**UnLtd Award Application: Trading for less than a year**

This document is intended to help you to prepare your answers to the questions if you prefer to work offline. Please note, to apply for an award, you must fill in the online form which is accessed via our award portal <https://www.unltd.org.uk/awards/>. The person who completes the online form must be the founder of the venture.

Before you start, check that you have the correct form. The questions you answer will depend on the stage of your venture. The questions that follow are for individuals who have a venture that has been trading for less than one year.

We have different questions for individuals with an idea in the early stages of development, or trading for one year or more, also available on our website.

If you have been established for over four years, or had a turnover of over £250,000, you are not eligible for support through our awards. You may wish to look at our investment offer. You can find information about this on our website.

Please note that character counts are shown for each question. Every character you use counts, including spaces. You can check the number of characters used in Word by clicking on the word count in the bottom left-hand corner. Formatting such as bullet points may not transfer over when copying and pasting.

**Contact details**

|  |  |
| --- | --- |
| Postcode |  |
| Address line 1 |  |
| Address line 2 |  |
| Address line 3 |  |
| City |  |
| County |  |
| Country |  |

|  |  |
| --- | --- |
| Home phone |  |
| Mobile phone |  |

*Please supply at least one contact number.*

|  |  |
| --- | --- |
| Date of birth |  |

*We ask for your date of birth to ensure eligibility; we unfortunately cannot support entrepreneurs under the age of 16 and we also want to ensure that our awards are reaching people at all stages of life.*

|  |  |
| --- | --- |
| National Insurance number |  |

We ask for your National Insurance number to ensure that we can correctly link records, should you have a number of applications with us.

**Complete your details**

**Do you have the right to live and work in the UK?**

*Whilst we recognise that there are many fantastic entrepreneurs who may not have the right to live and work in the UK, unfortunately we are only able to work with those who do.*

|  |  |
| --- | --- |
|  | Yes |
|  | No |

**How did you find out about UnLtd?**

*Please select the most relevant response for how you first found out about UnLtd/our award programmes and be specific about names and organisations. This helps us track the success of our communications and our work with local partners.*

|  |  |
| --- | --- |
|  | Another organisation or individual |
|  | Another UnLtd Award Winner – please specify |
|  | Enterprising Communities |
|  | Event |
|  | Leaflet or Poster |
|  | Marketing email/Mailshot |
|  | Not supplied |
|  | Partner organisation staff member |
|  | Precious Awards |
|  | Referred for Systems Award |
|  | Resilient Communities – please specify |
|  | Social Media |
|  | UnLtd Event |
|  | UnLtd Staff Member – please specify |
|  | UnLtd Website |
|  | Website |

**Getting to know your venture**

**Name of venture or proposed name:**

*Enter the name of your venture, or proposed name, if you are at idea stage.*

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**Venture website:**

*If your venture has a website, please tell us the address.*

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**Location of venture:**

*Here we want you to tell us where in the UK your venture will be working. This could be in your local community, borough, city, or county, it could be in several locations or UK wide.*

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|  |

**Which sectors does your venture operate in?**

*You can select up to a maximum of three sectors that most closely fit.*

|  |  |
| --- | --- |
|  | Access to education |
|  | Access to employment |
|  | Access to legal services |
|  | Climate change & energy |
|  | Conservation |
|  | Digital |
|  | Equality & empowerment |
|  | Food, nutrition & agriculture |
|  | Homelessness/housing |
|  | Independence |
|  | Life satisfaction |
|  | Loneliness |
|  | Physical health |
|  | Poverty reduction & income generation |
|  | Quality of life |
|  | Resilient communities |
|  | Routes to market |
|  | Skills and training |
|  | Social isolation |
|  | Social purpose/purposely |
|  | Social value |
|  | Solutions for an ageing society |
|  | Sustainability |
|  | Urban environments/community |
|  | Volunteering |
|  | Water & sanitation |
|  | Wellbeing |
|  | Women |
|  | Youth |
|  | Other (please specify) |

**What is the social or environmental issue you’re addressing?**  
**(Max 2000 characters)**

*In your answer we want to know what your understanding of the problem is, who it affects and how. What is the scale of this problem? How deeply do you understand it? Is it a local issue, or national? Does it have a short-term or long-term impact for people or our planet? It would be helpful to back this up with some data if you have it.*

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**Who might benefit from your venture?**

*You can select up to a maximum of three types of beneficiaries that most closely fit*.

