



University of Edinburgh



Library Systems Department

Maildir

Document Status	<i>Awaiting Testing</i>
Document Type	<i>Systems Training</i>
Document Filename	<i>train0002.doc</i>
Document Version	<i>1.0</i>
Latest Revision Date	<i>14th May 2001</i>
Author	<i>Keith Matheson</i>
Tested by	<i>Not Ready</i>

1 Document Control

1.1 Amendment History

Version	Date	Description	Initials
1.0	14/05/01	Current and Initial Version (awaiting testing)	KM

1.2 Filename Path

Document can be found at the following path:

\lib-srv1\document\training\train0061.doc

2 Introduction

To add new addresses in maildir. The procedures used.

3 Pre-Requisites

- **A brain**

4 Step by Step Instructions

To add a user with the correct mail addresses, you should request by email as follows:

From: Self <LIB-SRV1/MATHESOK>
To: maildir@ed.ac.uk
Subject: Mail Registering
Date: Thu, 30 Jan 1997 11:05:33

Could you please register the following users with the following alias:

mathesok@srv1.lib.ed.ac.uk

Could this user be registered as:

K.Matheson@ed.ac.uk
Keith.Matheson@ed.ac.uk

Details: *Keith Matheson*
Computer Support Officer
Systems Department
Main Library
George Square
Tel: 650 3397

EXKB33@srv1.lib.ed.ac.uk

Could this user be registered as:

M.Simpson@ed.ac.uk
Murray.Simpson@ed.ac.uk

Details: *Dr. Murray Simpson*
Sub Librarian
Special Collections
Main Library
Tel: 650 3412

Could you also inform me when this has been completed.

Thanks

Keith Matheson (systems)

Note: You can add as many e-mail addresses as you wish for each user.