



MSYK Membership Agreement

Approval History

v1. Jan. 2023

v2. Feb. 2026

This Membership Agreement (the “Agreement”) is between Makerspace YK (“MSYK”) and the individual identified on the signature page of this Agreement (the “Member”).

This Agreement, along with terms and conditions incorporated by reference herein, sets forth all of the terms and conditions governing the Member’s access to MSYK’s premises located at 5001 Forrest Drive, Yellowknife, NT (the “Premises”) and MSYK’s tools, equipment, machines and any device associated with the use thereof (the “Equipment”) located thereupon.

MSYK AND THE Member AGREE AS FOLLOWS:

The terms and conditions set forth in this Agreement express the mutual interest of MSYK and the Member in fostering and maintaining a welcoming, safe, and productive working environment for all of MSYK’s users.

The payment of the monthly, 3, 6, or 12 month membership fee, which entitles the Member to access the Premises and to use MSYK’s Equipment, subject to the terms hereof, constitute adequate and appropriate consideration in respect of the terms hereof.

MSYK Premises / Equipment - Access and Use:

Pursuant to this Agreement, the Member is entitled to access and use the MSYK Premises and Equipment during publicly posted open hours.

Unless the Member has been the subject of MSYK approval (which approval must be recorded on the Member’s MSYK file), with respect to the use of a particular piece of Equipment, the Member may not use that piece of Equipment. Approval is granted when a Member successfully completes and passes an orientation or has a 1-1 onboarding.



The Member must leave any Equipment used by the Member properly stored and in the condition, excluding normal wear and tear, that the Equipment was in prior to the Member's use and ensure that any safety features associated with the use of the subject Equipment are in place.

The Member must leave the Premises in the same condition they were in prior to the Member's use.

The Member has access to the Premises and the use of the Equipment on an "as is" and "as available" basis without warranties of any kind, either express or implied in respect of the Premises and the Equipment. For example, but without limitation, the "as available" condition, may mean that at times when scheduled workshops or training sessions are taking place on the Premises, the Member must respect any limitations placed on Equipment use that are required to conduct the workshop / training session.

The Member is responsible for ensuring, prior to its use, that the Equipment is in proper working order and may be used in accordance with manufacturers' instructions and operating manuals.

If the Member observes that any Equipment is not in good working order, the Member shall stop using same immediately and notify the MSYK Woodshop/Hackspace Manager, MSYK Staff or Volunteer Supervisor by way of a completed "incident report" and the Member shall place an "out of service" notice on the subject Equipment.

The Member must use the Premises and operate the Equipment in accordance with manufacturers' instructions, operating manuals, and recognized industry safety standards in addition to all applicable laws.

The Member is responsible for their own safety and while on the Premises must employ appropriate safety equipment and recommended safety practices at all times.

In the event that the Member is not aware of the standard with which the Member must comply, the Member must consult with the appropriate MSYK staff or qualified volunteer person.

The Member is aware that the Premises are continuously protected by an interior and exterior video recording system.

MSYK ID Cards

Members will be issued a MSYK ID Card which must be used to confirm that the Member has entered the Premises on each occasion entry is made. For certainty, the Equipment may not be used unless the Member has recorded entry to the Premises by way of the Member's ID Card.



The Member must notify the MSYK if the Member's ID Card is lost, misplaced or otherwise out of the Member's control.

Members may not permit anyone else to use their ID Card and Members may not use their ID Card to give anyone else access to the Premises or the Equipment.

Injuries on the Premises:

MSYK is not responsible for any injury sustained by the Member while on the Premises or while using the Equipment and the execution of the attached "Release" is a term of the Agreement.

The Member is responsible for ensuring that any Equipment used by the Member is in good working order prior to and during the use of same. The Member is responsible for their own safety and while on the Premises must employ appropriate safety equipment and recommended safety practices at all times.

Equipment loan:

The Equipment is not available for loan to Members and may not be removed from the Premises.

Permitted Materials:

The Member is responsible for knowing whether the material being used is allowed or prohibited. If the Member is not certain whether the material is allowed or prohibited, the Member must seek permission from MSYK, in advance, to use the material.

If the Member wants to use toxic, flammable or other materials the use of which poses a risk of injury to the Member or others, the Member must seek permission from MSYK, in advance, to use the material.

In the event that there is a risk that material being used is potentially a respiratory irritant for other users of the Premises, knowledge of which is the Member's responsibility, the Member must warn other persons on the Premises regarding the same.

