

C.No. SO-II/Admn/CCIR/RTO-II/Khi/2024-25/6728

Dated: 27.03.2025

The Staff Officer-VII,
Regional Tax Office-II,
Karachi.

Subject: **Supply of Following Stationary Items for Administration Office & Inward / Dispatch branch.**

S. No	ITEMS	QTY
1	Envelop (Small) ✓	100 Nos ✓
2	Envelop (A4) ✓	SO 100 Nos
3	Envelop (A3) Large ✓	SO 100 Nos
4	Pen (Blue) ✓	05 01 Packet
5	Pen (Black) ✓	X 01 Packet
6	Marker (Black)	X 02 Nos
7	Marker (Blue)	X 02 Nos
8	Paper Tags ✓	100 Nos
9	File Cover ✓	SO 100 Nos
10	Stapler Pin ✓	02 X 02 06 Packet (4)
11	Paper Rim (A4) ✓	03 04 Rims
12	Paper Flag ✓	01 Bundle
13	Peon Book (02 Inward & 02 Outward) ✓	17 04 Books
14	Flapper ✓	50 Piece
15	Glue Stick UHU	X 02 Piece
16	Inward register and Outward register ✓	17 02 Each

Waggon
S.

Received
Shahzad

all above tick mark issued on 27.03.2025 to Mr. Sher Ali - one.

(Laequddin)
Staff Officer-II,
Chief Commissioner Secretariat,
Regional Tax Office-II, Karachi