

# Team Contract

- Methods of communication: Discord, Email
- Communication response times: 12 hours
- Meeting attendance: 3-times per week on Discord or Face-to-Face. Not-Mandatory, but have to notify other group members prior at least half-day if you don't want to participate. And even you don't join the meeting, it is necessary to provide other group members the information about to what point are you in the process of your task.
- Meeting Preparations: In order to keep up, it is important to prepare what you have done since the last meeting and what problems you are now facing.
- Version Control: Have master branch and dev branch. New feature should be developed on separated branch (using dev branch as upstream). Use pull request when merge feature to dev branch. Only commit to main branch when all members agree on the stability of dev branch.

We accept these guidelines and intend to fulfill them (sign below):

Lianhao Zhang

Irene Cao

Xinyu Li

Xuchen Zhang

Changze Wu