The Member is responsible for appropriate disposal of waste, off-cuts, and any left-over materials and may make reasonable use of garbage, flammables bin and scrap bins on the Premises.

The Member must supply their own working material provided that such material complies with the MSYK material guidelines as set out below:



Woodshop Materials

Allowed Materials	Prohibited Materials
<ul style="list-style-type: none">• Unworked MDF• Unworked Plywood• Unworked OSB and• Unworked Particle Board• Unworked Alder, Ash, Beech, Birch, Cherry, Chestnut, Elm, Fir, Hickory, Mahogany, Maple, Oak, Pine, Poplar, Rosewood, Teak, Walnut• New Plexiglass	<ul style="list-style-type: none">• Reclaimed/ Recovered materials*• Bone and Antler*• Composites*• Ceramics and Tile• Exotic Woods*• Glass*• Masonry and Stone• Painted or Stained wood*• Plastics*• Resins <p>*In the event the Member wishes to use material listed as Prohibited, the Member must get approval from MSYK.</p>

Digital Lab (Hackspace) Materials

The Member must follow the equipment manufacturer's recommended materials for the equipment in the Hackspace and/or refer to the equipment material guides posted in the digital lab.

Artspace Materials

If using Artspace equipment, the Member must refer to the equipment manufacturer's recommended materials for the equipment.

Project / Material Storage:

The Member's project(s) / materials can be temporarily stored on the Premises provided that they can be stored in a single storage cubby on the yellow shelving located in the Woodshop. In the event that additional storage space is required, the Member must seek approval from MSYK.

Stored project(s) / materials must be labelled with MSYK storage labels with the Members contact information and a removal date. If the stored project(s) / materials are not removed within one week of the stated removal date, MSYK has the right to dispose of the project(s) / materials as it sees fit.

MSYK is not responsible for any damage to projects or material stored in the facility.



Duration of Agreement

This Agreement must commence upon the later of the date of payment of the first membership fee or the date the Agreement is signed. Subject to the conditions herein, the Agreement must automatically renew according to the selected membership renewal period (1, 3, 6, or 12 months) from the date of the first membership payment unless terminated by the Member, or by MSYK staff, or if either MSYK or the Member wishes to make changes to the Agreement, including changes to MSYK's "User Operations & Safety Policy" and "Community Guidelines", that the other party is not prepared to accept.

The Member's membership will continue so long as:

- a) the membership fees for any following term are paid before the start of the following term (monthly, 3, 6 or 12 months) and
- b) the Member abides by the rules, policies and conditions of MSYK as set out, or incorporated by reference, herein.

Termination of Agreement

MSYK may terminate the Agreement if the Member engages in conduct considered by MSYK to be rude, unsafe, unlawful, or a violation of MSYK's rules, policies and conditions as set out, or incorporated by reference, herein, in which case the Agreement must be terminated immediately; any membership fee associated with the month that the membership is terminated must not be refunded and Membership privileges will be revoked.

In the event that the decision to Terminate the Agreement is made by a MSYK staff person, the Member may appeal the decision to the MSYK Board of Directors or the Membership Committee. The request for appeal can be emailed to info@makerspaceyk.com.

Further, the agreement will be automatically terminated if MSYK does not continue to conduct its business at the Premises.

The Member may terminate the Agreement on notice to MSYK provided via the MSYK on-line membership portal or by contacting MSYK at info@makerspaceyk.com. Access to the Premises and use of the Equipment and any other benefits associated with the Member's membership will terminate on the last day of the membership term in which the said membership was cancelled.



User Operations & Safety Policy / Community Guidelines

In addition to the terms and conditions set out in the Agreement, access to the Premises and the use of the Equipment is subject to MSYK's "User Operations & Safety Policy" and "Community Guidelines", which documents the Member has reviewed and understands. In the event of a conflict between the Agreement and the User Operations & Safety Policy / Community Guidelines the terms of the User Operations & Safety Policy / Community Guideline must prevail.

In the event of any change to MSYK's "User Operations & Safety Policy" or "Community Guidelines" or a change to any other rules that impact the Member's access to the Premises or use of the Equipment, the Member must receive notice regarding such change prior to the beginning of the month following the change.

Release / Waiver

No person is permitted to use the Premises or Equipment without executing a Release of Liability, Waiver of Claims and Assumption of Risks document (the "Release"). The Member, undersigned, has read, understood and signed the Release.

I hereby acknowledge and agree to adhere to the terms and conditions of this **Agreement** including such terms as may be included by reference.

Member Name (Print Name)

Date

Member Signature