

Initial Requirements Questionnaire

Imam Shamsan - Portfolio Website

Assalamu Alaikum!

Thank you for trusting me to build your website. To make sure I create exactly what you need, I've prepared some questions below. Please answer them at your own pace - you don't need to answer everything at once!

How to fill this out:

- Just type your answers below each question
 - If you're not sure about something, write "not sure yet" or "let's discuss"
 - Feel free to send me examples from other websites you like
 - We can always add or change things later!
-

Section 1: About You & Your Work

1.1 Basic Information

What should we call you on the website?

- Imam [Dr.Shamsan Aljabi]
- Sheikh [د. شمسان الجابي]
- Other: _____

Write 2-3 sentences about yourself that visitors should know (for your bio):

"Imam Dr. Shamsan has been serving the Muslim community as an Imam and a religious director for over a decade in multiple states, MI, IN, CA, and Currently PA. Imam Dr. Shamsan Al-Jabi A Yemeni-American Imam and classically trained Islamic scholar with deep specialization in both Qur'anic sciences and traditional Islamic studies. He holds Ijazaat in six canonical recitations and multiple advanced degrees across diverse disciplines. Ranked second nationwide in the international scientific high-school track, he earned a prestigious U.S. medical-school scholarship for academic excellence. He

bridges sacred scholarship and modern academia through visionary leadership and community service.

What languages do you want to use?

- [YES] Mostly English
 - [] Mostly Arabic
 - [YES] Mix of both (I'll write some posts in English, some in Arabic, or even a hybrid)
 - [] Other: _____
-

1.2 What Makes You Unique?

What are the top 3 items you want people to know about you or your services?

Top 3 things I want people to know about me and my services:

1. A Unique Bridge Between Sacred and Worldly Knowledge

He combines deep classical Islamic scholarship—especially in Qur'anic sciences, recitations, and traditional studies—with strong academic achievement in modern disciplines. This allows me to serve communities with both spiritual depth and contemporary understanding.

2. Excellence in Qur'anic Recitation, Voice, and Nasheed Arts

He specializes in multiple Qur'anic recitations and possesses advanced knowledge of voice science, melody, and maqamat. I am also skilled in nasheed and vocal performance, bringing beauty, precision, and spiritual impact to recitation and religious programs.

3. Holistic Leadership and Discipline Through Sports and Training

Beyond scholarship, I am a certified Taekwondo coach accredited by the World Taekwondo Federation (Korea) and a member of the USA Taekwondo Federation. My background as an athlete and trainer reflects discipline, leadership, and commitment to physical, mental, and spiritual excellence.

Section 2: Videos & Live Streaming

2.1 YouTube Videos

Do you already have videos on YouTube?

- [yes] Yes, I have a YouTube channel:
_____UCHsyLCyXVM8L25qwS7h9Gjg_____
 - [] Yes, but they're scattered on different channels
 - [] No, but I plan to create videos
 - [] Not sure yet
-

What types of videos do you have or plan to make? (Check all that apply)

- [yes] Friday Khutbahs
 - [yes] Quran lessons/Tafseer
 - [yes] Islamic lectures
 - [yes] Community events
 - [yes] Ramadan content
 - [yes] Marriage/family advice
 - [yes] Q&A sessions
 - [yes] Nasheeds
 - [] Other: _____
-

How will you manage your video gallery?

- [yes] I'll add/remove videos myself regularly (once a week or more)
- [] I'll update it occasionally (once a month or less)
- [] I'll give you a list once, and rarely change it
- [] Not sure yet

If you selected "rarely change," please list 5-10 videos you want to feature:

1. Video title: _____ | Link: _____
 2. Video title: _____ | Link: _____
 3. Video title: _____ | Link: _____
 4. (Continue if needed)
-

2.2 Live Streaming

Do you do live streams?

- [yes] Yes, regularly (every week)
 - [] Yes, occasionally (special events only)
 - [] Yes, but rarely
 - [] No, not currently
 - [] Maybe in the future
-

If yes, what do you live stream?

- [yes] Friday Khutbah
 - [yes] Eid prayers
 - [yes] Ramadan Taraweeh
 - [] Special lectures
 - [] Q&A sessions
 - [] Other: _____
-

How often will the live stream link change?

