**Jonathan (John) Doe**

911 Missing Drive, Ann Arbor, MI 48104

(888) 888-8888 | jdoe@umich.edu

**Education:**

**University of Michigan, Ann Arbor, MI** Class of 2023

**College of Literature, Science, and the Arts,** Bachelor of Science in Actuarial Mathematics

**Stephen M. Ross School of Business**,Minor in business

* Cumulative GPA: 3.75/4.00
* William J. Branstrom Freshman Prize, University Honors
* Member, Michigan Finance and Mathematics Society (MFAMS)

**Actuarial Exams:**

* Passed Exam P (July 2021)
* Currently enrolled in Financial Interest Theory course in preparation for Exam FM in February 2022
* Eligible for VEE credit in Economics and Accounting requirement for VEE Accounting and Finance

**Work/Leadership Experience: \_\_\_\_\_\_**

*Actuarial Intern,* **ABC Retirement Consulting**, Hartford, CT June 2021 – August 2021

* Utilized Excel to prepare feasibility studies for 50 profit sharing plan sponsors, identifying appropriateness of adding defined benefit pension plans for 15 prospects
* Updated current program in Alteryx for evaluating impact of actuarial assumptions on defined benefit pension plan reserves, improving processing speed from 2 minutes to 15 seconds

*Vice President,* **Student** **Actuaries at Michigan (SAM)** April 2021 – Present

* Planned and presented Interview Workshop to prepare actuarial students for Actuarial Career Expo, improving students’ communication skills with recruiters and instilling confidence in their skill sets
* Facilitated mentorship program to connect 30 freshmen with 30 upperclassmen, providing course planning and exam preparation guidance in addition to improving club cohesivity

*Social Chair,* **Student Actuaries at Michigan (SAM)**  April 2020 – April 2021

* Organized social events, such as mentor speed dating, increasing club involvement by 15% and establishing cohesivity between underclassmen and upperclassmen
* Calculated budget and coordinated location and timing for each event, communicating this information with president to mitigate logistical inefficiencies, resulting in positive event feedback from members
* Photographed events and posted pictures on LinkedIn, Instagram, and Facebook, improving club’s social media presence and allowing alumni to stay in touch with club’s daily operations

*Sales Associate,* **Nordstrom,** Ann Arbor, MI June 2020 – August 2020

* Interacted with up to 15 customers daily, sharing product knowledge and personal advice to maintain top sales figures, selling $1,000 of merchandise in one day and breaking merchandise day-sale record
* Managed complaints and customer discrepancies and conferred with sales managers to resolve problems, leading to increased customer satisfaction

**Software Skills:**

* Software: Possess Working Knowledge in Excel, Alteryx
* Languages: Possess Working Knowledge in Java, C++

**Additional: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

* Valedictorian of Ann Arbor High School
* 2-year varsity doubles tennis starter, placing 5th in state during senior year