MULTIMEDIA UNIVERSITY ®

SUMMARY OF INFORMATION ON EACH COURSE

1.	Name of Course	Essential English
2.	Course Code	PEN0055
3.	Status of Course [Applies to (cohort)]	Core
4.	MQF Level/Stage Note : *Certificate – MQF Level 3* *Diploma – MQF Level 4* *Bachelor – MQF Level 6* *Masters – MQF Level 7* *Doctoral – MQF Level 8*	Foundation - MQF Level 3
5.	Version (State the date of the Senate approval – history of previous and current approval date)	Current Senate approval date - June 2014 Previous Senate approval date - 2 February 2012
6.	Pre-Requisite	Nil
7.	Name(s) of academic/teaching staff	Isma Suhaila Ismail, Nurhazlini Rahmat, Elaine Ang Hwee Chin, Ghajendri Selvaratnam, Ng Mindy, Ng Hong Kuan, Maria Valantine Rao, Hor YenYi, Aimi Hazwani Abdullah
8.	Semester and Year offered	Trimester 2, Foundation
9.	**Objective of the course in the programme :** To enhance proficiency and competence in the English language to an advanced level with particular emphasis on reading skills and grammar for academic purposes	
10.	**Justification for including the course in the programme :** To equip students with a higher level of competence in academic English	

11.	Course Learning Outcomes :	Domain	Level
	i. Present factual information and express ideas effectively	Affective	2
	ii. Interpret texts critically by using relevant reading skills	Cognitive	2
	iii. Apply correct writing conventions to compose essays	Cognitive	3
	iv. Apply grammar rules correctly in speaking and writing	Cognitive	3

12. Mapping of Learning Outcomes to Programme Outcomes :

Learning Outcomes	Knowledge	Practical Skills	Social Skills & Responsibilities	Values, Attitudes & Professionalism	Communication, Leadership & Team Skills	Problem-solving & Scientific Skills	Information Management & Lifelong Learning Skills	Managerial & Entrepreneurial Skills
	DO1	DO2	DO3	DO4	DO5	DO6	DO7	DO8
i. Present factual information and express ideas effectively					X			

ii. Interpret texts critically by using relevant reading skills					X				
iii. Apply correct writing conventions to compose essays					X				
iv. Apply grammar rules correctly in speaking and writing					X				

13.	Assessment Methods and Types :		
	Method and Type	Description/Details	Percentage
	Presentation	Individual presentation on factual information	10%
	Assignment	Group project based on short stories	15%
	Test	Individual test on summary writing	15%
	Final Exam	Written Examination	60%

14.	**Mapping of assessment components to learning outcomes (LOs)**				
	Assessment Components	LO1	LO2	LO3	LO4
	Presentation	✓			✓
	Assignment		✓		✓
	Test		✓		✓
	Final Exam	✓	✓	✓	✓

15.	Details of Course	
	Topics	Mode of Delivery (Lecture)
	Listening and Speaking All listening sub-skills including predicting speaker's next point and confirming or negating the prediction; listening critically and making own judgments, practicing note-taking, recognising speakers' intentions, roles and relationships. All speaking sub-skills including speaking effectively in presenting factual information using correct pronunciation, stress, intonation and body language effectively	6
	Reading and Vocabulary All reading sub-skills including identifying main ideas and supporting details; skimming and scanning; reading critically; distinguishing facts from opinion; making inferences and predicting outcomes; extending and developing vocabulary in context; building new words using affixes	13
	Writing All writing sub-skills including generating and developing ideas; deciding on relative prominence of points – prioritising and organising ideas; developing thesis statement, topic sentences and supporting details; writing effective introductions and conclusions; developing coherent and cohesive paragraphs leading to extended writing; drafting, revising and proofreading; developing expository writing focusing on exemplification essay, compare & contrast essay and summary writing	9

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	Grammar Fragments; run-ons; faulty modifiers; faulty parallelism		10
	Total Student Learning Time (SLT)	Face to Face / Guided Learning	Independent Learning
	Lecture	38	38
	Tutorials	-	-
	Laboratory/Practical	-	-
	Presentation	3	5
	Assignment	0	8
	Test	1	4
	Final Exam	2	20
	Sub Total	44	76
	Total SLT	120	
16.	Credit Value	3 (120 / 40 = 3)	
17.	Reading Materials :		
	Textbooks		
	Madhubala Bava Harji, Khalijah Nur Mohamed, Chua Yong Eng and Tengku Shahraniza Tengku Abdul Jalal. (2013). APEX. Kuala Lumpur : McGraw-Hill		
	Reference Material (including 'Statutes' for Law)		
	Langan, J. (2011). College Writing Skills with Readings (8th ed.). New York: McGraw-Hill.		
	Swan, M. (2014). Practical English Usage (3rd ed.). Oxford: Oxford University Press.		
	Cohen, R. & Miller, J. (2014). NorthStar Reading and Writing 5 (4th ed.). Pearson Education.		

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Appendix (to be compiled when submitting the complete syllabus for the programme) :
1. Summary of the Bloom's Taxonomy's Domain Coverage in all the Los in the format below :

Subject	Learning Outcomes (please state the learning Outcomes)	Bloom's Taxonomy Domain		
		Affective	Cognitive	Psychomotor
PEN0055	i. Present factual information and express ideas effectively	X		
	ii. Interpret texts critically by using relevant reading skills		X	
	ii. Apply correct writing conventions to compose essays		X	
	iv. Apply grammar rules correctly in speaking and writing		X	