

SUMMARY OF INFORMATION ON EACH COURSE

1.	Name of Course	Communicative English							
2.	Course Code	PEN 0045							
3.	Status of Course	Compulsory							
4.	MQF Level/Stage Note : Certificate – MQF Level 3 Diploma – MQF Level 4 Bachelor – MQF Level 6 Masters – MQF Level 7 Doctoral – MQF Level 8	Foundation- MQF Level 3							
5.	Version (State the date of the Senate approval – history of previous and current approval date)	Date of Previous Version: 2 February 2012 Date of Current Version: June 2014							
6.	Pre-Requisite	Nil							
7.	Name(s) of academic/teaching staff	Chua Yong Eng, Chin Chiu Jin, Teow Boon Yan, Sivarani Thirunavukkarasu, Elizabeth Marshall, Hor Yen Yi							
8.	Semester and Year offered	Alpha (Foundation) Year Trimester 1							
9.	Objective of the course in the programme : To enhance proficiency and competence in the English language to an advanced level with particular emphasis on listening and speaking skills for general purposes								
10.	Justification for including the course in the programme : To equip students with a higher level of communication competence								
11.	Course Learning Outcomes :					Domain		Level	
	i. Interpret texts critically by using relevant reading skills					Cognitive		2	
	ii. Present opinions on various issues through discussions					Affective		2	
	iii. Apply grammar rules correctly in speaking and writing					Cognitive		3	
	iv. Prepare reports using correct writing conventions					Cognitive		3	
12.	Mapping of Learning Outcomes to Domain Outcomes:								
	Learning Outcomes	Knowledge	Practical Skills	Social Skills & Responsibilities	Values, Attitudes & Professionalism	Communication, Leadership & Team Skills	Problem-solving & Scientific Skills	Information Management & Lifelong Learning Skills	Managerial & Entrepreneurial Skills
		D01	D02	D03	D04	D05	D06	D07	D08
	i. Interpret texts critically by using relevant reading skills				X				
	ii. Present opinions on various issues through discussions				X				
	iii. Apply grammar rules correctly in speaking and writing				X				
	iv. Prepare reports using correct writing conventions				X				

Comment [D1]: All "Programme Outcomes" terms are changed to Domain Outcomes

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13.	Assessment Methods and Types :					
	Method and Type		Description/Details		Percentage	
	Assignment		Individual take home assignment		10%	
	Presentation		Group oral presentation of a selected article		15%	
	Test		Speaking test		15%	
	Final Exam		Written Examination		60%	
14.	Mapping of assessment components to learning outcomes (LOs)					
	Assessment Components		L01	L02	L03	L04
	Assignment				✓	✓
	Presentation		✓		✓	
	Test			✓	✓	
	Final Exam		✓		✓	✓
15.	Details of Course					
	Topics				Mode of Delivery (Lecture)	
	Listening and Speaking All listening sub-skills including listening for main ideas and supporting details; Listening critically and making own judgements; Listening for explicitly stated or implicitly suggested information and drawing justifiable and accurate inferences; Extracting specifically-required information and significant details used to support ideas; Recognising the speaker(s)'s point(s), intention(s), role(s) and relationship. All speaking sub-skills including observing social conventions in interactions; Managing a discussion; Asking for and giving information; Expressing agreement or disagreement; Making suggestions and recommendations; Using correct pronunciation, stress, intonation and body language effectively				15	
	Reading and Vocabulary All sub-skills including skimming and scanning; Deriving meaning of words from context; Distinguishing main ideas from supporting details and the relevant from the irrelevant; Making inferences and predicting outcomes; Transferring information from linear to non-linear texts and vice versa; Building vocabulary focusing on synonym, antonym, and homonym.				10	
	Writing All sub-skills including generating and developing ideas; Deciding on relative prominence of points – prioritising and organising ideas; Developing thesis statement, topic sentences and supporting details; Writing effective introductions and conclusions; Developing coherent and cohesive paragraphs leading to extended writing; Responding critically and appropriately to information contained in linear and non-linear texts; Drafting, revising and proofreading; Developing expository writing focusing on cause and effect essays.				9	
	Grammar Word classes; Verb Tenses; Subject Verb Agreement.				6	

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	Total Student Learning Time (SLT)	Face to Face / Guided Learning	Independent Learning
	Lecture	40	40
	Tutorials	-	-
	Laboratory/Practical	-	-
	Presentation	1	8
	Assignment	0	4
	Test	1	4
	Final Exam	2	20
	Sub Total	44	76
	Total SLT	120	
16.	Credit Value	3(120 / 40 = 3)	
17.	Reading Materials :		
	Textbooks		
	Suhaila, A., Nor Azlah, A.B., Siti Nor Azim, Z.A., Zalina, I. (2014) <i>Axis English for University Students</i> (2nd ed.).Selangor: McGraw Hill.		
	Reference Material		
	Azar, B. S. (2009). <i>Understanding and using English grammar</i> . New Jersey: Prentice Hall Regents.		
	Langan, J. (2011). <i>College writing skills with readings</i> . Singapore: McGraw-Hill.		
	Langan, J. (2012). <i>College writina skills</i> . New York: McGraw-Hill.		

Appendix (to be compiled when submitting the complete syllabus for the programme) :

1. Summary of the Bloom's Taxonomy's Domain Coverage in all the Los in the format below :

Subject	Learning Outcomes (please state the learning Outcomes)	Bloom's Taxonomy Domain		
		Affective	Cognitive	Psychomotor
PEN0045	i. Interpret texts critically by using relevant reading skills		X	
	ii. Present opinions on various issues through discussions	X		
	ii. Apply grammar rules correctly in speaking and writing		X	
	iv. Prepare reports using correct writing conventions		X	



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