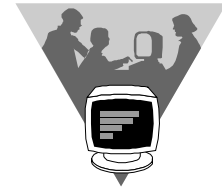




# University of Edinburgh



## Library Systems Department

### *Installing Staff PCs*

Document Status	<b><i>Current / Awaiting Testing /</i></b>
Document Type	<b><i>Systems Training</i></b>
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Author	<b><i>Stuart Mckenzie</i></b>
Tested by	

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# 1 Document Control

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## 1.1 Amendment History

Version	Date	Description	Initials
1.0	19/03/01	Current and Initial Version (awaiting testing)	SM

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## 1.2 Filename Path

Document can be found at the following path:

\\lib-srv1\images\document\training\train00054.doc

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## **2 Introduction**

This details how to install an image of the common desktop for staff.

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### **3      Pre-Requisites**

You will need access to the getha file if this is a change of use or new build. Boot floppy disk with the diskclone image Newedboo.dsk.

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## 4 Step by Step Instructions

1. If PC is just being reinstalled **jump to 6.**
2. If new PC being installed, get PCs hardware address, Issue PC with Seton Label and use as PC name and acquire IP from Lisa for PCs location.
3. I.e. **Lib-pc-274,0000E845DC32,129.215.146.75** - send these details to MFT for the machine to be registered in the DHCP database.
4. Go to the getha which is at \\Lib-srv4\Holdall\Install\Edwin\x886\Machines\Data.
5. Open X8861 and enter your PC details in the Getha, (best to copy and paste same model type and then change Hardware address and PC number)  
Make sure that BM=H for complete install or M if you want to preserve drive D:\ (BM is build mode, H = Hybrid build from ghost image, M = Maintenance build).  
Save as text file (no formatting).
6. Put boot floppy in to PC you are going to build and switch on.
7. PC will run in DOS. It may put a blank ghost image onto the hard drive then reboot into DOS or it will skip the blank image and ask you to remove the floppy. Don't remove it till ghost starts copying the file.
8. Press any key when prompted and ghost will start copying the image specified in the getha. When complete it will boot up again and run through the maintenance levels to complete installation.
9. Finally set up printer and any other external devices attached to PC.

\*\*\*\*\* LAST PAGE \*\*\*\*\*

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