

Job Title: Network Administrator

Location: [City, State]

Job Type: Full-Time

Introduction: Join [Company Name], a leader in [Industry, e.g., healthcare technology], as we expand our IT operations. We are looking for a skilled Network Administrator who is proficient in managing, maintaining, and optimizing our enterprise networks. The ideal candidate will have a strong background in network architecture and a passion for technology innovation.

Responsibilities:

- Design and deploy functional networks (LAN, WLAN, WAN).
- Configure and install software, servers, routers, and other network devices.
- Monitor network performance and integrity.
- Resolve issues tiers of support have escalated by troubleshooting cloud and local infrastructure.
- Automate tasks and monitor their effectiveness.
- Mentor team members on technical issues.
- Create, oversee, and test security measures (e.g., access authentication and disaster recovery).
- Communicate with users when needed.
- Maintain complete technical documentation.
- Suggest improvements to network performance, capacity, and scalability.

Required Skills:

- **Network Management:** Extensive experience with network administration and architecture. Proficient in deploying, configuring, and managing network equipment.
- **Technical Proficiency:** Strong understanding of networking protocols (e.g., IPSEC, HSRP, BGP, OSPF, 802.11, QoS).
- **Hardware Skills:** Hands-on experience with monitoring, network diagnostic, and network analytics tools.
- **Security Skills:** Experience with firewalls, Internet security, and data privacy principles.

- **Team Collaboration:** Ability to lead and collaborate with team members and other departments to ensure smooth and reliable operation of software and systems for fulfilling business objectives and processes.
- **Critical Thinking:** Excellent problem-solving, analytical, and evaluative thinking skills.

Qualifications:

- Bachelor's degree in Computer Science, Engineering or a related field.
- Relevant certifications such as CCNA or CCNP preferred.
- At least 5 years of experience in a network administration role.

Benefits:

- Competitive salary and benefits package including healthcare and dental.
- Retirement savings plan.
- Paid time off and flexible working hours.
- Professional development and training opportunities.
- Wellness programs.

Application Process: To apply, please submit your resume and a detailed cover letter explaining why you would be a great fit for this role to [email application address or job portal link].

About [Company Name]: [Provide a brief description of your company, including the core values, mission, and what makes working here unique.]