|  |  |
| --- | --- |
|  | Individuals who identify as Black, Asian or minority ethnic |
|  | Carers |
|  | Children & families |
|  | Children/young People (<18) |
|  | Disabled people (incl. people with a learning difficulty) |
|  | Ex-armed forces |
|  | Ex-offenders |
|  | Homeless people (incl. temp accommodation) |
|  | Informal health & social care providers - individuals (incl. friends & family) |
|  | Individuals who identify as LGBTQIA+ |
|  | Long-term unemployed |
|  | NEET (Not in education, employment, or training) |
|  | People in later life (those over the age of 55) |
|  | People recovering from addiction |
|  | People with audio-visual impairment |
|  | People with autism-spectrum disorder |
|  | People with dementia/Alzheimer’s |
|  | People with mental health problems |
|  | Refugees & migrants |
|  | Women |
|  | Young adults (18-34) |
|  | Other (please specify) |

**What type of financial support are you primarily interested in?**

*An award (grant) from UnLtd is funding that is not repaid, whilst there is an expectation that an investment is repaid. Our awards and current investment opportunities are on our website. You can select the 'I'm not sure' option if you don't know which option may be right for you yet.*

|  |  |
| --- | --- |
|  | Awards (grants) |
|  | Investment |
|  | Not sure |

**Getting to know you**

**Tell us about yourself and why you want to make a difference.  
(Max 2000 characters)**

*What inspires you to address this particular social or environmental issue?  What is your understanding of this issue and why is it important to you?  What makes you the right person to address this issue?*

*Please note we are sensitive to the fact that many applicants have personal experience of the issues they are trying to address. Please do not feel pressure to share anything that may be upsetting for you, or of a sensitive nature. Any information you may choose to share will be treated sensitively and confidentially by our team.*

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**Are you a leader with direct, indirect, or professional experience of the issue that your venture addresses?**

*We really value the wide range of experiences that social entrepreneurs bring to their venture, whether from their work or their personal experience.  Please state whether you have direct, indirect, or professional experience. We have explained what we mean by these terms below:*

*Direct experience*

*Someone who uses their first-hand experience of a social issue to create positive change for and with the communities and people they share those experiences with. For example:*

* *Someone who has been homeless and is working to improve homelessness services*
* *A disabled person who has set up and is running a peer-to-peer support service for other disabled people*
* *A person who experienced exclusion and unemployment as a young person and sets up and runs a service for young people not in training, education, or employment*

*Indirect experience*

*Someone who uses their familiarity with a social issue to create positive change for the communities and people who experience the issue first-hand. For example:*

* *The parent of a disabled child providing services for disabled people*
* *The carer of someone with dementia selling products to support people with dementia to live independently*

*Professional experience*

*Someone who uses their professional experience of an issue to create positive change for the communities and people who experience the issue first-hand. For example:*

* *Someone who has worked in the NHS managing care services, setting up a care provider*
* *A former teacher setting up a service for young people not in employment, education, or training*

|  |  |
| --- | --- |
|  | Direct |
|  | Indirect |
|  | Professional |

**Your experiences:**

*Of your direct, indirect, or professional experience, please select the social issues that most closely fit your experience by using the 'Add Experience' button on the right, you can select a maximum of three.*

|  |  |
| --- | --- |
|  | Access to education and learning |
|  | Addiction (of any kind) |
|  | Care leavers |
|  | Discrimination relating to protect characteristics |
|  | Discrimination other |
|  | Gang affiliation |
|  | Health/social care |
|  | Housing & homelessness |
|  | Human rights |
|  | Income/wage justice |
|  | Learning disability |
|  | Lone parenthood |
|  | Loneliness & social isolation |
|  | Long-term unemployment/economic inactivity |
|  | Mental health |
|  | Migrants, refugees and asylum seekers |
|  | Military service leavers |
|  | Multiple complex needs |
|  | Poverty |
|  | Prison/criminal justice |
|  | Skills gap and access to economic opportunities |
|  | Victim of crime |
| Violence and abuse |
|  | Prefer not to say |
|  | None of the above |

**Venture stage: Trading for under a year**

**My venture is incorporated as a:**

*If your organisation is incorporated under more than one structure (e.g., if you have a charity foundation and a trading arm) then select the option for which the majority of your trading income comes through.*

|  |  |
| --- | --- |
|  | Charitable Company Limited by Guarantee |
|  | Charitable Incorporated Organisation |
|  | Co-operative Society |
|  | Community Benefit Society |
|  | Community Interest Company Limited by Guarantee |
|  | Community Interest Company Limited by Shares |
|  | Company Limited by Guarantee |
|  | Company Limited by Shares |
|  | Limited Liability Partnership |
|  | No Legal Structure |
|  | Partnership |
|  | Sole Trader |
|  | Trust |
|  | Unincorporated Association |
|  | Other |

**...and was incorporated on:**

*Enter the exact date of incorporation, found on your certificate of incorporation, or on Companies House/Charity Commission.*

|  |
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|  |

**Company or Charity Number:**

*Enter the company or charity number, found on your certificate of incorporation, or on Companies House/Charity Commission.*

|  |
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|  |

**How are you currently tackling the social/environmental problem that you’ve identified or how do you plan to tackle it in the future?  
(Max 2000 characters)**

