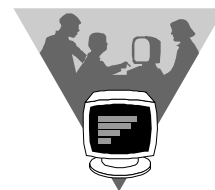# University of Edinburgh

Library Systems Department

Changing stand-alone CD rom setup

Document Status	*Current* / Awaiting Testing */ No Longer Used*
Document Type	*Systems Training*
Document Filename	*train0028.doc*
Document Version	*1.0*
Latest Revision Date	*08/02/00*
Author	*S. Mckenzie*
Tested by	*Person who test documentation*

1 Document Control

1.1 Amendment History

Version	Date	Description	Initials
1.0	08/02/00	Current and Initial Version (awaiting testing)	SM

1.2 Filename Path

Document can be found at the following path:

\\lib-srv4\apps\systems\training\train0028.doc

2 Introduction

This shows how to get through the security on the stand-alone CD roms to enable changes to be made.

3   Pre-Requisites

None

4   Step by Step Instructions

1. To get to the desktop click the button called administrator and enter the password "boss".

2. A window will flash on screen and disappear again.

3. After clicking on the lock keyboard and then the administrator button again position the mouse cursor in the area where the magic window appeared.

4. Now enter the password again and this time if your guess was right the window should now stay there.

5. Click Configuration

6. Click the button marked explorer.exe and then hit F2, choose to restart windows. Windows will now open up with a semi-normal desktop.

7. When you have finished doing what it was you were doing, search for a file called esmenu.* and run it.

8. The administrator window will appear. If it does not you will have to do 3&4 again to get it.

9. Click Configuration

10. Now choose the button called ES Menu-for-Windows then F2 and restart.

11. The machine should now be in the locked menu again.

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