

Systems Bulletin

SYSTEMS TechTip NO.7

What to do if your PC won't work in the morning

It is often the case that your computer may not 'come to life' or boot up when you first switch it on. There are a few things you can check which may solve the problem immediately.

Checklist:-

- [1] Make sure the PC is plugged in.
- [2] Check that the power cables at the back of the computer are not loosely connected.
Often the PC is pushed against a wall or moved in some way and the power cables come loose causing a connection failure.
- [3] Ensure that both the PC and the monitor are switched on.
- [4] If both PC and monitor are switched on check that the contrast and brightness display haven't been altered in any way.

If your computer is switched on but it seems to have trouble booting up, or connecting to the network there are further checks that you can make:

- [1] Make sure that there isn't a floppy disc in the drive.
- [2] If there is key in the keylock on the PC check that the keyboard hasn't been locked.
- [3] Check that the keyboard cable hasn't been disconnected from the back of the PC.
- [4] Is the computer connected to the network?

Your PC should be connected to an ethernet point via cable running from the back of the computer to an ethernet connection box on the wall of your office or service desk area.

Check that this cable hasn't been disconnected.

If you are still having problem mail helpdesk and tell them that you've tried the above. Please provide a full explanation of the problem.