| **Master Project Close-out Checklist – Close-out & handover of project files/materials** | | | |
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| **PROJECT DETAILS** | | | |
| **Project ID:** PG7271 | **Student Name(s):** Vigneshraj Perumal Raja, Zichen Hao, Zhuoran Yang | | |
| **Project Title:** ARTIFICIAL INTELLIGENCE VS HUMAN: WHO WINS THE BOARD GAME? | | | |
| **School:** ECMS | | | **Date:** 17/06/2021 |
| **Principal Supervisor:** Peng Shi | | **Technical Advisor:** Yang Fei, Xin Yuan | |

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| **REQUIREMENTS - *Failure to submit will result in a deduction of 10% on your mark.*** | | |
| **Project File (Digital: USB/HDD)**  Each group is required to compile a Project File for their Research Project. This Project File should contain:   * All papers collected, and any summaries of papers compiled, during the literature review stage; * Notes taken during the project, including meeting minutes; * Source code or input files for simulations; * Any data collected (note, it is important that this includes both raw and processed data); * All rough calculations used in preparing the report; * All word (.doc or .docx files) of the all formal submissions (Initial Project Report, Final Project Report and Conference Paper(s)); and, * All powerpoint (.ppt or .pptx files) of the all formal submissions (Initial Presentation and Conference Day Slides). | | |
| **Handover of Project Materials**  Each group is required to return any materials borrowed from their supervisor or other university staff, including:   * Books; * Equipment; and, * Hard disk drives.   ***Signed checklist to be scanned and uploaded via submission page on MyUni. Check MyUni for the due date.*** | | |
| **CHECKLIST - TO BE COMPLETED TOGETHER WITH YOUR SUPERVISOR** | | |
| The project group has supplied the following items (as described above) to the project supervisor: | **Check completed items** | |
| * Project File | |  |
| * Return of Project Materials | |  |
| **SIGNATURE - TO BE COMPLETED BY SUPERVISOR** | | |
| Please sign to confirm completion of project close-out tasks.  Principal Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  ***Signed checklist to be scanned and uploaded via submission page on MyUni. Check MyUni for the due date.*** | | |