



GOVERNMENT OF PAKISTAN
MINISTRY OF FINANCE



No.F.1(1)IMP/2025

Islamabad, the 04th July , 2025

OFFICE MEMORANDUM

SUBJECT: GRANT OF AD HOC RELIEF ALLOWANCE 2025 10 PERCENT TO THE EMPLOYEES OF THE FEDERAL GOVERNMENT

The President has been pleased to sanction with effect from 01.07.2025 and till further orders, an Ad-hoc Relief Allowance-2025 @ 10% of running basic pay to Armed Forces Personnel, Civil Armed Forces and to all the Civil Employees of Federal Government as well as the civilians paid from Defence Estimates and contract employees employed against civil posts in Basic Pay Scales on standard terms and conditions of contract appointment.

2. The amount of Ad-hoc Relief Allowance-2025:

- i. will be subject to Income Tax;
- ii. will be admissible during leave and entire period of LPR except during extra ordinary leave;
- iii. will not be treated as part of emoluments for the purpose of calculation of Pension/Gratuity and recovery of House Rent;
- iv. will not be admissible to the employees during the tenure of their posting/deputation abroad; and
- v. will be admissible to the employees on their repatriation from posting/deputation abroad at the rate and amount which would have been admissible to them had they not been posted abroad.

3. The term "Basic Pay" for the purpose of Ad-hoc Relief Allowance-2025 will also include the amount of the personal pay granted on account of annual increment (s) beyond the maximum of the existing pay scales.

4. The above Ad-hoc Relief Allowance-2025 shall be accommodated from within the budgetary allocation for the year 2025-26 by the respective Ministries/Divisions/Departments and no supplementary grants shall be allowed on this account.

Saadie Kanwal
(O/B) SO (Implementation)

Admin (Wing),
Sajid Baloch
Secretary Science and Technology
Ministry of Science and Technology,
Islamabad

Administration (Wing),
Aisha Humera Ch
Secretary Climate Change
LG and RD Complex, Sector G-5/2,
Islamabad

Administration (Wing),
Kamran Ali Afzal
Cabinet Secretary
Cabinet Division,
Islamabad

Establishment (Wing),
Inamullah Khan Dharejo
Secretary Establishment Division
Establishment Division,
Islamabad

Admin (Wing),
Kamran Ali Afzal
Secretary
Prime Minister Office,
Islamabad

Administration (Wing),
Salman Mufti
Secretary
Commerce Division,
Islamabad

Admin (Wing),
Ali Sher Mahsud
Federal Secretary (MoCommunication)
Ministry of Communications,
Islamabad

Admin (Wing),
Lt Gen Muhammad Ali (Retd)
Secretary
Ministry of Defence (Defence Division),
Rawalpindi

Secretary Office (Wing),
Lt Gen (R) Muhammad Chiragh Haider HI(M)
Secretary (DP)
Ministry of Defence Production, Rawalpindi,
Rawalpindi

Admin (Wing),
Dr. Kazim Niaz
Secretary (EAD)

Adnan Muazzam
Webmaster
04 July , 2025, 06:35:53 PM

EAD, C-Block Pak Secretariat,
Islamabad

Admin (Wing),
Dr Muhammad Fakhre Alam Irfan
Secretary
Ministry of Energy Power Division, Islamabad,
Islamabad

IT Wing (Wing),
Momin Agha
Secretary
Ministry of Energy and Petroleum Division,
Islamabad

Admin (Wing),
Asad Rehman Gilani
Secretary
4th Floor, Kohsar Block, Pak Secretariat, Constitution Avenue,
Islamabad

Non Formal & Spl. Education/S.Welfare (Wing),
Nadeem Mahbub
Secretary (Education)
1st, 2nd floor of Block-C and 2nd Floor of D-block, Pak Secretariat,
Islamabad

Admin (Wing),
Imdad Ullah Bosal
Secretary Finance
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,
Islamabad

Policy (Wing),
Rashid Mahmood
Secretary
Ministry of Finance, Revenue And Economics Affairs, 6th Floor, FBR(Hqrs), Constitution Avenue, Islamabad.,
Islamabad

Administration (Wing),
Amna Baloch
Foreign Secretary
Foreign Office Building 3rd & 6th Floor. (3rd Floor - Server Room) Constituation Avenuee G-5,
Islamabad

