

# Question 1

## Investigation approach, challenges, and ethics

### A. High level investigation plan

#### **1. Define goals and legal constraints**

Clarify the specific investigatory questions

Involve HR to confirm what's allowed before accessing employee communications or private files.

#### **2. Collect relevant telemetry**

For example network logs, access records, email metadata, supplementary sources

#### **3. Feature engineering and baseline behavior**

Build per user baseline profiles

Contextual features e.g. job role, team

#### **4. Anomaly detection**

Statistical method eg thresholding for sudden spikes.

Rule-based detection eg many failed admin logins, access to sensitive systems not in role, mass external email attachments.

Unusual sequences of events is like admin access - export - email.

Graph analysis – weird graph patterns.

#### **5. investigation.**

If strong evidence exist, perform deeper forensic steps only after approvals.

#### **6. Iterate and document**

Keep and audit every access, query, and extract.

Record decisions

### B. Challenges distinguishing legitimate vs malicious

**Legitimate work can look fishy.** e.g. a data scientist legitimately exports

**Context missing in logs** automated mistake can cause it.

**Many false positives** .this can cause a lot of wrong alarms.

Insider stealth tactics. Insiders may act slowly and use normal tools to blend in.

**Data quality & gaps** for example missing logs, inconsistent timestamp.

*Mitigations:*

Use role specific baselines, combine multiple signals

### **C. Privacy, ethics, and legal balance**

**Minimize collection** - collect and analyze minimally required metadata before any content review.

**Get approvals:** involve HR and maintain documented approvals

**Least privilege access:** limit who can run queries and who can see identifiable employee data

**Transparency & policy:** ensure internal policies describe monitoring practices and employees have been notified like in terms and conditions

**Retention & deletion:** only retain investigation items for the time needed

### **D. Transparency and maintaining ethical standards**

**Document everything** — data sources used, queries run, results approvals and who accessed what thing

**Independent review** — involve a compliance officer or legal reviewer before taking major actions

**Protect employees not involved** —limit access to irrelevant PII in outputs.

### **E. Communicating findings**

For technical stakeholders:

Provide thorough items such as timelines and suggested next forensic steps for log done.

Provide repeatable scripts and queries and provide reasoning and confidence metrics for every result.

For non-technical stakeholders:

Provide a high level risk summary, including the information that was accessed, the reason it is sensitive and the degree of malicious intent.

Make use of visuals such as timelines eg risk levels and simplified graphs

**Suggested communication strategy:**

Executive one page summary.

Detailed appendix for technical teams and auditors.

Regular status updates and an outcomes report when the investigation concludes.

## Question 2



