Stephen Morrison

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SUMMARY OF QUALIFICATIONS

An I.T. professional with a diploma in Computer Programming. Has practiced leadership skills in many roles throughout my academic and professional career, which has strengthened my communication skills. Very informative, and keeps abreast of new information related to my profession.

EDUCATION AND HONORS

Georgia Piedmont Technical College - Computer Programming Specialist Diploma
National Society of Leadership and Success, May 2015; **Student Government Association, VP of Communications,** Spring 2016

RELATED COURSEWORK

Computer Concepts, Program Design and Development, Intro to Oracle Databases, Java Programming I , II & III, Web Development I, Information Security Fund, C++ Programming I & II

RELEVANT WORK SKILLS

Computer Programming Skills
- Correct errors by making appropriate changes and rechecking the program to ensure that the desired results are produced
- Conduct trial runs of programs and software applications to be sure they will produce the desired information and that the instructions are correct.
- Write, update, and maintain computer programs
- Write, analyze, review, and rewrite programs, using workflow chart and diagram, and applying knowledge of computer capabilities, subject matter, and symbolic logic
- Perform or direct revision, repair, or expansion of existing programs to increase operating efficiency or adapt to new requirements.
- Consult with managerial, engineering, and technical personnel to clarify program intent, identify problems, and suggest changes
- Collaborate with other users to develop new programming methods
- Create personal websites

Customer service
- Greet client's entering establishment to ascertain their needs
- Direct individuals to their sought destination; maintain order of waiting guests
- Look for any unsafe activities and redirect individuals from potential danger
- Answer client's questions, provide directions, and assist in general information

EXPERIENCE

Georgia Piedmont Technical College – Clarkston, GA   Computer Technician   07/2016 - Present
- Scan computers to remove harmful programs
- Troubleshoot hardware/software issues
- Maintain A/V equipment
- Manage various task throughout the day
- Install new software on computers, laptops, smartphones, and tablets
- Maintain inventory of new and old hardware
- Install new hardware in various work environments