERY FORM

Desktop Computers Specifications: [LENOVO Desktop TC M70 Gen 5 Intel Q670]	Unit received	Units in working condition	Units not in working condition	Details (Please mention serial numbers of units that are not in a proper working condition)
Preload Type Preload Preload Language Platform Motherboard Processor DIMM Memory Second Storage Selection Graphics Wireless LAN Ethernet Internal Speakers Wireless Keyboard & Mouse Default USB Port Mouse Pad Display Publication Warranty	Standard Image (Preload) Windows 11 (Pro 64) Windows 11 Pro 64 English Tower, 260W 90% Power Supply RPL Q670 14 th Generation Intel Core™ i5-14500 vPro Processor (12-cores up to 3.70 GHz P-cores up to 5.00 GHz) 16GB DDR5-4800 MHz (UDIMM) 512GB SSD M.2 2280 PCIe Gen4 TLC Opal Integrated Graphics Intel Wi-Fi 6 AX201 2x2 AX & Bluetooth 5.1 or above Integrated Ethernet (Permanent, cannot be removed) Internal Speakers Wireless Keyboards & Optical Mouse Combos 1 x USB-C/4x USB-A Front, 4x USB-A Rear Ports Logitech G240 E24-30 (C232381F0) 23.8 Monitor (HDMI), FHD with IPS, high adjustment and Forword/backward tilt. Publication-French/Arabic/English 3 Year On-site	12 MR. RANA MUNEEB HUSSAIN One complete set of computer delivered on 29/02/2025 U9		



Office Of The
Commissioner Inland Revenue
ZONE-II, RTO-II, KARACHI

No. Admn/CIR/Z-II/RTO-II/KHI/2024-25/ 1522



Dated: 12.02.2025

The Additional Commissioner- IR (HQs),
Regional Tax Office – II,
Karachi.

Subject: REQUISITION FOR SUPPLY OF STATIONERY ITEMS FOR ZONE-II,
R.T.O-II, KARACHI.

Kindly refer to the above noted subject.

I am directed to state that the requisition of supply of stationery items for
Zone-II, Regional Tax Office – II, Karachi.

It is kindly requested to supply the following stationery items on urgent basis so
that smooth working may be possible.

S.#	ITEMS	QUANTITY
1	Stapler Machine	05 Nos
2	Stapler Machine Pins	20 Packets
3	Paper Pins	06 Boxes 62
4	Binder Clip (Small)	12 Nos 06
5	Binder Clip (Big)	12 Nos 06
6	Envelop (A4)	200 Nos
7	Envelop (Small)	200 Nos - 100
8	Flute Pen	06 Nos
9	Gum Sticks	06 Nos
10	Registers (for Inward & Dispatch)	24 Nos - 02+02
11	File Rapper (Binder)	100 Nos. - 10
12	Legal Paper F4 (Rims)	10 Rims
13	Paper A4 (Rims)	25 Rims — 02-
14	File Covers	500 Nos. — 50

CCIR
AC (HQs)

SO-I

SO-II

SO-III

SO-IV

SO-V

SO-VI

AO

DDO

DBA

Waqas
S.

(RIAZ AHMED)
Deputy Commissioner-IR (HQs)



ACKNOWLEDGMENT OF STATIONARY

FOR THE MONTH OF 20 Feb , 2025

Zone-II
25/02/2025

Zone-II, RTO-II, Karachi

S.NO	ITEMS	QUANTITY
1	Papers Clips	2 Box
2	Blinder Clips Large	6
3	Blinder Clips Small	6
4	Envelope Small	100
5	Register Inward	2
6	Register Outward	2
7	File Wrappers	10
8	Rim A4	2 ✓
9	File Covers	50 ✓

Signature & Date 25/02/25Name: Asif AliDesignation: Officer

Office Stamp: _____

Zone-II
Stationery
Issue slip on
25/02/2025

ACKNOWLEDGMENT OF STATIONARY

FOR THE MONTH OF 26 Feb , 2025

Laeeq Ahmed, CCIR, RTO-II, Karachi

S.NO	ITEMS	QUANTITY
1	Rim A4	2

Signature & Date Laeq

Name : LAEEQ AHMED

Designation: RTO/SO-IV

Office Stamp: STAFF OFFICER-IV
Chief Commissioner's Secretariat
Regional Tax Office-II, Karachi

CCIR
REGTAZ

Five Rim Issued
On 26/02/2025

CCIN
STATIONARY ACKNOWLEDGEMENT SLIP

DATED: 21. 02. 2025 ISSUED TO: L aequdeni

SO-11

S.NO.	ITEM DESCRIPTION	QUANTITY ISSUED	REMARKS
01	A4 - Plain Paper	01	
02			
03			
04			
05			
06			
07			
08			
09			
10			

SIGNATURE: Ayad

RECEIVED BY: 21/02/2025

DATE: _____