



Add resume and job description 2

2 Add suggestions below to your resume

B Upload resume & rescan

3

Resume Cover Letter

Searchability IMPORTANT

Applicant Tracking Systems (ATS) are computers that process your resume to understand your work history and relevance to the job description. These findings typically include your work history, job titles, relevant skills and education, as well as contact information like your name, phone number, and email address.

Tip: Complete all checks below to ensure your resume is easily searchable by recruiters and ATS.

ATS tip



Adding this job's company name and web address can help us provide you ATS-specific tips.

Add missing scan information

Contact info

- ✓ You provided your phone number.
- ✓ You provided your email.
- ✓ You provided your physical address.

Job title match

The job title provided or found in the job description was not found in your resume. We recommend having the exact title of the job for which you're applying in your resume. This ensures you'll be found

when a recruiter searches by job title. If you haven't held this position before, include it as part of your summary statement.

Incorrect job title in the job description?

Education match



This job doesn't specify a preferred degree.

Update required education level

Section headings

- ✓ We found the work experience section in your resume.
- ✓ We found the education section in your resume.

Date formatting

✓ The dates in your work experience section are properly formatted.

File type

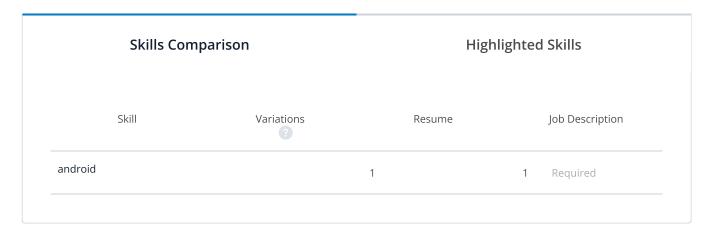
- You are using a .pdf resume. Most ATS can process .pdf files but more accurately process .docx files. Consider using a .docx file instead.
- Remove spaces or the following characters from your file name "-". These characters can cause errors in some ATS.
- ✓ Your file name is concise and readable.

Hard skills

HIGH SCORE IMPACT

Hard skills enable you to perform job-specific duties and responsibilities. You can learn hard skills in the classroom, training courses, and on the job. These skills are typically focused on teachable tasks and measurable abilities such as the use of tools, equipment, or software. Hard skills have a high impact on your match score.

Tip: Match the skills in your resume to the exact spelling in the job description. Prioritize skills that appear most frequently in the job description.



Soft skills MEDIUM

MEDIUM SCORE IMPACT

Soft skills are your traits and abilities that are not unique to any job. Your soft skills are part of your personality, and can be learned also. These skills are the traits that typically make you a good employee for any company such as time management and communication. Soft skills have a medium impact on your match score.

Tip: Prioritize hard skills in your resume to get interviews, and then showcase your soft skills in the interview to get jobs.

Skills Comparison Highlighted Skills No matching soft skills We did not find any matching soft skills in your resume that's included in the job description. We recommend that you update your resume and rescan.

Other keywords are words included in the job description more than 3 times and not hard skills or soft skills. These words are typically buzzwords, industry lingo, or company specific jargon that may be unique to the specific company and help your resume get noticed. Other keywords have a low impact on your match score.

Tip: Spend less time including these in your resume on a case-by-case basis.

Skills Comparison

Highlighted Skills

No matching other skills

We did not find any matching other skills in your resume that's included in the job description. We recommend that you update your resume and rescan.

Recruiter tips

IMPORTANT

Word count



There are 352 words in your resume, which is under the suggested 1000 word count for relevance and ease of reading reasons.

Measurable results



We found 1 mentions of measurable results in your resume. Consider adding at least 5 specific achievements or impact you had in your job (e.g. time saved, increase in sales, etc).

View Measurable Results

Job level match



You are applying to a(n) junior level role. Given your 4 years of experience, this role is a great fit for your experience.

Words to avoid



The tone of your resume is generally positive and no common cliches and buzzwords were found. Good job!

Highlights

Web presence

Linking to a website builds your web credibility. Recruiters appreciate the convenience and credibility associated with a professional website.

Formatting

Font check
The average font size of your resume should meet readability and ATS standards.
Your resume should contain only 1 or 2 font faces to maintain readability.
 Your resume should use a standard font face.
We recommend using bold styling for job titles, company names, and your name to help improve readability.
Ensure your resume text is a readable color, with adequate contrast to the document background.
Do not overuse special characters in your resume. These characters can cause errors in ATS and make your resume look less professional.
Page setup Upgrade your account to see more findings.
Ensure that your resur The margins on your r Avoid adding informat Avoid adding information to the footer of your resume document.
Layout — Your resume text should be left aligned.
Avoid using tables in your resume.
Avoid embedding images in your resume.
Avoid columns in your resume, as some ATS have trouble accurately parsing them.
() Keep your paragraphs concise and to the point for ease of readability.