
	<b>OFFICE OF THE COMMISSIONER INLAND REVENUE REFUND ZONE REGIONAL TAX OFFICE II, KARACHI</b>	
NO. Admn-I/AO/ZONE-I/RTO-II/2025-26/ <b>60</b>		Dated: 04.09.2025

To,

**The Staff Officer-VII**  
Office of the Chief Commissioner  
Regional Tax Office-II,  
Karachi.

*Refund Zone*

**SUBJECT: PROVISION OF STATIONERY**

Kindly arrange to provide following stationary items mentioned in the table below for official use:-

S.No.	Remarks	Quantity
1.	File Covers	500
2.	Tag	10 bands
3.	Thumb pins	01
4.	Paper Clips	02
5.	Highlighter	05
6.	Stapler	02
7.	Foker / Whole Pencil	03
8.	Pin Paper	03
9.	A4 pages (Rins)	5 boxes
10.	Green legal papers	02 pack
11.	Ball pen	12
12.	Signature pen	03
13.	Sharpener	05
14.	Correction pen	05
15.	Pencils	05

*Stop Pen  
Stop Dred*

CCIR  
AC (Hqs)  
SO-I  
SO-II  
SO-III  
SO-IV  
SO-V  
SO-VI  
SO-VII  
AG  
DDO  
DBA

(MUSTAFA HAIDER)  
DEPUTY COMMISSIONER-IR (HQ)