*Tell us how your work addresses the root cause of the problem you are tackling. Your response should include an overview of your work and how it enables you to tackle the social issue you have identified.*

*Your response might also include:*

* *Key achievements to date*
* *Information or insights that lead you to believe your work is making a difference and how you collect this data*
* *Contracts, funding, or key partnerships you have secured to deliver your work*
* *How established your team is, such as staff, volunteers, or your governance structure*
* *Where you deliver/will be delivering your service or creating your product*
* *What resources have you identified that you will need – these could be physical, human and/or financial*

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**How will you continue to make a difference?  
(Max 2000 characters)**

*Tell us about your business model. By this we mean the products or services you are selling to become financially sustainable which in turn will allow you to create a social impact.*

*Your response might include:*

* *What you are selling and to who*
* *How you know that they, and others will pay*
* *Evidence of trading income, as well as grants*
* *Evidence of future work you have secured which gives you confidence that this is a financially sustainable business*

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**How many unique individuals have directly benefited from the products, services, or interventions offered by your social venture in the last 12 months?**

*Tell us how many unique individuals your venture has directly made a positive difference for – by unique individuals we mean that if a person has, for example, attended three workshops they should only count once. If your venture is new or early stage and has not yet benefitted people, please enter ‘0’.*

|  |
| --- |
|  |

**How many unique individuals do you expect to benefit from the products, services, or interventions offered by your social venture in the next 12 months?**

*Tell us how many unique individuals your venture will benefit in the next 12 months, and as above, one individual should only count once in your total.*

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**Please describe the intended impact of your work on the individuals who benefit from it and how long you expect that impact might last:**

**(Max 2000 characters)**

*We would like to understand how your work will make a positive difference to people, and whether you are working with them over a short period of time or through more regular interactions. Your response could include:*

* *How people benefit from the activities/products/services the venture provides*
* *How often people engage with your work (for example once in a workshop, or through daily or weekly interactions)*

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**Please add the total amount you would like to apply for from UnLtd:**

*We can consider requests from £500 to £8,000 for early-stage ventures.*

|  |
| --- |
| **£** |

**Please add a breakdown of the total budget including the key items you would like the award to cover.**

*We would like to understand what your venture costs are. When planning your budget please bear in mind that an UnLtd award can only be used to cover costs after the approval date. Any costs you incur before this date cannot count towards award expenditure. We may discuss your budget with you in more detail as your application progresses.*

*We can consider all costs relating to establishing or growing a venture which could include things like:*

* *Company formation and registration fees*
* *Insurance*
* *Enhanced disclosures and other safeguarding costs*
* *IT costs*
* *Printing, advertising, and publicity*
* *Venue and equipment hire*
* *Materials*
* *Travel and subsistence*
* *Volunteer expenses*
* *Mentoring and support*

*Please note that the following expenses will not be considered:*

* *At this stage we are unable to cover living expenses*
* *Funding activities outside the law, against public policy or anything that fosters ethnic, religious, or commercial disharmony*
* *Funding to undertake formal qualifications (but can be used to provide short term training if critical to success of the venture)*
* *Funding to employ others to undertake the bulk of the award activity*

|  |  |
| --- | --- |
| **Item** | **Cost** |
|  | £ |
|  | £ |
|  | £ |
|  | £ |
|  | £ |

**Equal opportunities**

UnLtd is committed to supporting individuals from all backgrounds to reflect the diverse communities that we serve. Our ambition is for 50% of the awards that we make to go to people who are either:

* Black, Asian, or from a marginalised ethnic group
* Disabled

Having this data enables us to spot where we aren’t doing enough to ensure our support is truly inclusive for everyone. Through our commitment to continuous learning we proactively use this data to drive improvements in our support. We know that some of these questions are very personal.  Information provided on this form will be used to ensure that our processes are fair and transparent. We want to assure all applicants that no information will be published or used in any way which allows any individual to be identified.

