

Annexure-I

(To be given on letter head of Institute)

CERTIFICATE REGARDING FEE AND REASONABILITY OF CLAIMED RENT

This is to certify that _____ (student's name) class _____ roll no. _____ admitted in <.....Name of Course...> has joined the college in the session _____.

A. She/He has paid following fees to the college for the AY _____ (for year/semester) –

1. Tuition fee : - Rs.....
2. Other non refundable fees: Rs.....
3. Hostel fee (only non refundable): Rs.....
4. Total mess charges: Rs.....

B. She/He has not paid any fee to the college. However the State Fee Regulatory Committee/Governing body has prescribed the following fees for the college for the AY _____ (for year/semester) as per the Notification no. Dated.....

1. Tuition fee : - Rs.....
2. Other non refundable fees: Rs.....
3. Hostel fee (only non refundable): Rs.....
4. Total mess charges: Rs.....

(Note: If any of the above fees are not notified by the Fee Regulatory Authority, copy of resolution of meeting of Governing Body to this effect need to be attached, in the same file with Annexure)

C. For the academic year _____ (Name of Student) _____ has not been provided accommodation in the college hostel.

The claim for the rent Rs. _____ /- of the accommodation taken by the student at _____ (address of rented accommodation) and expenditure towards mess of Rs _____/- for the period from _____ (date) to _____ (date) is as per the prevailing rate in the locality where the student is staying.

Authorized Signatory with Seal

Note:

1. Separate certificate for each Academic Year to be submitted
2. The points which are not relevant to be struck off