**ArchivesSpace Staff Interface – Test2 3.4.1**

**Default Repository Preferences -- UHM**

Edit these values to set preferences for all users in the current repository. These values can be overridden by a user's own preferences.

**General Settings – possibly overridden by out-of-the-box personal defaults; can be changed to either these or the user’s own preferences**

Show Suppressed?



Publish?



Display RDE Templates Alphabetically?



Include Unpublished Records in Exports?



Pre-populate Records?



Spawn description for Digital Object instances from linked record



Language Selection: English

**Note Order – likely overridden by out-of-the-box personal defaults; can be changed to either these or the user’s actual preferences**

* Abstract
* Materials Specific Details
* Physical Description
* Physical Facet
* Dimensions
* Physical Characteristics and Technical Requirements
* Physical Location
* Conditions Governing Access
* Conditions Governing Use
* Preferred Citation
* Biographical / Historical
* Scope and Contents
* Arrangement
* File Plan
* Appraisal
* Separated Materials
* Accruals
* Existence and Location of Copies
* Existence and Location of Originals
* Related Materials
* Other Finding Aids
* Processing Information
* Legal Status
* Immediate Source of Acquisition
* Custodial History
* General
* Index
* Bibliography

**Search and Browse Column Preferences – probably not overridden with out-of-the-box settings**

**Accession Browse Columns**

Column 1 Identifier

Column 2 Title

Column 3 Accession Date

Column 4 Extent

Column 5 Audit Information

Column 6

Column 7

Default Sort Column Identifier

Default Sort Direction Ascending

**Agent Browse Columns**

Column 1 Agent Type

Column 2 Name

Column 3 Authority ID

Column 4 Source

Column 5 Rules

Column 6 Audit Information

Column 7

Default Sort Column Name

Default Sort Direction Ascending

**Archival Object Browse Columns**

Column 1 Title

Column 2 Parent Resource

Column 3 Component ID

Column 4 Dates

Column 5 Extent

Column 6 Audit Information

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Assessment Browse Columns**

Column 1 Assessment ID

Column 2 Record

Column 3 Surveyor

Column 4 Survey Year

Column 5 Assessment Completed

Column 6 Audit Information

Column 7

Default Sort Column Assessment ID

Default Sort Direction Ascending

**Background Jobs Columns**

Column 1 Status

Column 2 Job Type

Column 3 Job Information

Column 4 Audit Information

Column 5

Column 6

Column 7

Default Sort Column Time Submitted

Default Sort Direction Descending

**Classification Browse Columns**

Column 1 Identifier

Column 2 Title

Column 3 Has Classification terms?

Column 4 Audit Information

Column 5

Column 6

Column 7

Default Sort Column Identifier

Default Sort Direction Ascending

**Collection Management Browse Columns**

Column 1 Title

Column 2 Record Type

Column 3 Processing Priority

Column 4 Processing Status

Column 5 Total Hours

Column 6 Audit Information

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Container Profile Browse Columns**

Column 1 Title

Column 2 Width

Column 3 Depth

Column 4 Height

Column 5 Dimension Units

Column 6 Audit Information

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Digital Object Browse Columns**

Column 1 Digital Object ID

Column 2 Title

Column 3 Level

Column 4 Published

Column 5 Audit Information

Column 6

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Digital Object Component Browse Columns**

Column 1 Title

Column 2 Found in

Column 3 Dates

Column 4 Extent

Column 5 Audit Information

Column 6

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Event Browse Columns**

Column 1 Type

Column 2 Outcome

Column 3 Agent

Column 4 Record Links

Column 5 Audit Information

Column 6

Column 7

Default Sort Column Type

Default Sort Direction Ascending

**Location Browse Columns**

Column 1 Location

Column 2 Building

Column 3 Floor

Column 4 Room

Column 5 Area

Column 6 Location Profile

Column 7 Holdings for Current Repository

Default Sort Column Location

Default Sort Direction Ascending

**Location Profile Browse Columns**

Column 1 Title

Column 2 Width

Column 3 Depth

Column 4 Height

Column 5 Dimension Units

Column 6 Audit Information

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Repository Browse Columns**

Column 1 Title

Column 2 Published

Column 3 Audit Information

Column 4

Column 5

Column 6

Column 7

Default Sort Column Title

Default Sort Direction Ascending

**Resource Browse Columns**

Column 1 Identifier

Column 2 Title

Column 3 Dates

Column 4 Extent

Column 5 Published

Column 6 Audit Information

Column 7

Default Sort Column Identifier

Default Sort Direction Ascending

**Search Columns**

Column 1 Record Type

Column 2 Title

Column 3 Found In

Column 4 Identifier

Column 5 Dates

Column 6 Audit Information

Column 7

Default Sort Column Relevance

Default Sort Direction Descending

**Subject Browse Columns**

Column 1 Terms

Column 2 Source

Column 3 Audit Information

Column 4

Column 5

Column 6

Column 7

Default Sort Column Terms

Default Sort Direction Ascending

**Top Container Browse Columns**

Column 1 Title

Column 2 Resource/Accession

Column 3 Type

Column 4 Indicator

Column 5 Barcode

Column 6 Container Profile

Column 7 Location

Default Sort Column Title

Default Sort Direction Ascending

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