

# Assignment

How do I view Assignments as a student?

You can view all your course assignments on the Assignments page.

## Notes:

- Your instructor may choose to hide the Assignments link in Course Navigation. If the Assignments link is not available, you can still access Assignments through your user or course dashboard, the Syllabus, Gradebook, Calendar, or Modules.
- If the assignment you are accessing displays differently, your assignment may be using the Assignment Enhancements feature.

In Course Navigation, click the **Assignments** link.

**Note:** If the Assignments link is not available in Course Navigation, you can access course assignments through the Modules page.

In Assignments, you can view all the assignments in your course.

By default, assignments are grouped by overdue assignments, upcoming assignments, undated assignments, and past assignments.

- Overdue Assignments: assignments and discussions that are past the due date, are still available, have not been submitted, and have not been graded.
- Upcoming Assignments: assignments, discussions, and quizzes that have an upcoming due date.
- Undated Assignments: assignments, discussions, and quizzes that do not have a due date.
- Past Assignments: assignments and discussions that are past the due date and either are not available, have been submitted, or have received a grade; quizzes that are past the due date.

Each assignment also includes an icon with the assignment type: assignment [1], discussion [2], or quiz [3].

**Note:** The Assignments page supports keyboard shortcuts. To view a window with a list of keyboard navigation shortcuts, press the Shift+Question Mark keys simultaneously on your keyboard.

How do I filter assignments by type as a student?

As a student, if your instructor puts assignments into groups, you can view the assignments grouped by type.

In Course Navigation, click the **Assignments** link.

Click the **Show By Type** button.

Now you can view all the Assignments for the course in the groupings rather than just all at once. You can also see how much each grouping will be worth in the final grade.

How do I view the rubric for my assignment?

Your instructor may include a rubric as part of your assignment. The Rubric is a set of criteria that your instructor will use to grade your assignment. Before submitting your assignment, you can use the Rubric to evaluate your own work and make sure your assignment fulfills your instructor's requirements.

You can [view rubric results for a graded assignment in the Grades page](#) or from the assignment details page.

**Notes:**

- Not all assignments may include a rubric.
- [Rubrics for external tool assignments](#) can be viewed in the submissions detail page, before or after the assignment is submitted.
- If the assignment you are accessing displays differently, your assignment may be using [the Assignment Enhancements feature](#).

Click the name of an assignment.

Assignment rubrics are shown below the assignment instructions.

The rubric includes Criteria [1], Ratings [2], and full point values [3]. A rubric criterion may include up to five different ratings and individual point values.

**Note:** Depending on how your instructor set up the rubric, it may or may not include point values. If the rubric does not include point values your instructor may still use it to provide feedback on your assignment.

Criterion may include a description [1].

The rubric may also include an outcome associated with the course [2]. Outcomes are identified by a small flag and are used to assess learning mastery in a course. The outcome also shows the threshold for the outcome, or the number of points you must achieve to meet expectations. Your instructor may allow you to view outcomes results in your course grades.

## Ways to submit an online assignment?

You can submit online assignments in Canvas using several submission types. Instructors can choose what kind of online submissions they want you to use. You may also have the option to resubmit assignments if your instructor allows.

Any attachments added as part of a graded assignment submission are also copied to your user files but are not counted against your user quota. However, once the file has been uploaded as a submission, you cannot delete the file. Files are stored in the Submissions folder.

Before submitting an assignment, you may want to review all assignment information, such as the assignment rubric, if any.

### Third-Party File Application Submissions

You can submit assignments from Google Drive, Dropbox, or another third-party service via your desktop computer in one of two ways:

1. Download the file to your computer and [submit as a File Upload](#)
2. Share the file, copy the file URL, and submit as a Website URL

### Mobile Submissions

You can also submit assignments using your Android or iOS device.

#### Notes:

- Not all file types may be available for your assignment, depending on the assignment submission type set by your instructor.
- Not all of your assignments may be submitted online. If you cannot see the Submit Assignment link, your instructor may want you to submit your assignment in a different way or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.
- Canvas does not support file uploads larger than 5 GB.
- If enabled in your account, Canvas plays a celebration animation when you submit an assignment on time. However, if you prefer, you can [disable this feature setting](#) in your user settings.
- If the assignment you are accessing displays differently, your assignment may be using the Assignment Enhancements feature.

How do I submit an online assignment?

In Course Navigation, click the **Assignments** link.