**Do you consider yourself to have a disability (including neurodivergent)?**

*We use the definition of disability under the Equality Act 2010. We highly value lived experience and equality of opportunity and you should feel confident to share without fear of discrimination or bias. Our commitments to inclusion can be found on our website and are monitored.*

|  |  |
| --- | --- |
|  | No |
|  | Yes |
|  | Prefer not to say |

**UnLtd can make reasonable adjustments to support disabled people in completing the application process. If you have a disability and would like us to provide additional support please specify how we can help.**

**(Max 2000 characters)**

*Giving us as much information as you are comfortable with will allow our teams to better support you through our assessment process. This can include adjusting our panel process or identifying support such as interpreters. Please specify in what ways we can ensure our process is accessible to you.*

|  |
| --- |
|  |

**Which best describes your gender?**

|  |  |
| --- | --- |
|  | Female |
|  | Male |
|  | Non-binary |
|  | Prefer not to say |
|  | Prefer to self-describe |

**Is your gender identity the same as the sex you were assigned at birth?**

|  |  |
| --- | --- |
|  | No |
|  | Yes |
|  | Prefer not to say |

**What is your ethnic group?**

|  |  |
| --- | --- |
|  | White – English/Welsh/Scottish/Northern Irish/British |
|  | White – Irish |
|  | White – Gypsy or Irish Traveller |
|  | White – Any other White background |
|  | Mixed/Multiple ethnic groups – White and Black Caribbean |
|  | Mixed/Multiple ethnic groups – White and Black African |
|  | Mixed/Multiple ethnic groups – White and Asian |
|  | Mixed/Multiple ethnic groups – Any other Mixed/Multiple ethnic background |
|  | Asian/Asian British – Indian |
|  | Asian/Asian British – Pakistani |
|  | Asian/Asian British – Bangladeshi |
|  | Asian/Asian British – Chinese |
|  | Asian/Asian British – Any other Asian background |
|  | Black/African/Caribbean/Black British - African |
|  | Black/African/Caribbean/Black British – Caribbean |
|  | Black/African/Caribbean/Black British – Any other Black/African/Caribbean background |
|  | Other ethnic group – Arab |
|  | Any other ethnic group |

**What is your current marital status?**

|  |  |
| --- | --- |
|  | Single (including cohabiting) |
|  | Married (including separated, both same and opposite sex marriages) |
|  | Civil partnered (including separated) |
|  | Divorced |
|  | Widowed |
|  | Prefer not to say |

**What is your religion/faith?**

|  |  |
| --- | --- |
|  | No religion/faith |
|  | Christian (incl. CofE, Catholic, Protestant and Christian denominations |
|  | Buddhist |
|  | Hindu |
|  | Jewish |
|  | Muslim |
|  | Sikh |
|  | Any other religion/faith, please describe |
|  | Prefer not to say |

**What is your sexual orientation?**

|  |  |
| --- | --- |
|  | Bisexual |
|  | Gay Man |
|  | Gay Woman/Lesbian |
|  | Heterosexual/Straight |
|  | Prefer not to say |
|  | Prefer to self-describe |

**What is your current employment status?**

|  |  |
| --- | --- |
|  | Employed – full time |
|  | Employed – temporary or part time |
|  | Unemployed/seeking work |
|  | Retired |
|  | Full time student |
|  | Carer |
|  | Long term sick/disabled |
|  | Self-employed – full time or part time |
|  | Voluntary/unpaid work |
|  | Prefer not to say |
|  | Other |

**What is your highest level of qualification?**

|  |  |
| --- | --- |
|  | No formal qualifications |
|  | Prefer not to say |
|  | Other qualifications, including foreign qualifications |
|  | Foundation Degree, Vocational Qualifications Level 4/5, Higher National Certificate, Higher National Diplomas, Diplomas of Higher Education |
|  | A Levels (grades A-E), AS Levels, IB, NVQ Level 3, Advanced Apprenticeship/Diploma, Foundation Diploma (Art and Design) |
|  | GCSEs (grades A\*-C), O Levels (grades A-C), NVQ Level 2, Intermediate Apprenticeship, Higher Diploma, Intermediate Welsh Baccalaureate |
|  | GCSEs (grades D-G), NVQ Level 1, Foundation Diploma, Foundation Welsh Baccalaureate |
|  | Honours Degree (BA/BSc Hons), Degree without honours, Vocational Qualifications Level 6, Graduate Certificate/Diploma |
|  | Postgraduate Certificate/Diploma, Masters Degree (MA, MSc, MBA, MPhil), Integrated Masters Degree (e.g. MEng), PGCE, NVQ Level 5 |
|  | Doctorate (e.g. PhD, DPhil, EdD, DClin Psy), Vocational Qualifications Level 8 |

**References:**

Please provide details of two people who we can contact to provide a reference for you. They should have known you for a minimum of six months and should be aware of your plans for your venture. At least one of these two individuals should know you in a professional capacity (such as an employer, teacher, colleague) the second can be a character/personal referee. To avoid processing delays, please ensure that you enter the email addresses correctly.

|  |  |
| --- | --- |
| **Full Name:** |  |
| **Email:** |  |
| **Relationship:** |  |
| **Full Name:** |  |
| **Email:** |  |
| **Relationship:** |  |

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| **Full Name:** |  |
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| **Relationship:** |  |
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| **Email:** |  |
| **Relationship:** |  |