## Asset list

|  |  |  |  |
| --- | --- | --- | --- |
| **Asset** | **Who** | **Completed** | **Time Taken (mins)** |
| Desk | Jake | Yes | 0 |
| Computer (CRT style) | Jake | Yes | 15 |
| Chair | Jake | Yes | 15 |
| Keyboard | Jake | Yes | 15 |
| Pen Pot 1 | Jake | Yes | 3 |
| Pen Pot 2 | Jake | Yes | 3 |
| Book 1 | Jake | Yes | 10 |
| Book 2 | Jake | Yes | 2 |
| Book 3 | Mac |  |  |
| Book 4 | Mac |  |  |
| Book 5 | Mac |  |  |
| Paper Stack 1 | Jake | Yes | 5 |
| Paper Stack 2 | Jake | No | Don’t need 2 |
| Photo Frame 1 | Mac |  |  |
| Photo Frame 2 | Mac |  |  |
| Notice Board | Jake | Yes | 5 |
| Cubicle | Jake | Yes | 15 |
| Watercooler | Jake | Yes | 20 |
| Three seater Sofa | Mac |  |  |
| Two Seater Sofa | Mac |  |  |
| Arm Chair | Mac |  |  |
| Coffee Table | Jake | Yes | 10 |
| Mug 1 | Mac |  |  |
| Mug 2 | Mac |  |  |
| Cup | Jake | Yes | 5 |
| Desk Drawers | Mac |  |  |
| Magazine Holder | Jake | Yes | 5 |
| Paper Bin | Mac |  |  |
| Note Pad | Jake | Yes | 5 |
| Desk Phone | Jake | Yes | 20 |
| Pen 1 | Mac |  |  |
| Pen 2 | Mac |  |  |
| Pen 3 | Mac |  |  |
| Computer Mouse | Jake | Yes | 15 |
| Stackable Paper Tray | Mac |  |  |
| Office Space | Jake | Yes | 10 |
| Staffroom | Jake | Yes | 15 |
| ‘Pixar’ Style Lamp | Jake | Yes | 20 |
| Folder One | Jake | Left for now |  |
| Folder Two | Jake | Left for now |  |
| Newspaper | Jake | Left for now |  |
| Insect One | Jake | Yes | 15 |
| Insect Two | Jake | Left for now |  |
| Insect Three | Jake | Left for now |  |