- [yes] Every week (I need to update it myself easily)
 - [] Every month
 - [] Only for special events
 - [] Same link always (permanent live stream)
-

Section 3: Your Services

3.1 What Services Do You Offer?

Please list all services you provide: (Examples: Nikah ceremonies, Quran lessons, counseling, etc.)

2. Booking Section (Clickable Boxes / Cards):

(Arabic appears only under booking items)

- **Book a Lecture or Hosting**

احجز لمحاضرة أو استضافة

- honorarium \$300-\$500 based on distance and location and length of lecture

- **Book a Sermon**

احجز لخطبة

- One Khutba \$300 in town, two khutbas \$500

- **Book a Ruqyah Session**

احجز جلسة رقية

- \$100 per session

- **Book a Fundraising Event**

احجز لجمع التبرعات

- Contact for details

- **Book a Family or Personal Consultation**

احجز استشارة إسلامية أسرية أو تربوية

- \$100 per 1 hr/session

- **Book a Nikah conducting**

Performing Nikah out of the Masjid premise

عقد زواج خارج إطار المسجد

- \$300

- **Book a Nasheed Night**

احجز ليلة إنشادية

- \$400 locally
 - Out of state: contact for details

- **Book a Qur'anic Night**

احجز ليلة قرآنية

- \$400 locally
 - Out of state: contact for details

- **Book a Mix Nasheed and Qur'anic Night**

احجز ليلة مختلطة نسخة وقرآن

- \$500 locally
 - Out of state: contact for details

- **Book a Hafs & Asim Course**

احجز دورة برواية حفص عن عاصم

- \$50 per 1 hr/session

- **Book a Shu'bah & Asim Course**

احجز دورة برواية شعبة عن عاصم

- \$50 per 1 hr/session

- **Book a Warsh & Nafi' Course**

احجز دورة برواية ورش عن نافع

- \$50 per 1 hr/session

- **Book for Other**

احجز لأي شيء آخر

- Contact to discuss

3.2 Pricing Display

How do you want to show prices?

- One Khutba \$300 in town, two khutbas \$500
 - Ruqyah session \$100
 - Lecture honorarium \$300-\$500 based on distance and location and length
 - Quran Night \$400
 - Nasheed Night \$400
 - Mixed Quran and Nasheed \$500
 - Fundraising: Contact for pricing
 - Class session \$50 per hour (Hafs, Warsh, Shua'aba, Tajweed)
 - [yes] Mix (show some prices, hide others)
-

Will your prices change often?

- [] Rarely (once a year or less)
 - [] Sometimes (every few months)
 - [yes] Often (I need to update them myself)
-

3.3 Booking Process

How do people currently book your services?

- [] They call me
- [YES] They email me
- [] They message me on WhatsApp
- [] Through the masjid
- [] Other: _____

How do you want people to contact you from the website?

- [yes] Contact form (they fill out a form, and I get an email)
 - [] Display my phone number
 - [] Display my email address
 - [] WhatsApp button (click to message me)
 - [] Multiple options (phone + contact form)
-

Section 4: Blog/Articles

What topics will you write about?

- [yes] Islamic knowledge/Fiqh
 - [yes] Ramadan/Eid reflections
 - [] Community announcements
 - [] Marriage/family advice
 - [yes] Quran/Hadith commentary
 - [yes] Personal reflections
 - [] Other: Islamic History and Hadith Filed
-

How often do you plan to publish?

- [] Multiple times per week
 - [] Once a week
 - [yes] A few times a month
 - [yes] Whenever I have time
 - [] Not sure yet
-

Language preference for articles:

- [] All in English
 - [] All in Arabic
 - [yes] Mix (some in English, some in Arabic)
 - [] I'll decide for each post
-

Section 5: Contact Information

5.1 Contact Form

When someone fills out the contact form, where should the message go?

Your email: MCCGPImamShamsan@gmail.com

What information do you need from people who contact you?

