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| Weekly Manager: | Connor |
| Date: | 30/01/17 |
| Attendees: | Henry, Connor, Heather.  Sam – Unexplained absence. |

In the group meeting the team discussed progress with the week’s tasks so far. Work is progressing well, with the first prototype finished and work on the second and third. Concept art has been shared and received positive feedback from other team members. The first draft of the presentation (ready for Wednesday the 01/02/17) was shown, the team felt that the presentation was too long and there was too much text on each slide. Iterations to the presentation will be uploaded by Tuesday evening ready for the sprint to close.

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| Name: | Assigned time | Task | Due date (if any) |
| Connor |  |  |  |
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| Heather |  |  |  |
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| Henry |  |  |  |
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| Sam |  |  |  |