

Date-14.03.2023

To,

Class Teacher,  
Prof K.K. Chhajed Mam,  
P.R. Pote Patil College of Engg & Magnt.  
Amravati

Subject: Leave Application

Respected Mam,

I Mr,Utkarsh Santosh Kaje studied in your class 3<sup>rd</sup> Year , 6<sup>th</sup> Sem, Sec- B,at  
CSE Branch.

Most respectfully I beg to say that I and my whole family are goes to the  
tourist place to visit, due to this, I will not be able to come to college for 2  
days.Due to this I was absent on 08.03.2023 & 09.03.2023.

I kindly request you to grant me leave for the days of absence

I shall be highly obliged to you!

Thanking You

Yours Sincerely

Utkarsh Kaje.