University of Edinburgh

Library Systems Department

Handover Document

HANDOVER DOCUMENT

Please read the following and sign at the bottom

The Systems Department have provided the following equipment to you at no cost:

- PC
- Monitor
- Mouse
- Keyboard
- Power Cables

The PC has been provided with the following software only:

- Dos 6.22
- Windows 3.1 or Windows 95

The Systems Department have tested your machine before dispatch to check it was operational.

The Systems Department and the University Library are **in no way responsible** for this machine after dispatch, including the following:

- Software Support
- Hardware Maintenance
- Software / Hardware Installation
- Fixes
- Replacement

I confirm I have read and understood the above statement

Recipient
Signed.. Date.............................

On Behalf of Systems Department
Signed.. Date.............................