**Note:** You can also access your Assignments through your user or course dashboard, the Syllabus, Gradebook, Calendar, or Modules.

Click the name of an assignment.

To submit an assignment, click the **Start Assignment** button.

**Note:** If you cannot see the Start Assignment button, your instructor may not want you to submit your assignment online or the availability date has passed. View the description of the assignment for instructions, or contact your instructor for assistance.

Your instructor may limit the number of submission attempts you are allotted for an assignment. If your assignment has a limited number of submissions, you can view the number of submission attempts you have made [1] and the number of submission allowed for the assignment [2].

Once you have used all your submission attempts, the **New Attempt** button displays as disabled [3].

Your instructor will decide what kinds of submissions are appropriate for each Assignment. There are four submission types: upload a file, submit a text entry, enter a website URL, or submit media. You can only select one submission type per submission.

**Note:** Not all file types may be available for your Assignment, depending on the assignment submission type set by your instructor.

To [submit an annotated document](#), click the **Student Annotation** tab.

**Note:** Group assignments do not support the student annotation submission type.

To [upload a file](#) from your computer or [take a photo using your webcam](#) and submit it as your assignment, select the **File Upload** tab.

To submit a [text entry](#) assignment, select the **Text Entry** tab.

**Note:** The assignment submission Rich Content Editor includes a word count display below the bottom right corner of the text box.

To submit a [website URL](#), select the **Website URL** tab.

To [submit a media recording](#), select the **Media** tab.

When you are ready to submit your assignment, click the **Submit Assignment** button.

**Note:** Large files submitted using the File Upload tab display a submission status indicator.

How do I know when my assignment has been submitted?

View the assignment submission details to know that you have turned in the assignment.

All file submissions also appear in your [personal unfiled folder](#).

**Note:** If the assignment you are accessing displays differently, your assignment may be using the Assignment Enhancements feature.

In Course Navigation, click the **Grades** link.

Click the assignment name.

View the submission confirmation for submitted assignments.

How do I know when my instructor has graded my assignment?

When a change is made to your course grades, the Grades link in Course Navigation adds a indicator representing the number of changes in a course since your last visit. The Grades page shows the details of your graded assignments.

**Note:** You can also [set up notifications](#) to know when your instructor grades an assignment.

In Course Navigation, click the **Grades** link.

A dot next to the assignment indicates the assignment that has been graded [1]. The indicator disappears when you navigate away or refresh the page.

The score column displays the score given to the assignment [2].

In the [Grades page](#), you can also see if the assignment includes scoring details, comments, or rubrics.

How do I view assignment comments from my instructor?

You can see comments from your instructor in the Grades page. Most comments are located in the assignment sidebar. However, your instructor may also leave comments in your assignment submission as annotations or media comments.

In Course Navigation, click the **Grades** link.

Locate the assignment and click the **Comment** icon [1]. View the comments in the assignment [2]. You can also view the author, date, and time of the comment.

To view media comments or attached files in the submission details, click the **Feedback** icon [3].

Your assignment submission also displays comments. Click the title of the assignment.

Any instructor comments added to your submission, as well as any comments added by you, appear in the Comments portion of the sidebar [1]. These comments can be text comments, media comments, or attached files. To view a media comment, click the **Play** button [2]. To open an attached file, click the **file name** link [3].

If your assignment includes a rubric [4], your instructor may also [leave comments in the rubric](#). The Show Rubric link displays an indicator if comments have been added in a rubric [5].

If you submitted the assignment with a file upload, your instructor may have included annotated feedback in your assignment.

Files that support annotations display a **View Feedback** link next to the submission. The View Feedback link displays an indicator if annotated comments have been added to a supported assignment. Learn how to view [annotated comments](#).

You can add comments to your assignment submission [1]. All comments left on a group assignment submission are sent to the instructor and the whole group.

If your group assignment submission includes commenting options, each member of your group is being graded individually. To send your comment to your instructor, select **Send comment to instructor only** [2]. To send your comment to your instructor and the whole group, select **Send comment to the whole group** [3].

To submit your comment, click the **Save** button [4].

To add a media comment to your submission, click the **Media Comment** link. You can [record a video or record an audio comment](#) to send to your instructor.

If enabled by your instructor, you can add emojis to submission comments.

To select an emoji, click the emoji menu [1].

To use a recently used emoji, click the emoji from the recently used menu [2].