



CIVIL CONTRACTOR REGISTRATION FORM

(For all information given below, documentary evidence shall be submitted)

Part D: Management of Company

Please provide details on key management personnel (CEO, CFO, HOD).

Name	Nationality/ Jurisdiction	Position	Years in Position	Years in Industry/ Related Field

Part E: Particulars of Finance

Does the Company have history of bankruptcy?

- Yes
 No

If yes, please provide brief description on the bankruptcy.

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Please provide **3 most recent** annual Audited Financial Statements (Statements of Financial Position, Income Statement and Cash Flow Statement) including Director's report/ Auditor's report/ Note to the Financial Statements with Disclosure of Commitment & Contingent Liability.

Please provide the Company's auditors and solicitors details.

	Company		Contact Person		Year of Service
Auditors	Name		Name		
	Address		Email		
			Phone		
Advocates & Solicitors	Name		Name		
	Address		Email		
			Phone		

Please provide the Company's banking details as follows.

Name of the Bank	Address of the Bank	SWIFT Code

Please include the last 6 months Bank Statement.

Nett Worth and Working Capital

	2024 (RM)	2023(RM)	2022(RM)
(a) Total Liabilities			
(b) Total Assets			
(c) Net Worth (b-a)			
(d) Working Capital (current assets minus current liabilities)			

Current Credit Resources from Banks and Financial Institution / Supplier

Does the Company have any credit facilities? Yes No

If yes, please provide details.

(Please include Offer Letter from bank if applicable.)

Type of Credit Facilities	Bank/Financial Institution/ Supplier	Total Amount (RM)	Expiry Date	Unutilised Amount Currently Available (RM)	As at Date

Part F: Contractor's Technical Capability					
CIDB (Grade / Category / Specialisation):				CIDB validity till:	
Trade:	<input type="checkbox"/> ISP	<input type="checkbox"/> OSP	<input type="checkbox"/> O&M	<input type="checkbox"/> M&E	
	<input type="checkbox"/> Others: _____ (Please specify)				
Value of Similar Project completed in last 5 years	Value of Current On Going Project				
<input type="radio"/> More than RM15M <input type="radio"/> RM10M and more but less than RM14.9M <input type="radio"/> RM5M and more but less than RM9.9M <input type="radio"/> RM1M and more but less than RM4.9M <input type="radio"/> Less than RM1M	<input type="radio"/> More than RM5M <input type="radio"/> RM2M and more but less than RM14.9M <input type="radio"/> RM0.5M and more but less than RM1.9M <input type="radio"/> Less than RM0.5M				
Experience in the Industry: Years					<input type="text"/>
List of Plant, Machinery and Equipment The Contractor is required to complete the form in Appendix A by listing all plant and machinery owned by the company, including details such as quantity, brand/model, capacity rating, ownership status, and year of manufacture. The Contractor shall also provide valid calibration certificates for the relevant equipment.					
List of Site Team and Site Staff The Contractor is required to complete the form in Appendix B by listing all site supervisors and workers under its employment, categorised according to their respective skills (Civil / HDD / Cable / TMP). The Contractor shall also provide the curriculum vitae (CV) of the Site Supervisor and any other key personnel, where applicable.					
Project Track Record The Contractor is required to complete the form in Appendix C by providing details of relevant project experience within the last five (5) years related to fibre optic infrastructure systems, including but not limited to Outside Plant (OSP), Inside Plant (ISP), and Operation & Maintenance (O&M).					
Current Projects The Contractor is required to complete the form in Appendix D by providing details of all current projects undertaken by the company.					
Part G: Contact Details					
Primary Contact Person:					
Department:					
Telephone Number:		Email:			
Secondary Contact Person:					
Department:					
Telephone Number:		Email:			
Part H: Self Declaration					
We understand and acknowledge that MSA RESOURCES SDN. BHD. (Company No. 199801006982 (463109-M)) ("MSAR") observes good business conduct and is committed to adhere to all laws and regulations wherever it operates including but not limited to economic sanctions, export control, competition or anti-trust, personal data protection laws, guided by MSAR's policies.					
Accordingly, we confirm and declare that, to the best of our knowledge, the Company and/or any of its affiliates, including its and their directors, officers, employees—					
(a)	are not the target or subjects of any sanctions;				
(b)	are not owned or controlled by any person who is the target or subject of any sanctions;				
(c)	are not acting for the benefit of or on behalf of any person (including but not limited to any natural person, corporation, limited liability company, trust, joint venture, association, company, partnership, Governmental Authority or other entity) that is the target or subject of any sanctions;				
(d)	have not been engaging in any conduct/activity that would result in us being in breach of any sanctions or becoming a target or subject of sanctions;				
(e)	have not been the subject of any convictions or prosecutions or is it the subject of any pending investigations by a public authority, in relation to export control regulations within the last 5 years.				
Part I: Notice of Disclosure					
Applicable Laws relating to regulation of the Processing of Personal Data and matters connected thereto ("Data Protection Law")					
Pursuant to the requirement of Data Protection Law, we hereby wish to give this notice and seek your consent on the processing of your personal data as well as to give an assurance of our commitment to ensure that your data is securely processed, kept and not used or disclosed for any other purpose than the commercial dealings we have with you.					

The contact to whom written requests for access to personal data or correction and/or deletion of personal data or for information regarding policies and procedures and types of personal data handled by us can be made to the following:

Name: En. Razlan Radzi
Telephone Number: 019 - 258 8888
Email Address: razlan@msar.tech

Part J: Information Verification

By signing this document, the undersigned, being duly authorized to complete this form, hereby certify the following:

- declares that he/she has, or has obtained from the relevant authority, the proper mandate and authority to disclose such information;
- consents to the processing of such information for the purpose described in the Notice of Disclosure;
- acknowledges that the processing of such information may be conducted by a third party on behalf of MSAR which may occur in another country than the country of disclosure; and
- represents that the information provided in this document is, to the best of his/her knowledge is accurate, current and complete as of the date of disclosure.
- pursuant to the Credit Reporting Agencies Act 2010 ("the CRA") and Central Bank of Malaysia Act 2009, the Company do hereby give our consent to MSAR and CTOS Data Systems Sdn. Bhd. ("CTOS"), a registered credit reporting agency under the CRA to process our Company's personal data as per the Personal Data Protection Act 2010 including for the purpose of conducting credit/trade check.

The above information had been verified by:-

For and on behalf of the Company,

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(Authorised Signature and Company Stamp)
Chairman/Director/Company Secretary

Name:.....

Designation:.....

Date:.....

Document Checklist

No.	Documents to be Submitted	Yes/ No	Remarks
1	Completed and signed Civil Works Contractor Registration Form		
2	Certified copy of Business Registration Certificate/ Certificate of Incorporation		
3	Memorandum and Article of Association / Constitution		
4	Company Profile		
5	Latest Annual/Financial Report		
6	Shareholding Structure – Diagram of Shareholding Structure		
7	Bank Statements for most recent last six (6) months		
8	CIDB Registration Certificate		
9	Appendix A: List of Plant, Machinery and Equipment		
10	Appendix B: List of Site Team and Site Staff		
11	Appendix C: List of Past Project Experience		
12	Appendix D: List of Current Projects		
13	Other supporting documents (if any)		

Note:

1. All documents sourced from outside of Malaysia must be in English. Should the original document is not in English, please provide a certified translation to the original.
2. MSAR personnel may request for further clarification and additional document(s) during registration process. Please ensure the contact person(s) given in Section A is the person in charge of this application and related matters.