Secretary Office (Wing),
Hamed Yaqoob Sheikh
Secretary Housing
1st and 2nd floor, Block B, Pak Secretariat, Islamabad.,
Islamabad

Admin (Wing),

Adnan Muazzam
Webmaster
04 July 2025, 06:35:53 PM

Abdul Khalique Shaikh
Secretary
9th Floor, New Pak Secretariat (Kohsar Block), Sector F-5,
Islamabad

Admin (Wing),
Saif Anjum
Secretary Industries & Production
A Block Pak Secretariat, Islamabad,
Islamabad

Admin (Wing),
Muhammad Khurram Agha
Secretary of Interior
Ministry of Interior, R-Block, Pak Secretariat,
Islamabad

Admn & Organization Wing (Wing),
Mohyuddin Ahmad Wani
Secretary IPC
2nd Floor, Kohsar Block, Pak. Secretariat,
Islamabad

Admin (Internal) (Wing),
Raja Naeem Akbar
Secretary LAW & Justice
Ministry of Law and Justice,
Islamabad

Admn (Wing),
Syed Zafar Ali Shah
Secretary Maritime Affairs
Kohsar Block, 8th Floor Constitution Avenue, Islamabad,
Islamabad

Admn (Wing),
Waseem Ajmal Chaudhary
Secretary
B Block , 4th Floor ,Pak Secretariat,
Islamabad

Administration (Wing),
Syed Waqar ul Hassan
Federal Secretary of MoNHS
Ministry of National Health Services Regulations and Coordination,
Islamabad

Emigration Wing (Wing),
Nadeem Aslam Chaudhary
Secretary(MoPHRD)
Ministry of Overseas Pakistanis & Human Resource Development 5TH & 6TH FLOOR, BLOCK-B, PAK. SECRETARIAT,
ISLAMABAD,

Islamabad

Legislation (Wing),
Humaira Ahmed
Secretary Ministry of Parliamentary Affairs
Ministry of Parliamentary Affairs R block, Pak Secretariat, Islamabad.,
Islamabad

Admin (Wing),
Awais Manzur Sumra
Secretary Planning
Planning Commission,
Islamabad

Admin (Wing),
Hammad Shamimi
Secretary Privatisation Division
5-A EAC Building Constitution Avenue, F-5/1 F-5, Islamabad.,
Islamabad

Syed Mazhar Ali Shah
Secretary (Railways)
4th Floor, Block D Pak. Secretariat,
Islamabad

Admin (Wing),
Dr Syed Ata ur Rehman
Secretary Religious Affairs
1st Floor, TUV (Kohsar) Block, New Secretariat, Opposite Punjab House,
Islamabad

Admin (Wing),
Syed Ali Murtaza
Federal Secretary
6 Ataturk Avenue, G-5/1, Islamabad,
Islamabad

Copy for information to:-

- 1- Sardar Ayaz Sadiq, Speaker(National Assembly), NAS, Islamabad
- 2- Amjad Pervaiz, Secretary, SENATE, Islamabad
- 3- Muhammad Ajmal Gondal, Auditor-General of Pakistan, AGP, Islamabad
- 4- MUHAMMAD EJAZ UL HAQ, Accountant General, AGPR, Islamabad
- 5- Kashif Ahmad Noor, Military Accountant General, MAG, Rawalpindi
- 6- Abrar Ahmad Mirza, Chief Secretary (GB), CSGB, Barmas Gilgit
- 7- Ch. Muhammad Ali Randhawa, Chairman CDA, CDA, Islamabad
- 8- Syed Hasnain Mehdi, Secretary FPSC, FPSC, Islamabad.
- 9- Hamid Raza Khalid, Director General(CDNS), CDNS, Islamabad
- 10- Ch. Muhammad Ali Randhawa, Chief Commissioner ICT, CCICT, Islamabad
- 11- Fuad Asadullah Khan, Director General (IDB), IBD, Islamabad
- 12- Raja Fayyaz Anwar, Master of the Mint, PAKMINT, Lahore
- 13- Sami Ullah Khan, Director General, PPOST, Islamabad

14- Ahmad Jan Malik, Director General, STI, Islamabad
15- Adnan Muazzam, Webmaster, MOF, Islamabad



Saadia Kanwal
(O/B) SO (Implementation)

Adnan Muazzam
Webmaster
04 July , 2025, 06:35:53 PM