**Jonathan (John) Doe**

911 Missing Drive, Ann Arbor, MI 48104

(888) 888-8888 | jdoe@umich.edu

**Education:**

**University of Michigan, Ann Arbor, MI** Class of 2027

**College of Literature, Science, and the Arts,** Bachelor of Science in Actuarial Mathematics

* Cumulative GPA: 3.75/4.00
* William J. Branstrom Freshman Prize, University Honors
* Member, Michigan Finance and Mathematics Society (MFAMS)
* Applying for business minor at end of school year

**Actuarial Exams:**

* Currently enrolled in Calculus 3 course in preparation for Exam P in July 2025
* Eligible for VEE credit in Economics
* Currently enrolled in Financial Accounting course for VEE credit in Accounting and Finance

**Work/Leadership Experience:**

*Social Chair,* **Student Actuaries at Michigan (SAM)**  April 2024 – Present

* Organized social events, such as mentor speed dating, SAM movie night, and holiday party, increasing club involvement by 15% and establishing cohesivity between underclassmen and upperclassmen
* Calculated budget and coordinated location and timing for each event, communicating this information with president to mitigate logistical inefficiencies, resulting in positive event feedback from members
* Photographed events and posted pictures on LinkedIn, Instagram, and Facebook, improving club’s social media presence and allowing alumni to stay in touch with club’s daily operations

*Sales Associate,* **Nordstrom,** Ann Arbor, MI June 2022 – August 2022

* Interacted with up to 15 customers daily, sharing product knowledge and personal advice to maintain top sales figures, selling $1,000 of merchandise in one day and breaking merchandise day-sale record
* Managed complaints and customer discrepancies and conferred with sales managers to resolve problems, leading to increased customer satisfaction, higher Yelp rating, and increased sales overall

*Lifeguard,* **Ann Arbor Park District**, Ann Arbor, MI June 2021 – August 2021

* Scanned pools to search for unsafe behavior by working three one-hour rotations five days per week, protecting lives of approximately 75-100 individuals daily and ensuring patron happiness
* Created work shift schedules for 35 lifeguards, ensuring fair distribution of work while avoiding individual time conflicts to establish smooth daily operations

**Software Skills:**

* Possess Working Knowledge in C++:Coded four individual projects and one final team project in programming course, presenting final project to judgment panel
* Possess Working Knowledge in Java: Completed five individual projects, such as a Blackjack program, from scratch in AP Computer Science, eventually scoring a 4 on the AP Exam

**Additional:**

* Valedictorian of Ann Arbor High School
* 2-year varsity doubles tennis starter, placing 5th in state during senior year
* Enjoy cooking, making dinner often for family on weekends