

THE COMPANIES ACT, 2019 (ACT 992)

PLEASE WRITE ALL WORDS WITH NO ABBREVIATIONS

ALL FIELDS MARKED WITH AN ASTERISK (*) INDICATES A MANDATORY FIELD

Read the instructions before completing the Form. Incomplete applications or invalid data may delay the registration process

ADDITIONAL DIRECTOR'S FORM

Company Name*																															
		Particulars of Directors of the Company																													
Director		Statutory Declaration & Consent Letter																								Directors should be at least 18 years and above.					
A person shall not be appointed a director if																															
i. That person within the preceding five years of the application for incorporation has been a director or senior manager of a Company that has become insolvent																										Directors are to attach a statutory declaration and consent letter as stated in section 172 (2) of Act 992.					
Tick applicable		Yes				No																									
ii. Convicted of a criminal offence involving fraud or dishonesty																										If you tick "yes" to any of the Statutory Declarations, provide details that qualifies you to be a director. Attach supporting documents					
Tick applicable		Yes				No																									
iii. Convicted of a criminal offence relating to the promotion, incorporation or management of a company that has become insolvent																										A Company shall have at least two directors of which one should be resident in Ghana.					
Tick applicable		Yes				No																									
Statutory Declaration Form*						Consent Letter*																				If there are more than two directors, additional directors' forms shall be obtained from our website at www.rgd.gov.gh					
Title		Mr		Mrs				Miss				Ms				Dr															
First Name*																															
Middle Name																															
Last Name*																															
Any Former Name																															
Gender*		Male		Female																											
Date of Birth*		D	D	M	M	Y	Y	Y	Y																						
Place of Birth*																															
Nationality*																															
Occupation*																															
Mobile No 1*																															
Mobile No 2																															
Fax																															
Email Address*																															
TIN*																															
Ghana Card(National Identity Card)*						GHA -																									
Without TIN		Fill the GRA TIN Form attached																													
Residential Address																										This address when provided will not appear on public record, unlike that of the addresses that will be provided for the Company.					
Digital Address*																															
House/Building/Flat* (Name or House No.)/LMB																										Applicants are to ensure that the digital address provided matches with the residential address provided.					
Street Name*																															
City*																										Provide your current workplace address.					
District*																															
Region*																															
Country*																															
Occupational Address																															
Digital Address*																															

House/Building/Flat* (Name or House No.)/LMB																				
Street Name*																				
City*																				
District*																				
Region*																				
Country*																				
Particulars of other Directorships*																		List the names of other Companies for which you serve as director		
Director's Signature*	<div style="border: 1px solid black; height: 40px; display: flex; align-items: center; justify-content: center;"> <div style="width: 100%; height: 100%; background: linear-gradient(to right, transparent 49%, black 49% 51%, black 51% 53%, transparent 53%);"></div> </div>																			
Particulars of Directors of the Company																				
Director	Statutory Declaration & Consent Letter																	Directors should be at least 18 years and above.		
A person shall not be appointed a director if																				
i. That person within the preceding five years of the application for incorporation has been a director or senior manager of a Company that has become insolvent																		Directors are to attach a statutory declaration and consent letter as stated in section 172 (2) of Act 992.		
Tick applicable	Yes				No															
ii. Charged with or convicted of a criminal offence involving fraud or dishonesty																		If you tick "yes" to any of the Statutory Declarations, provide details that qualifies you to be a director. Attach supporting documents		
Tick applicable	Yes				No															
iii. Convicted of a criminal offence relating to the promotion, incorporation or management of a company that has become insolvent																		A Company shall have at least two directors of which one should be resident in Ghana.		
Tick applicable	Yes				No															
Statutory Declaration Form*				Consent Letter*																
Title	Mr				Mrs						Miss				Ms				Dr	
First Name*																				
Middle Name*																				
Last Name*																				
Any Former Name*																				
Gender*	Male				Female															
Date of Birth*	<i>D</i>	<i>D</i>	<i>M</i>	<i>M</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>												
Place of Birth*																				
Nationality*																				
Occupation*																				
Mobile No 1*																				
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Street Name*																			
City*																			
District*																			
Region*																			
Country*																			
Particulars of other Directorships*																			
Director's Signature*	<div style="text-align: center;"> </div>																		Section 35 (14) and (15) of Act 992
	Beneficial Owner(BO)																		
A beneficial owner (or owners) is the individual or natural person who owns, controls, has interest in, or exercises influence over the legal person (or arrangement) or receives substantial benefit from the applicant's activity. A beneficial owner is an individual and cannot be a company.																			
SANCTIONS: Failure to disclose is an offence and will attract sanctions and penalties																			
Fill the BO Form attached /Download from website www.orc.gov.gh																			