## University 1 (Division Field) - Living Field (Task Name Field)

**Description (Task Description):** Coordinate with all department heads on the requirements of recycling, shut off lights, close blinds etc.

Complete: 0%

Time (Task Hours field):

Type (Task Type field):

Resource (Task Cost field):

Responsibility	Name	Time	Email
Prime new field	Trev t	Chief Transformation officer	trevt@test.com
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