

ID5: Meetings with stakeholder Documentation

Meeting With Stakeholder

Meeting notes for March 20th

March 20th, 2024 ⇒ Meeting with Stakeholder

- ☒ ~~Ardalan Askarian~~
- ☐ Daniel Benesh
- ☒ ~~Ralph Gregorio~~
- ☐ Glenn Tanjoh Jong
- ☒ ~~Juan Arguello Escalante~~
- ☐ Eric Buell
- ☐ Cameron Beattie
- ☒ ~~Jozua Villegas~~
- ☐ Kamal Zrein
- ☐ Marcus Kruger

Notes for the meeting:

We asked him for approval for the way we are planning to display the progress bar to the user

For testing Files are 50 MB and he is expecting at least 5 people on the system

Meeting notes for March 27th

March 27th, 2024 ⇒ Meeting with Stakeholder

- ☒ ~~Ardalan Askarian~~
- ☐ Daniel Benesh
- ☒ ~~Ralph Gregorio~~
- ☒ ~~Glenn Tanjoh Jong~~
- ☒ ~~Juan Arguello Escalante~~
- ☐ Eric Buell
- ☐ Cameron Beattie
- ☐ Jozua Villegas
- ☐ Kamal Zrein
- ☐ Marcus Kruger

Notes for the meeting:

We showed him a demo, and updated our stakeholder of the latest changes and updates:

Moreover, he provide us with the information that goes in the "About Us" section of the Landing Page

His feedback:

Overall he was satisfied with the progress, but he asked for a few changes, and updates:

1. Privacy Policy Page (<https://beapengine.com/privacy-policy>). Please edit email to daniel.fuller@usask.ca and phone number to 306-966-8018. There are a few

instances the email and phone number appear on the page.

2. Main page text should read as follows:

BEAP Engine is a research project developed by Dr. Daniel Fuller and the Built Environment and Active Populations (BEAP) Lab. The purpose of this study is to collect and analyze large volumes of Apple Watch and Fitbit data and develop methods to standardize across device. We provide you with a CSV file of your data and give you detailed information about sedentary behaviour, and moderate to vigorous activity based on our machine learning methods. This project is approved by the Memorial University Interdisciplinary Committee on Ethics in Human Research (ICEHR # 20210162-HK). The full ethics policy is available here: <https://beapengine.com/privacy-policy>.

3. About us page below. Please include your names.

Meeting notes for April 3rd

April 3rd, 2024 ⇒ Meeting with Stakeholder

☒ ~~Ardalan Askarian~~

☐ Daniel Benesh

☒ ~~Ralph Gregorio~~

☒ ~~Glenn Tanjoh Jong~~

☐ Juan Arguello Escalante

☐ Eric Buell

☐ Cameron Beattie

☒ ~~Jozua Villegas~~

- ☐ Kamal Zrein
- ☐ Marcus Kruger

Meeting Notes:

We showed him the final website and he was very satisfied and happy with the way everything is working.