



# University of Edinburgh



## Library Systems Department

*Maildir*

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Author	<i>Keith Matheson</i>
Tested by	<i>Not Ready</i>

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# 1 Document Control

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## 1.1 Amendment History

Version	Date	Description	Initials
1.0	14/05/01	Current and Initial Version (awaiting testing)	KM

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## 1.2 Filename Path

Document can be found at the following path:

\\lib-srv1\document\training\train0061.doc

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## **2 Introduction**

To add new addresses in maildir. The procedures used.

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### **3      Pre-Requisites**

- **A brain**

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## 4 Step by Step Instructions

To add a user with the correct mail addresses, you should request by email as follows:

*From: Self <LIB-SRV1/MATHESOK>  
To: maildir@ed.ac.uk  
Subject: Mail Registering  
Date: Thu, 30 Jan 1997 11:05:33*

*Could you please register the following users with the following alias:*

*mathesok@srv1.lib.ed.ac.uk*

*Could this user be registered as:*

*K.Matheson@ed.ac.uk  
Keith.Matheson@ed.ac.uk*

*Details: Keith Matheson  
Computer Support Officer  
Systems Department  
Main Library  
George Square  
Tel: 650 3397*

*EXKB33@srv1.lib.ed.ac.uk*

*Could this user be registered as:*

*M.Simpson@ed.ac.uk  
Murray.Simpson@ed.ac.uk*

*Details: Dr. Murray Simpson  
Sub Librarian  
Special Collections  
Main Library  
Tel: 650 3412*

*Could you also inform me when this has been completed.*

*Thanks*

*Keith Matheson (systems)*

**Note:** You can add as many e-mail addresses as you wish for each user.

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