

WORK EXPERIENCE

Call Center Agent

Al. Comm.

12/2021 - Present

Achievements/Tasks

- Making calls to targeted customers professionally.
- Researching required information using available resources.
- Handling and resolving customer queries regarding product sales & services.
- Providing customers with the organization's service and product information

Salesman

A-One Pharma

09/2016 - 02/2021,

Achievements/Tasks

- Assess clients' needs and present suitable promoted products
- Liaise with and persuade targeted doctors to prescribe our products utilizing effective selling skills and performing cost-benefit analysis
- Provide product information and deliver product samples
- Build positive trust relationships with medical representatives to influence targeted group in the decision making process

EDUCATION

B.Sc.

GCUF University

2019

F.Sc.

BISE Faisalabad

2017

Diploma of Computer

Punjab Institute of Computer Sciences

2016

Diploma/Certificates

- 3 Month Diploma in Office Management
- 6 Months Diploma in Shorthand
- 6 Month Diploma in Web Development
- MS Office

ABILITIES

- Designed and Developed the website using HTML,CSS,Bootstrap,JS and JQuery
- Good communicate and teamwork skills.
- Good management skills
- Ability to manage multiple tasks in a pressured environment

LANGUAGES

- English
- Urdu
- Punjabi

INTERESTS

- Internet Surfing
- Coding
- Snooker
- Cricket