- [yes] Name (required)
- [yes] Email (required)

- [yes] Phone number
 - [yes] Service they're interested in
 - [yes] Message
 - [yes] Other: _____ location of the event _____
-

Should they be able to attach files? (Like documents for marriage ceremonies)

- [yes] Yes
 - [] No
 - [] Not sure
-

5.2 Contact Information Display

What contact information should be visible on the website?

- [] Phone: _____
 - [yes] Email: _____ MCCGPImamShamsan@gmail.com_____
 - [] WhatsApp: _____
 - [] Office hours: _____
 - [] Location/Masjid address: _____
-

Social Media Links (Leave blank if you don't have them)

- Facebook: [\(4\) Facebook](#)
 - Instagram: https://www.instagram.com/dr.sham_san?igsh=ZHBoanZ3ems0MG1v
 - YouTube: UCHsyLCyXVM8L25qwS7h9Gjg
 - Twitter/X: _____
 - Other: _____
-

Section 6: Design & Feel

6.1 Visual Preferences

Do you have a color preference for the website?

- [yes] Traditional Islamic green
- [] Blue

- [yes] Gold/Brown
 - [] Simple black and white
 - [] Blue and Yellow/Orange
 - [] No preference, you decide
 - [] Other: _make it flashy and quite color_____
-

Send me 2-3 websites you like the look of:

1. _____
2. _____
3. _____

What do you like about them? (Colors, layout, simplicity, etc.)

6.2 Logo & Images

Do you have a logo?

- [] Yes (I'll send it to you)
 - [yes] No, but I want one
 - [] No, and I don't need one
-

Do you have professional photos of yourself?

- [yes] Yes, I'll send them
 - [] No, but I can take some
 - [] I prefer not to show my photo
 - [] We can use Islamic graphics instead
-

Section 7: Must-Have Pages

Which pages do you definitely want?

- [YES] Home (main page)
- [YES] About Me
- [YES] Services/Packages
- [YES] Blog/Articles
- [YES] Video Gallery

- [YES] Contact
 - [] Other: _____
-

Anything you DON'T want?

- [] No blog
 - [] No videos
 - [] No social media links
 - [] Other: _____
-

Section 8: Goals & Priorities

8.1 Main Goal

What's the #1 goal of this website? (Pick one)

- [YES] Get more people to book my services
 - [YES] Share Islamic knowledge
 - [YES] Build my online presence
 - [YES] Keep community informed
 - [YES] All of the above
 - [] Other: _____
-

8.2 Target Audience

Who is your main audience?

- [] Local community members
 - [YES] Muslims worldwide
 - [] People seeking Islamic services (weddings, lessons, etc.)
 - [] Students of knowledge
 - [] Families
 - [] Other: _____
-

8.3 Priority Features

Rank these features by importance (1 = most important, 5 = least important):

1 Services/Packages page 3 Blog/Articles 4 Video gallery 5 Live stream 2 Contact form

Section 9: Timeline & Updates

How comfortable are you with updating content yourself?

- [YES] Very comfortable - I use apps like WhatsApp and email easily
 - [] Somewhat comfortable - I can learn with simple instructions
 - [] Not comfortable - I prefer to send you updates
 - [] I have someone who can help me (family member, volunteer)
-

What device will you use to update the website?

- [] Phone (iPhone/Android)
 - [] Tablet
 - [YES] Computer
 - [] Mix of all
-

Section 10: Additional Thoughts

What is the first thing you want to see on the website?

- [YES] Hero section (recommended)
 - [] Services
 - [] Other
-

Is there anything else you want on the website that we haven't discussed?

Any features you've seen on other websites that you'd like?

Any concerns or questions you have?

Next Steps

After you fill this out:

1. Send it back to me (you can type directly in this document)
2. Upload any photos, logos, or videos you mentioned in the '/assets' folder.
3. We'll schedule a quick call to review (15-20 minutes)

Need help? Feel free to:

- Send me voice notes instead of typing
 - Fill out sections over multiple days
 - Call me if anything is confusing
 - Send examples instead of describing
-

JazakAllahu Khayran for your time!

I'm excited to build this for you, in sha Allah. Don't worry about getting everything perfect - we can refine as we go.

Your Name: _____

Date: _____

Preferred contact method: _____ (Phone/WhatsApp/Email)