



**ELLAH  
LAKES  
PLC**

**Head Office:**

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**ELLAH LAKES PLC**

**NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the annual general meeting (the “AGM”) of Ellah Lakes Plc (the “Company”) will hold at the Workstation, No. 7 Ibiyinka Olorunbe Close, Victoria Island, Lagos, Nigeria on Friday, 11 December 2020 at 11am, to transact the following ordinary business:

1. to receive the audited financial statements of the Company for the year ended July 31, 2020 and the reports of the directors, auditors and audit committee thereon;
2. to re-elect directors retiring by rotation;
3. to appoint Mr. Charles Anajemba as a director of the Company;
4. to re-appoint Olabode Akande & Co. as the auditors of the Company;
5. to authorize the directors to fix the remuneration of auditors; and
6. to elect members of the audit committee.

**Notes**

**1. COMPLIANCE WITH COVID-19 RELATED DIRECTIVES AND GUIDELINES’**

Following the restriction on gatherings and in adherence to social distancing directives due to the COVID-19 pandemic, the Corporate Affairs Commission (CAC) issued Guidelines on Holding AGM of Public Companies by Proxy. The convening and conduct of the AGM shall be in compliance with the CAC’s guideline.

**2. PROXY**

A member of the Company entitled to attend and vote is entitled to appoint a proxy to attend and vote in his/her stead. A proxy need not be a member. The proxy form is enclosed in the annual report. To be valid, a proxy form must be completed in accordance with the instructions contained in the form, stamped by the Commissioner of Stamp Duties and deposited at the registered office of the company’s registrar, Cardinal Stone Registrars Limited at 358 Herbert Macaulay Way, Yaba, Lagos not less than 48 hours before the scheduled time of the meeting. A proxy form is attached to the Annual Report.

### **3. ATTENDANCE BY PROXY**

In line with CAC Guidelines, attendance of the AGM shall be by proxy only. Shareholders are required to appoint a proxy from the list of nominated proxies below:

- Mr. Chuka Mordi
- Ms. Osaro Oyegun
- Mr. Banji Olugbuson
- Mr. Mena Ajakpovi
- Bishop Goodluck Akpore

### **4. STAMPING OF PROXY**

The Company has made arrangement at its cost, for the stamping of the duly completed and signed proxy forms submitted to the Company's Registrars within the stipulated time.

### **5. ONLINE STREAMING OF AGM**

The AGM will be streamed live online. This will enable shareholders and other stakeholders who will not be attending physically to follow the proceedings. The AGM will be streamed live via Zoom and the link will be shared to the shareholders at least 48 hours before the scheduled date for the AGM.

### **6. CLOSURE OF REGISTER OF MEMBERS/TRANSFER BOOKS**

The register of members and transfer books of the Company would be closed from 11 November to 15 November 2020 (both dates inclusive) to enable the registrar to make necessary preparations for the AGM.

### **7. RE-ELECTION OF DIRECTORS**

In accordance with Section 259 of the Companies and Allied Matters Act, Cap C20, Laws of the Federation of Nigeria, 2004, Mr. Shehu Abubakar, Ms. Hauwa Nuru and Mr. Enotie Ogbebor will retire by rotation and being eligible, offer themselves for re-election.

### **8. AUDIT COMMITTEE**

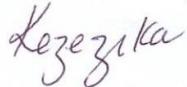
In accordance with Section 359(5) of the Companies and Allied Matters Act, Cap C20, Laws of the Federation of Nigeria, 2004, any shareholder may nominate another shareholder for appointment to the audit committee. Such nomination shall be in writing and delivered to the company secretary at least 21 days before the annual general meeting.

## **9. SHAREHOLDERS' RIGHT TO ASK QUESTIONS**

Shareholders reserve the right to ask questions at the annual general meeting. Shareholders may also submit their questions prior to the meeting in writing to the Company, in line with Rule 19.12(c) of the Listing Rules of the Nigerian Stock Exchange. Such questions must be addressed to the company secretary by electronic mail at [secretariat@oakelegal.com](mailto:secretariat@oakelegal.com) not later than 7 days before the date of the meeting.

Dated this 6<sup>th</sup> day of November 2020

**BY ORDER OF THE BOARD**



**OAKE Legal**  
(Company Secretary)