Group/Project Name	
Final Mark (2% of Total Grade)	**0**

Maximum 3 pages of content (excluding title page, table of contents, etc)

Request for Proposals (30 Marks)		**Mark**
Correct Document Structure	**2**	
Spelling and Grammar	**3**	
Product Overview (what is the need for improvement in the client organization)	**5**	
Project Objectives (detailed)	**5**	
Current system(s) at the client organization (if any)	**1**	
Intended users of the systems within and outside the client organization (list up to 3)	**3**	
Known interactions with systems within and outside the client organization (list up to 3)	**3**	
Known constraints to development (list up to 3)	**3**	
Project schedule (broad overview, to be derived from course schedule)	**2**	
Project team members, roles, and contact information	**2**	
Glossary of terms	**1**	
Total	**30**	**0**