Banjarmasin, ${tgl\_surat}

Yth.

${kepada}

di

${di}

SURAT PENGANTAR

Nomor: ${no\_surat}

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Naskah Dinas/Barang Yang Dikirimkan** | **Banyaknya** | **Keterangan** |
|  | ${naskah\_dinas} | ${jumlah} | ${keterangan} |

Diterima tanggal ${tgl\_diterima}

|  |  |  |  |
| --- | --- | --- | --- |
| Penerima |  | Pengirim |  |
| Jabatan | : ${penerima\_jabatan} | Jabatan | : ${jabatan2} |
| Nama | : ${penerima\_nama} | Nama | : ${nama2} |
| Pangkat/Golongan | : ${penerima\_pangkat\_golongan} | Pangkat/Golongan | : ${pangkat2}/${golongan2} |
| NIP | : ${penerima\_nip} | NIP | : ${nip2} |